

TOWN OF ALLENSTOWN

ANNUAL TOWN AND SCHOOL REPORTS 2017



ALLENSTOWN
NEW HAMPSHIRE
MERRIMACK, SS.



Annual Reports

To include the Reports of the Treasurer, the Road Agent, Fire Chief,
Police Chief, Emergency Management Director and other Officers of the
Town of Allenstown, New Hampshire for the fiscal year ending:

December 31, 2017

2017 Town Report Dedication



Jerry McKenney

Edgar “Jerry” McKenney and his family, wife Sandy and sons Raymond and Robert purchased their first home in Allenstown in 1978.

Jerry and Sandy were involved with town politics shortly after moving to Allenstown. The traditional “Town Meetings” were very interesting in those days.

Jerry was honored to be appointed to these Town boards: Master Plan, CIP, Planning Board, Trustee of the Trust Funds, Cemetery Trustee, CNHRPC and Budget Committee. He was also involved with non-profit boards in Allenstown: Allenstown Historical Society, Old Allenstown Meeting House, Allenstown Revitalization Association (Bewitched Forest and Easter Egg Hunt) and 175th Birthday Celebration.



Larry Anderson

Larry had a passion for politics and served on many town boards and committees having just as many accomplishments within our town and in his lifetime.

He was a friend to many of us and always found a way to make us laugh with a story that he had shared with us. All that knew and worked with him will miss our friend and neighbor who dedicated himself to the Town of Allenstown, the State of New Hampshire, and as a proud veteran of the United States of America.

Thank you, Larry, for a lifetime of memories and your endless dedication to our town, you are missed by all.



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◆◆◆TOWN OFFICERS◆◆◆

BOARD OF SELECTMEN

Jason Tardiff - Chairman
David Eaton
Ryan Carter

Notre Dame Ave
River Road
Riverside Drive

485-8767
485-4356
791-9867

TOWN ADMINISTRATOR

Michael Stark, Interim – ta@allentownnh.gov
www.allentownnh.gov

Administrative Asst./Welfare Admin.
Assessor
Building Inspector/Code Enforcement
Fire Chief
Deputy Fire Chief
Librarian
Moderator
Police Chief
Road Agent
Tax Collector/Town Clerk
Deputy Tax Collector/Town Clerk
Treasurer
Finance Director

Patricia Caruso
Avitar Consulting
Ken Paul
Shawn Murray
Paul St. Germain
Patricia Adams
Dennis Fowler
Paul Paquette
Ron Pelissier
Kathleen Pelissier
Norma Caporale
Carol Andersen
Debbie Bender

pcaruso@allentownnh.gov

smurray@allentownnh.gov

pstgermain@allentownnh.gov
allentownlib@comcast.net

ppaquette@allentownnh.gov
rpelissier@allentownnh.gov
kpelissier@allentownnh.gov
ncaporale@allentownnh.gov
candersen@allentownnh.gov
financedir@allentownnh.gov

SEWER COMMISSIONERS

Carl Caporale
Jeffrey McNamara
Chad Pelissier

LIBRARY TRUSTEES

Joanne Dufort
Alice Phelps
Kate Beanlands

SUPERVISORS OF THE CHECKLIST

Louise Letendre
Kristopher Fowler
Robert O. Girard Sr.

TRUSTEE OF TRUST FUNDS

Roger LaFlamme
Michael O'Meara
Richard Caruso



APPOINTED BOARD MEMBERS

PLANNING BOARD

Michael O'Meara, Chair – *Term Expires 2019*
Chad Pelissier, Vice Chair - *Term Expires 2019*
Diane Adinolfo -*Term Expires 2018*
Mike Frascinella – *Term Expires 2020*
Ryan Carter - *Select Board Ex Officio*

ZONING BOARD OF ADJUSTMENT

Eric Feustel - *Term Expires 2018*
Jeff Gryval – *Term Expires 2018*
Dawna Baxter - *Term Expires 2019*
Keith Klawes - *Term Expires 2019*
Roger Laflamme – *Term Expires 2020*
Chad Pelissier – *Term Expires 2020*

ELECTED BUDGET COMMITTEE MEMBERS

Dave Eaton – Select Board Ex Officio
Kris Raymond - School Board Representative

Term Expiration 2018

Carol Angowski
Melaine Boisvert
Tiffany Ranfos
Jeffery Venegas

Term Expiration 2019

Keith Klawes
Chad Pelissier
Fran Severance
Mark Wilder

Term Expiration 2020

Debra Carney
David Coolidge
Ronnie Cox
Roger Laflamme



THE STATE OF NEW HAMPSHIRE

TOWN OF ALLENSTOWN

MINUTES OF MEETING-February 4, 2017

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Allenstown Community Center, 8 Whitten St. Allenstown, N.H. on Saturday, February 4, 2017 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 8, 2017 at 6 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 14, 2017 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

Moderator, Dennis Fowler, began the meeting at 11:15 a.m. There were 47 registered voters in attendance. He reviewed the rules for the meeting, including the allowance of positive motions only, no more than two amendments per Article, names should be clearly stated and that he may request the motions to be submitted in writing.

ARTICLE 1

To choose all necessary Town Officers for the ensuing year as follows:

Town Treasurer, for a term of one (1) year;
Select Board Member, for a term of three (3) years;
Sewer Commissioner, for a term of three (3) years;
Trustee of Trust Funds, for a term of three (3) years;
Library Trustee, for a term of two (2) years;
Library Trustee, for a term of three (3) years;
Trustee of Cemeteries Fund, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Budget Committee Member, for a term of three (3) years;
Supervisor of the Checklist, for a term of three (3) years;
Town Clerk/Tax Collector, for a term of three (3) years;



ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows (complete text available at Town Hall or on the Town's website):

To amend Article 2, Definitions, by adding by adding the following definitions: Accessory Structure; Adjacent; Alternative Energy Systems; Air Pollution Control Act; Bog; Buffer, Wetland, Building Height; Building-Integrated Photovoltaic (BIPV) Systems (also known as "solar energy system"); Collective Solar; Common Area; Common Facilities; Flush-Mounted Solar Panel; Freestanding or Ground-Mounted Solar Energy Systems; Homeowners Association; Hydric Soils; Meteorological tower (met tower); Modification (in regards to small wind systems); Municipality; Net Metering; Open Space; Power Grid; Prime Wetlands; Qualified Solar Installer; Rooftop or Building Mounted Solar System; Shadow Flicker (small wind systems); Small-Scale Solar; Small Wind Energy System; Solar Access; Solar Collector; Solar Easement; Solar Energy Equipment/System; Solar Panel; Solar Storage Battery; Solar-Thermal Systems; System Height (for small wind systems); Tower (small wind systems); Tower Height (small wind systems); Vernal Pool; Wetland; and, Wind Generator (small wind systems).

To amend Article 2, Definitions, by revising the following definitions: redefine "Accessory Dwelling Unit" by providing an abbreviation, "ADU"; redefine "Development," by deleting the current definition and revising to state that "development" includes any human-made change to improved or unimproved real estate; redefine "Structure" to removed existing definition and state that it is anything that is constructed or erected requiring a location on the ground and excluding swimming pools, fences, and walls used as fences; redefine "Surface Waters" as "Surface Waters of the State" and redefine the term in accordance with NH RSA 485-A:2.XIV.

To amend Article 2, Definitions, by deleting the definition "Outdoor Flea Markets."

Recommended by the Planning Board

ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:



To amend Article V, Establishment of Zones, Section 503, by referencing the official zoning map of the Town of Allenstown and by whom it was prepared.

To amend Article VI, Open Space and Farming, Section 601 by adding to the list of permitted uses “Accessory Small-Scale Solar”, “Accessory Small-Scale Wind” and “Cluster Housing” in accordance to Supplemental Regulation Section 1125.

To amend Article VI, Open Space and Farming, Section 602 by removing “Senior Housing” from the list of uses permitted by Special Exception.

To amend Article VI, Open Space and Farming, Section 602 by removing Section n, “Cluster Housing,” from the list of uses permitted with a Special Exception and establish a new Supplemental Regulation, Article XI, Section 1125 for “Cluster Housing” in its place. The new Section 1125 will specify that cluster housing is permitted in the in the OSF, the R1 and R2 on land not located in the Suncook Infill Development District by right; establish certain overall density requirements; establish certain housing type requirements; establish certain parent tract size, dimensional, and setback requirements; establish certain size, dimensional, and setback requirements for the individual home lots; specify the specific uses permitted in the open space; specify the quality and makeup of open space; specify certain requirements for a homeowner or condominium association for the management of open space; and, specify the disposition and management of open space and common areas.

To amend Article VII, Residential Zone, Section 701 by removing “Senior Housing” from the list of permitted uses and adding “Accessory Small-Scale Solar” and “Cluster Housing”.

To amend Article VII, Residential Zone, Section 701 by adding “Accessory Small-Scale Wind” and “Cluster Housing” as a use permitted by right and to refer to the Supplemental Regulation Section 1125.

To amend Article VIII, Business Zone, Section 801, by adding “Accessory Small-Scale Solar” to the list of permitted uses.

To amend Article IX, Industrial Zone, Section 901, by adding “Accessory Small-Scale Solar” to the list of permitted uses.

To amend Article XXIII, Suncook Infill Development District, by removing “Senior Housing” from the list of permitted uses in the district and replacing with the term “Reserved.”

Recommended by the Planning Board



ARTICLE 4

Are you in favor of the adoption of Amendment No.3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI, Supplemental Regulations, Section 1111 pertaining to Signs, by repealing the current language and replacing it with the following: a new ordinance that specifies the intent of the ordinance (primarily safety, property value protection, and aesthetic appeal of Allenstown); specifies construction requirements; specifies dimensions of signs per zoning district; specifies the number of signs permitted per zoning district; specifies the number of signs and dimensions permitted for a home occupation;

Specifies that a permit is needed from the Code Enforcement Officer or Building Inspector; specifies the Sign Permit Application process and appeals process; Specifies Sign Permit Fee as \$35; provides a table depicting certain sign specifications by district; provides a list of certain signs prohibited in all zoning districts; provides certain requirements for illuminated signs; provides standards for public safety; provides provisions for street signs and street numbers;

Provides provisions for certain signs not requiring a permit, including: grandfathered, government signs, street numbering, required warning signs, temporary signs; provides provisions for temporary signs; provides maintenance and replacing provisions of all signs; provides certain requirements for flags; provides guidance for "sandwich signs;"

And, provides definitions including: A-Frame/Sandwich Board Sign, Animated or Moving sign, Awning sign, Changeable Copy Sign, Complex, Directional Sign, Double-Faced Sign, Electronic Reader Board, Freestanding Sign, Government Sign, Grandfathered/Non-conforming Sign, Height of Sign, Historic Plaque, Illuminated Sign, Portable Sign, Projecting Sign, Roof Line, Roof Sign, Seasonal Agricultural Sign, Sign, Temporary Sign, Unit, Wall Sign, and Window Sign.

Recommended by the Planning Board

ARTICLE 5

Are you in favor of the adoption of Amendment No.4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI, Supplemental Regulations, by creating a new Accessory Dwelling Unit Section 1124 in accordance with NH RSA 674:72, as amended. This new Section shall specify that an Accessory Dwelling Unit (ADU) is permitted on any lot containing a single family home and that it must be attached to the home; that the Planning Board is authorized to issue a Conditional Use Permit if the applicant can demonstrate that certain requirements have been



met including: not more than one ADU per lot, must be an independent living unit, must have an interior door between the ADU and principal structure, there must be adequate water and sewer disposal, the ADU maintains the look and feel of the single family home, the owner of the property must occupy either the single family home or ADU, and, that the ADU must not exceed one half of the total floor area of the single family dwelling if it is over 775 square feet; and, specify certain application material requirements and fees associated with submitting a Conditional Use Permit application.

Recommended by the Planning Board

ARTICLE 6

Are you in favor of the adoption of Amendment No. 5 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XVII, Presite Built Housing and Manufactured Housing, Section 1703.h.1 by specifying that all home sites shall be at least 10,000 square feet in size.

To amend Article XVII, Presite Built Housing and Manufactured Housing, Section 1703.h.2 by specifying that each home site shall maintain a fifteen foot setback from the front and rear site line.

Recommended by the Planning Board

ARTICLE 7

Are you in favor of the adoption of Amendment No. 6 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXII, Agricultural Conservation District, Section 2201.C by specifying the boundaries of the district are those depicted on the Official Zoning Map of the Town of Allenstown, dated March 14, 2017.

To adopt a new Official Zoning Map of the Town of Allenstown, dated March 14, 2017 as prepared by the Central New Hampshire Regional Planning Commission and entitled: Official Zoning Map of the Town of Allenstown, NH March 14, 2017.

Recommended by the Planning Board

ARTICLE 8

Are you in favor of the adoption of Amendment No. 7 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section III by adding text to specify that single family homes and duplexes that are on individual lots and not part of a larger development that requires a Stormwater Management Permit are exempt from the Article.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section IV by adding text to specify that the provisions of the Stormwater Management Plan section are required components for new development, as applicable.

Recommended by the Planning Board

ARTICLE 9

Are you in favor of the adoption of Amendment No.8 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXVI, Adult Business Ordinance, by amending Section VIII.B.a to indicate that all setback requirements must be met.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section III, by adding Section C which exempts single family and duplex homes on individual lots and not part of a larger development requiring a Stormwater Management Permit from the Ordinance.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section IV, by adding the words “[o]ther required components for new development, as applicable, include.”

Recommended by the Planning Board

ARTICLE 10

Are you in favor of the adoption of Amendment No.9 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To establish a new Article XXVIII pertaining to Alternative Energy under the provisions of NH RSA 674:21 for the purpose of accommodating demands for alternative energy systems and implementing the Allenstown Master Plan, with certain provisions for Small Wind Systems and Small solar systems, including:



Small Wind Systems: a conditional use permit shall be required by the building inspector; specifying certain application materials including a plan showing location and design of the system with setbacks and property features, system design specifications, evidence of compliance with various governmental entities, abutter information, power grid connection information (as applicable), sound analysis, and regional notification provisions in accordance with NH RSA 674:66; specification of certain standards for compliance in order for the permit to be issued by the Building Inspector include: setbacks, zoning district permissibility (small wind systems are permitted by right in the Open Space and Farming Zone only), wind system design (approved designer, height, sound, appearance, shadow flicker, code compliance Federal Aviation Administration specifications), visual impacts, mitigation of impact to abutters, utility connection, access, and clearance of vegetation.

Small Wind Systems: all small-scale solar systems must be installed in accordance with all applicable codes, regulations, and standards; systems for the benefit of those on site but "net metering/net billing" is not prohibited; permitting shall follow State Building Code, as applicable; small-scale solar is permitted in all districts in Allenstown; a building permit shall be required for all roof-top and building-mounted installations; height limitations in the Zoning Ordinance are not applicable to roof systems; ground-mounted systems shall adhere to all setbacks, may not exceed twenty feet of height at maximum tilt, shall be reasonably screened and minimize view blockage; and shall require a building permit; Solar-thermal systems shall require a building permit; Solar Systems shall only be permitted if they are deemed safe by the Building Inspector given certain factors (Building and Life Safety Code compliance, weight load, wind resistance, ingress/egress during emergency; pre-operation safety verification including: inspection by Building Inspector and electrical inspector/agency as appropriate prior to operation, utility inspection as applicable, system in good working order, Fire/Life Safety code standard compliance for roof and building-mounted collectors, storage batteries in a secure container; removal required after 12 months of inoperability.

Certain provisions shall apply to both Small-Scale Solar and Small Wind Systems, including: any aggrieved person may seek relief from the Zoning Board of Adjustment in accordance with NH RSA 674:66, as amended; the abandonment of any system shall result in the removal of the system after 12 months of inoperability, and, the building inspector shall enjoy certain enforcement actions to ensure the removal of the system within twelve months of inoperability.

Recommended by the Planning Board

ARTICLE 11

Are you in favor of the adoption of Amendment No.10 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:



To authorize certain formatting and editing provisions throughout the Allenstown Zoning Ordinance including: page number consistency, table of contents corrections, to update and ensure proper citation to relevant New Hampshire RSAs, to ensure accuracy throughout the Zoning Ordinance, to revise Article numbers based on overall changes to the ordinance, and to update the list of Zoning Ordinance Change Dates as applicable.

Recommended by the Planning Board

Articles 1 through 11 will be taken care of on Tuesday, March 14, 2017.

ARTICLE 12 Suncook Pond Wastewater Pump Station Project

To see if the Town will vote to raise and appropriate the sum of \$1,616,000 (gross budget) for the purpose of financing the costs of engineering and construction of the Suncook Pond Wastewater Pump Station; to authorize the issuance of not more than \$1,616,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectboard to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectboard to apply for a Clean Water State Revolving Fund (CWSRF) loan; to authorize the Selectboard to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectboard to take any other action or to pass any other vote relative thereto. Without impairing the general obligation nature of the bonds or notes, it is intended that repayment of the bonds or notes, including any CWSRF loan, shall be paid by sewer funds. (3/5 ballot vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Mike Trank from Hoyle, Tanner spoke about this project and had a slide presentation. He stated that currently the flow was metered twice and then a third time when it gets to the plant. This project will eliminate river crossing. This project has been in the Sewer Department long term capital plan. He spoke about the needed easements and the pump station. He stated there were several financing options, and that they were looking at a loan term of ten years, with annual repayments of \$180,000.

Michael Cummings spoke and had a few questions. He asked whether the new pump station would allow for future sewer hookups. Mr. Trank answered yes and stated that they usually design the pumps for twenty years. Mr. Cummings pointed out that there were other options in addition to concrete and Mr. Trank said they would look at all options and work in conjunction with the Sewer Department. It was mentioned that a plug flow test was performed and that no water infiltrated the pipe in the river going into Pembroke. When asked, he stated that to his knowledge there was no grant money available. There was a general discussion on meters.



Martha Robie stated she has lived on Library Street for many years and that it has never been paved. She asked whether this means that Library Street will finally be paved. She was told it would be paved.

ARTICLE 13 Sewer Asset Management Project

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town will vote to raise and appropriate the sum of \$30,000 (gross budget) to defray the cost of planning relative to public facilities through the previously established Asset Management Plan development project for Town of Allenstown Wastewater Collection and Treatment System; and,

to authorize the issuance of not more than thirty thousand dollars (\$30,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, further, to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the conditions and the rate of interest thereon; and,

to further authorize the Selectboard to offset a portion of said appropriation by applying for, Clean Water State Revolving Funds (CWSRF), it being understood that repayment of the loan funds will include up to 100% principal forgiveness in the amount up to \$30,000.

A condition of the approval of this article being repayment of any remaining loan balance to be paid by the sewer funds; and, further, that the Allenstown Sewer Commission shall pay any outstanding remaining balance and applicable interest in the full from said sewer funds on or before the date that the first payment of the loan related to the CWSRF funding is due; and,

to authorize the Selectmen and Sewer Commissioners to take all other action necessary to carry out and complete this project. (3/5 ballot vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Mike Trank explained the concept of Asset Management and that it relates to the infrastructure. A long time ago the EPA and DES required that these facilities had to be preserved and maintained. This Article would allow the Sewer Department to maintain the current level of service and improve the security and safety.

ARTICLE 14 Town Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$3,924,683**. Should this article be defeated, the default budget shall be **\$3,953,626**, which is the same as last year, with certain adjustments



required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax impact is approximately \$0.11 cents per thousand dollars of assessed value. (Majority vote required)

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Jeff Gryval had a slide presentation and pointed out the small one percent increase and that this was in line with the one percent CPI this year. He discussed the Wage Classification System and the budget guide was keeping spending in line with the CPI, preserving the current services. He said in 2017 there will be no cost of living increases, and that the wages were still three years behind those in other communities.

He discussed health insurance and that there was an overall reduction in health insurance premiums, and that they worked hard to make this possible. He stated they needed to raise \$8,367,544 for the school and town. He stated they were looking at economic development in the area, and meeting with Pembroke next week to discuss this. He also discussed they were looking at new recreation projects and a new highway facility.

ARTICLE 15 Sewer Operating Budget

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,192,252**. Should this article be defeated, the default budget shall be **\$2,219,419**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 16 Fire Safety Equipment Capital Reserve Fund



(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$10,000** to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Jeff Gryval stated this was for breathing apparatus for the Fire Department.

ARTICLE 17 Library Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) (Majority vote required) To see if the Town of Allenstown will vote to establish a Library Capital Reserve Fund under the provisions of RSA 35:1 for construction and repairs of the Library and to raise and appropriate the sum of **\$10,221** to be placed in this fund. This sum to come from the unassigned fund balance. Further, to name the Library Trustees as agents to carry out the objects for which this fund was established and expend from such fund. (Majority Vote Required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

It was explained that the \$10,221 amount was left over from the Library budget the previous year. This Article gives the Library authority to keep the funds.

ARTICLE 18 Highway Garage Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$10,000** to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 19 Public Safety Facilities Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$10,000** to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)



Recommended by the Board of Selectmen
Recommended by the Budget Committee

Jeff Gryval stated that the Fire Department building was built in 2001 and the Police Department building was purchased in 2006, thus some ongoing maintenance issues exist.

ARTICLE 20 Highway Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$5,000** to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen
Recommended by the Budget Committee

Jeff Gryval stated this money comes from the sale of the old garbage packer.

ARTICLE 21-By Petition

Shall the town of Allenstown vote to adopt the provisions of RSA 79-H authorizing the Town and its assessing official to approve tax abatement requests for a qualifying chartered public school facility as defined in RSA 79-H:3. The effective date of this warrant article if adopted shall be April 1, 2017. Once adopted this provision shall remain in effect until specifically rescinded by the town at a duly warned meeting.”

Not Recommended by the Board of Selectmen

Chris Raymond discussed the PACE building and that this was proposed to alleviate the possibility of sending those students attending that school out of the district at a much higher cost. Currently PACE is in jeopardy of losing the space it occupies. Carol Angowski asked why the Board of Selectmen did not recommend this Article. Jeff Gryval stated this may mean that Allenstown taxpayers would take on additional liability. He stated he did not know the dollar amount impact of this Article. A general discussion ensued on the cost of sending students out of district compared to attendance at PACE. Donna Ong suggested that if the students currently enrolled at PACE were moved out of district for the same services, the cost would be a lot more. The question was asked whether, by passing this Article, Allenstown would be committed to any future charter schools. Jeff Gryval stated the taxpayers had the power to pass the Article and also take it away. Jeanne Hills discussed whether it would benefit us to keep PACE school for Allenstown students, keeping in mind students from other districts attend. It was answered that keeping PACE would still be less expensive than send Allenstown students out of district. There are approximately 42 students attending PACE.



A Motion was made by Larry Anderson and seconded by Mark Wilder to adjourn the meeting to Tuesday, March 14, 2017. Motion passed. Meeting adjourned at 12:25 p.m.

A TRUE COPY. ATTEST: Kathleen Pelissier



2017 TOWN BALLOT RESULTS

TOTAL VOTES CAST 385

TOWN TREASURER

One Year Term

Vote for not more than one

CAROL ANDERSEN	316
Write In	1

SELECTMAN

Three Year Term

Vote for not more than one

JEFF GRYVAL	166
RYAN CARTER	187
Write In	0

LIBRARY TRUSTEE

Two Year Term

Vote for not more than one

JOANNE DUFORD	315
Write In	0

BUDGET COMMITTEE

Three Year Term

Vote for not more than four

ROGER LAFLAMME	214
MICHAEL FRASCINELLA	144
DAVID COOLIDGE	150
DEBRA CARNEY	162
JEFFREY VENAGAS	134
RONNIE COX	187
Write In	3

TOWN CLERK/ TAX COLLECTOR

Three Year Term

Vote for not more than one

KATHLEEN PELISSIER	332
Write In	4

TRUSTEE OF TRUST FUNDS

Three Year Term

Vote for not more than one

ROGER LAFLAMME	316
Write In	1

SEWER COMMISSIONER

Three Year Term

Vote for not more than one

CHAD PELISSIER	318
Write In	2

TRUSTEE OF CEMETERY FUNDS

Three Year term

Vote for not more than one

Write In	21
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SUPERVISOR OF THE CHECKLIST

Six Year Term

Vote for not more than one

KRIS FOWLER	332
Write In	1

LIBRARY TRUSTEE

Three Year Term

Vote for not more than one

Write In	30
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THE STATE OF NEW HAMPSHIRE

TOWN OF ALLENSTOWN

WARRANT FOR THE YEAR 2017

ARTICLE 1

To choose all necessary Town Officers for the ensuing year as follows:

Town Treasurer, for a term of one (1) year;

Select Board Member, for a term of three (3) years;

Sewer Commissioner, for a term of three (3) years;

Trustee of Trust Funds, for a term of three (3) years;

Library Trustee, for a term of two (2) years;

Library Trustee, for a term of three (3) years;

Trustee of Cemeteries Fund, for a term of three (3) years;

Budget Committee Member, for a term of three (3) years;

Budget Committee Member, for a term of three (3) years;

Budget Committee Member, for a term of three (3) years;

Budget Committee Member, for a term of three (3) years;

Supervisor of the Checklist, for a term of three (3) years;

Town Clerk/Tax Collector, for a term of three (3) years;



ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows (complete text available at Town Hall or on the Town's website):

To amend Article 2, Definitions, by adding by adding the following definitions: Accessory Structure; Adjacent; Alternative Energy Systems; Air Pollution Control Act; Bog; Buffer, Wetland, Building Height; Building-Integrated Photovoltaic (BIPV) Systems (also known as "solar energy system"); Collective Solar; Common Area; Common Facilities; Flush-Mounted Solar Panel; Freestanding or Ground-Mounted Solar Energy Systems; Homeowners Association; Hydric Soils; Meteorological tower (met tower); Modification (in regards to small wind systems); Municipality; Net Metering; Open Space; Power Grid; Prime Wetlands; Qualified Solar Installer; Rooftop or Building Mounted Solar System; Shadow Flicker (small wind systems); Small-Scale Solar; Small Wind Energy System; Solar Access; Solar Collector; Solar Easement; Solar Energy Equipment/System; Solar Panel; Solar Storage Battery; Solar-Thermal Systems; System Height (for small wind systems); Tower (small wind systems); Tower Height (small wind systems); Vernal Pool; Wetland; and, Wind Generator (small wind systems).

To amend Article 2, Definitions, by revising the following definitions: redefine "Accessory Dwelling Unit" by providing an abbreviation, "ADU"; redefine "Development," by deleting the current definition and revising to state that "development" includes any human-made change to improved or unimproved real estate; redefine "Structure" to removed existing definition and state that it is anything that is constructed or erected requiring a location on the ground and excluding swimming pools, fences, and walls used as fences; redefine "Surface Waters" as "Surface Waters of the State" and redefine the term in accordance with NH RSA 485-A:2.XIV.

To amend Article 2, Definitions, by deleting the definition "Outdoor Flea Markets."

Recommended by the Planning Board

YES 199 NO 124 PASSED



ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article VI, Open Space and Farming, Section 601 by stating that Cluster Housing is permitted by right in accordance to Supplemental Regulation Section 1125.

To amend Article VI, Open Space and Farming, Section 602 n by removing “Senior Housing” from the list of permitted uses.

To amend Article VI, Open Space and Farming, Section 602 by removing Section n, “Cluster Housing,” from the list of uses eligible for a Special Exception and establish a new Supplemental Regulation, Article XI, Section 1125 for “Cluster Housing” in its place. The new Section 1125 will specify that cluster housing is permitted in the in the OSF, the R1 and R2 on land not located in the Suncook Infill Development District by right; establish certain overall density requirements; establish certain housing type requirements; establish certain parent tract size, dimensional, and setback requirements; establish certain size, dimensional, and setback requirements for the individual home lots; specify the specific uses permitted in the open space; specify the quality and makeup of open space; specify certain requirements for a homeowner or condominium association for the management of open space; and, specify the disposition and management of open space and common areas.

To amend Article VII, Residential Zone, Section 701 by removing “Senior Housing” from the list of permitted uses.

To amend Article VII, Residential Zone, Section 701 by listing “Cluster Housing” as a use permitted by right and to refer to the Supplemental Regulation Section 1125

To amend Article XXIII, Suncook Infill Development District, by removing “Senior Housing” from the list of permitted uses in the district and replacing with the term “Reserved.”

Recommended by the Planning Board

YES 199 NO 158 PASSED



ARTICLE 4

Are you in favor of the adoption of Amendment No.3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI, Supplemental Regulations, Section 111 pertaining to Signs, by repealing the current language and replacing it with the following: a new ordinance that specifies the intent of the ordinance (primarily safety, property value protection, and aesthetic appeal of Allenstown); specifies construction requirements; specifies dimensions of signs per zoning district; specifies the number of signs permitted per zoning district; specifies the number of signs and dimensions permitted for a home occupation;

Specifies that a permit is needed from the Code Enforcement Officer or Building Inspector; specifies the Sign Permit Application process and appeals process; Specifies Sign Permit Fee as \$35; provides a table depicting certain sign specifications by district; provides a list of certain signs prohibited in all zoning districts; provides certain requirements for illuminated signs; provides standards for public safety; provides provisions for street signs and street numbers;

Provides provisions for certain signs not requiring a permit, including: grandfathered, government signs, street numbering, required warning signs, temporary signs; provides provisions for temporary signs; provides maintenance and replacing provisions of all signs; provides certain requirements for flags; provides guidance for “sandwich signs;”

And, provides definitions including: A-Frame/Sandwich Board Sign, Animated or Moving sign, Awning sign, Changeable Copy Sign, Complex, Directional Sign, Double-Faced Sign, Electronic Reader Board, Freestanding Sign, Government Sign, Grandfathered/Non-conforming Sign, Height of Sign, Historic Plaque, Illuminated Sign, Portable Sign, Projecting Sign, Roof Line, Roof Sign, Seasonal Agricultural Sign, Sign, Temporary Sign, Unit, Wall Sign, and Window Sign.

Recommended by the Planning Board

YES 232 NO 124 PASSED



ARTICLE 5

Are you in favor of the adoption of Amendment No.4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XI, Supplemental Regulations, by creating a new Accessory Dwelling Unit Section 1124 in accordance with NH RSA 674:72, as amended. This new Section shall specify that an Accessory Dwelling Unit (ADU) is permitted on any lot containing a single family home and that it must be attached to the home; that the Planning Board is authorized to issue a Conditional Use Permit if the applicant can demonstrate that certain requirements have been met including: not more than one ADU per lot, must be an independent living unit, must have an interior door between the ADU and principal structure, there must be adequate water and sewer disposal, the ADU maintains the look and feel of the single family home, the owner of the property must occupy either the single family home or ADU, and, that the ADU must not exceed one half of the total floor area of the single family dwelling if it is over 775 square feet; and, specify certain application material requirements and fees associated with submitting a Conditional Use Permit application.

Recommended by the Planning Board

YES 224 NO 129 PASSED



ARTICLE 6

Are you in favor of the adoption of Amendment No. 5 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XVII, Presite Built Housing and Manufactured Housing, Section 1703.h.1 by specifying that all home sites shall be at least 10,000 square feet in size.

To amend Article XVII, Presite Built Housing and Manufactured Housing, Section 1703.h.2 by specifying that each home site shall maintain a fifteen foot setback from the front and rear site line.

Recommended by the Planning Board

YES 242 NO 116 PASSED

ARTICLE 7

Are you in favor of the adoption of Amendment No. 6 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXII, Agricultural Conservation District, Section 2201.C by specifying the boundaries of the district are those depicted on the Official Zoning Map of the Town of Allenstown, dated March 14, 2017.

To adopt a new Official Zoning Map of the Town of Allenstown, dated March 14, 2017 as prepared by the Central New Hampshire Regional Planning Commission and entitled: Official Zoning Map of the Town of Allenstown, NH March 14, 2017.

Recommended by the Planning Board

YES 250 NO 108 PASSED



ARTICLE 8

Are you in favor of the adoption of Amendment No. 7 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section III by adding text to specify that single family homes and duplexes that are on individual lots and not part of a larger development that requires a Stormwater Management Permit are exempt from the Article.

To amend Article XXV, Permanent (Post-Construction) Stormwater Management Ordinance, Section IV by adding text to specify that the provisions of the Stormwater Management Plan section are required components for new development, as applicable.

Recommended by the Planning Board

YES 253 NO 105 PASSED

ARTICLE 9

Are you in favor of the adoption of Amendment No.8 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To amend Article XXVI, Adult Business Ordinance, by amending Section VIII.B.a to indicate that all setback requirements must be met.

Recommended by the Planning Board

YES 244 NO 106 PASSED



ARTICLE 10

Are you in favor of the adoption of Amendment No.9 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To establish a new Article XXVIII pertaining to Alternative Energy under the provisions of NH RSA 674:21 for the purpose of accommodating demands for alternative energy systems and implementing the Allenstown Master Plan, with certain provisions for Small Wind Systems and Small solar systems, including:

Certain small wind provisions including: a conditional use permit shall be required by the building inspector; specifying certain application materials including a plan showing location and design of the system with setbacks and property features, system design specifications, evidence of compliance with various governmental entities, abutter information, power grid connection information (as applicable), sound analysis, and regional notification provisions in accordance with NH RSA 674:66; specification of certain standards for compliance in order for the permit to be issued by the Building Inspector include: setbacks, zoning district permissibility (small wind systems are permitted by right in the Open Space and Farming Zone only), wind system design (approved designer, height, sound, appearance, shadow flicker, code compliance Federal Aviation Administration specifications), visual impacts, mitigation of impact to abutters, utility connection, access, and clearance of vegetation.

Certain small-scale solar provisions including: all small-scale solar systems must be installed in accordance with all applicable codes, regulations, and standards; systems for the benefit of those on site but “net metering/net billing” is not prohibited; permitting shall follow State Building Code, as applicable; small-scale solar is permitted in all districts in Allenstown; a building permit shall be required for all roof-top and building-mounted installations; height limitations in the Zoning Ordinance are not applicable to roof systems; ground-mounted systems shall adhere to all setbacks, may not exceed twenty feet of height at maximum tilt, shall be reasonably screened and minimize view blockage; and shall require a building permit; Solar-thermal systems shall require a building permit; Solar Systems shall only be permitted if they are deemed safe by the Building Inspector given certain factors (Building and Life Safety

Code compliance, weight load, wind resistance, ingress/egress during emergency; pre-operation safety verification including: inspection by Building Inspector and electrical inspector/agency as appropriate prior to operation, utility inspection as applicable, system in good working order, Fire/Life Safety code standard compliance for roof and building-mounted collectors, storage batteries in a secure container; removal required after 12 months of inoperability.

Certain provisions shall apply to both Small-Scale Solar and Small Wind Systems, including: any aggrieved person may seek relief from the Zoning Board of Adjustment in accordance with NH RSA 674:66, as amended; the abandonment of any system shall result in the removal of the system after 12 months of inoperability, and, the building inspector shall enjoy certain enforcement actions to ensure the removal of the system within twelve months of inoperability.

Recommended by the Planning Board

YES 245 NO 106 PASSED

ARTICLE 11

Are you in favor of the adoption of Amendment No.10 by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To authorize certain formatting and editing provisions throughout the Allenstown Zoning Ordinance including: page number consistency, table of contents corrections, to update and ensure proper citation to relevant New Hampshire RSAs, to ensure accuracy throughout the Zoning Ordinance, to revise Article numbers based on overall changes to the ordinance, and to update the list of Zoning Ordinance Change Dates as applicable.

Recommended by the Planning Board

YES 244 NO 102 PASSED



ARTICLE 12

Suncook Pond Wastewater Pump Station Project

To see if the Town will vote to raise and appropriate the sum of \$1,616,000 (gross budget) for the purpose of financing the costs of engineering and construction of the Suncook Pond Wastewater Pump Station; to authorize the issuance of not more than \$1,616,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectboard to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectboard to apply for a Clean Water State Revolving Fund (CWSRF) loan; to authorize the Selectboard to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectboard to take any other action or to pass any other vote relative thereto. Without impairing the general obligation nature of the bonds or notes, it is intended that repayment of the bonds or notes, including any CWSRF loan, shall be paid by sewer funds. (3/5 ballot vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 248 NO 116 PASSED



ARTICLE 13 Sewer Asset Management Project

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town will vote to raise and appropriate the sum of \$30,000 (gross budget) to defray the cost of planning relative to public facilities through the previously established Asset Management Plan development project for Town of Allenstown Wastewater Collection and Treatment System: and,

to authorize the issuance of not more than thirty thousand dollars (\$30,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, further, to authorize the Selectboard to issue and negotiate such bonds or notes and to determine the conditions and the rate of interest thereon; and,

to further authorize the Selectboard to offset a portion of said appropriation by applying for, Clean Water State Revolving Funds (CWSRF), it being understood that repayment of the loan funds will include up to 100% principal forgiveness in the amount up to \$30,000.

A condition of the approval of this article being repayment of any remaining loan balance to be paid by the sewer funds: and, further, that the Allenstown Sewer Commission shall pay any outstanding remaining balance and applicable interest in the full from said sewer funds on or before the date that the first payment of the loan related to the CWSRF funding is due: and,

to authorize the Selectmen and Sewer Commissioners to take all other action necessary to carry out and complete this project. (3/5 ballot vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 268 NO 90 PASSED

ARTICLE 14 Town Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$3,924,683**. Should this article be defeated, the default budget shall be **\$3,953,626**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax impact is approximately \$0.11 cents per thousand dollars of assessed value. (Majority vote required)

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 276 NO 86 PASSED

ARTICLE 15 Sewer Operating Budget

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,192,252**. Should this article be defeated, the default budget shall be **\$2,219,419**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)



NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 287 NO 72 PASSED

ARTICLE 16 Fire Safety Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$10,000** to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 294 NO 72 PASSED

ARTICLE 17 Library Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) (Majority vote required) To see if the Town of Allenstown will vote to establish a Library Capital Reserve Fund under the provisions of RSA 35:1 for construction and repairs of the Library and to raise and appropriate the sum of **\$10,221** to be placed in this fund. This sum to come from the unassigned fund balance. Further, to name the Library Trustees as agents to expend from said fund. (Majority Vote Required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 282 NO 80 PASSED

ARTICLE 18 Highway Garage Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$10,000** to be added to the Highway Garage Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 285 NO 79 PASSED

ARTICLE 19 Public Safety Facilities Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$10,000** to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 270 NO 91 PASSED



ARTICLE 20 Highway Equipment Capital Reserve Fund

(THIS ARTICLE DOES NOT IMPACT THE TAX RATE) To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$5,000** to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance.
(Majority vote required)

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 284 NO 71 PASSED

ARTICLE 21-By Petition

Shall the town of Allenstown vote to adopt the provisions of RSA 79-H authorizing the Town and its assessing official to approve tax abatement requests for a qualifying chartered public school facility as defined in RSA 79-H:3. The effective date of this warrant article if adopted shall be April 1, 2017. Once adopted this provision shall remain in effect until specifically rescinded by the town at a duly warned meeting.”

YES 107 NO 242 FAILED

A True Copy, Attest:

Department Reports





Town of Allenstown
Town Administrator
16 School St.
Allenstown, NH 03275
603-485-4276 ext. 112
smulholland@allenstownnh.gov

2017 Town Administrator Report

The year 2017 was a year of progress building upon the progress of the last several years. This has also been a year of change. We had change in personnel at the Town Hall to include the Administrative Assistant and Finance Director. I will also be leaving my position as Town Administrator early in 2018 for employment with the City of Lebanon, NH as the City Manager there. After twenty-four years of service with the Town, five as Town Administrator it has been a pleasure to serve the people of this community.

There were several noteworthy events/projects that occurred in 2017.

1. **Road Maintenance-** Considerable progress was made in regards to maintaining the Town's roadway system. The Town has 33 miles of roadway for which the Town is responsible for maintaining. The following roadways or sections of roadways were repaved this year: River Rd., Martinson Ln., Highfield Dr., Birchwood Dr., Clearview Dr., Gilbert Rd. and Deerfield Rd. The focus in 2018 will be on Library St., E. Webster St., Webster St., Whitten St. and a section of Reynolds Ave.
2. **Strategic Planning-** The developed a Capital Improvements Plan and a Capital Budget within the proposed 2018 Budget. This is a critical step forward in the development of a full strategic plan. The Capital Budget and plan is designed to even the impact of the costs of capital projects.
3. **Fire Apparatus-** Three pieces of fire apparatus were taken out of service in 2017. The Ladder Truck, Engine 4 and the Rescue Truck were no longer serviceable. The cost to repair these vehicles was not worth the expenditure in light of the age of these vehicles. The Rescue Truck will be replaced in 2018. The fire department's boat had to be replaced this year due to its age and condition.
4. **Sustainable Energy Projects-** The Town's first municipal solar project was completed this summer on the roof of the fire station. On September 1st the solar panels were operational producing electricity for the fire station with the excess being used to power the other town buildings. The Town entered into an agreement with NH Solar Gardens for a second solar project to be constructed on the Community Center roof. This project is scheduled to go online in 2018. The lighting at the fire station and remaining lights at the Town Hall were converted to LED, further reducing our electric power costs.
5. **Ferry St. Boat Landing Project-** The repair/replacement of the boat landing at the end of Ferry St. was one of the items resulting from the Charrette of the downtown area held in October of 2016. The Town was invited to submit a grant application through the Land and Water Conservation Fund for this project. The grant is a 50% match that would provide \$30,000 in federal funds for the project. The application is due by the end of January 2018. If the application is successful we would anticipate beginning the work in 2020.



6. **Budget Management Plan-** The Board of Selectmen has continued the budget management plan for the fourth consecutive year. This plan is in essence a spending cap with the intent of managing spending to closely mirror the increase in growth of the economy. The proposed 2018 Budget is in line with the increase in the Consumer Price Index (CPI). The goal of the Board was to limit the increases in spending. The 2018 Budget has an increase in spending of 2%. This was the CPI for 2017. Controlling spending to mirror the CPI will present challenges in the future. Operational costs continue to increase at levels higher than the CPI. There are a number of capital projects which will still need to be addressed which are not covered in the operating budget. Replacement of roadway infrastructure as well as repair or replacement of buildings are issues which remain to be addressed.
7. **Education Funding-** This would normally be an issue addressed solely by the School Board however the reduction in Stabilization Grants to school districts at 4% per year until the funds disappear will dramatically impact the tax rate in Allenstown. The Board of Selectmen continues to work with the School Board and Budget Committee to address this issue through a coalition of communities.

I wish to thank all of the department heads, officials and volunteers who are critical to the ability of the Town to provide services to its citizens. Teamwork and cooperation is what allows us to provide the services which our citizens expect from local government. It has been an honor to serve this community. Allenstown faces challenges like every other community. The officials, employees and citizens of this Town will be able to overcome these challenges if they work collectively for the common good.

Shaun Mulholland
Town Administrator





Town of Allenstown
Emergency Management Director
16 School Street
Allenstown, NH 03275
603-485-4276 ext. 112
smulholland@allenstownnh.gov

2017 Emergency Management Director Report

The Town conducted two major exercises this year. The Disaster Recovery Exercise simulated a hurricane which resulted in widespread damage to the community. Town, School, State and Federal officials participated in this table top exercise in March. This exercise allowed us to test the new Disaster Recovery Plan, which was re-written after the action review conducted from the 2012 Disaster Recovery Exercise. The previous plan had areas which needed to be improved upon that were discovered as a result of the 2012 exercise.

The second exercise was an active shooter exercise at the Allenstown Elementary School. This exercise tested police, fire, EMS and school response to such an incident. The focus this year was on the Warm Zone protocol. This protocol tested the ability of fire and EMS personnel to quickly access patients in the building under police escort. The fire department and Tri-Town EMS also received a grant to purchase ballistic protection equipment to protect those personnel when entering areas that are partially secure from violent acts.

Fortunately, Allenstown did not sustain a disaster that would reach the level of requiring State or Federal assistance. After a period of consistent federally declared disasters year after year we have been fortunate in the last two years to avoid a major disaster.

The Town must maintain a heightened state of readiness in light of the major disasters we have seen around the country. I suspect this recent lull in major disasters in New Hampshire will not last. The likelihood of further major disasters in New Hampshire and Allenstown in particular are high. The departments and officials of the Town must be prepared for these likely events. Our citizens and businesses must be equally proactive in preparing for major disasters. The Town's website has helpful information to assist citizens and businesses to prepare for these events. The information is located on the Emergency Management webpage at www.allenstownnh.gov. Citizens and businesses who are prepared recover from disasters more quickly and require less services from government sources.

Shaun Mulholland
Emergency Management Director





Town of Allenstown
Economic Development Committee
16 School Street
Allenstown, NH 03275
603-485-4276

Economic Development Committee

2017 Annual Report

In March 2017, the Selectmen approved the jump-starting of the inactive Economic Development Committee (EDC). This committee was created to promote economic prosperity in the town by attracting businesses that increase the tax base and also create jobs.

By June, the selectmen had solicited and appointed the five required members and the committee held its initial meetings. One of its first tasks was to obtain a list of all town-owned property to see what might be amenable for business use. Of the 59 town-owned parcels, only two small parcels were zoned for business. The rest would need action by the Planning Board to convert them to commercial use.

Owners of business properties and a commercial realtor were invited to come and discuss the challenges of operating a business in Allenstown. One owner stated that the strong relationship built over several years with local customers was the main reason for planning a new business in town.

In September, the EDC began studying and discussing the details of a new tax exemption statute and hammered out a detailed plan that included a sliding scale of exemptions over 10 years, a list of benefits for the town and taxpayers, and an example of how a business and the town would both benefit economically.

By December, the EDC received the selectmen's approval of the proposal and reworked it into a warrant article. Next, the EDC wrote an explanation of the warrant article for the 2018 Voter's Guide, which was then approved by the selectmen and reviewed by the town attorney. The tax exemption warrant article and explanation now appear as Warrant Article 14 in the Voter's Guide.

Also in December, the EDC contacted the Epsom Parks & Recreation about its above ground skating rink at Webster Park, hoping to acquire details about materials, construction, and cost. The goal is to plan for one at Volunteers Park on River Rd. if funding can be obtained. The EDC had no funding for 2017 and requested a minimal 2018 budget of \$600.00.

The EDC also needs a volunteer to fill a vacancy. Would you like to join?

Respectfully submitted,

Michael Frascinella

Chairman





Allenstown Fire Department
1 Ferry Street
Allenstown, N.H. 03275
603-485-9202

Fire Chief Shawn Murray

Deputy Fire Chief Paul St. Germain

2017 Annual Town Report

To the Citizens of Allenstown,

On behalf of the Men and Women of the Allenstown Fire Department (AFD) I present our annual report of the Allenstown Fire Department.

As of the writing of this report, the AFD has a roster of twenty-five (25) Fire/EMS personnel and we share one (1) part-time Administrative Assistant, Dawna Baxter. Dawna coordinates fire, building, and planning activities and does an excellent job keeping our administrative needs in order. Our fulltime Firefighter Evan McIntosh works the day shift Monday through Friday and helps to coordinate the activities of the department on a daily basis. All of our On-Call Firefighters have fulltime jobs, families, and other commitments which compete with their service to the community. Our training requirements are stringent and necessary to assure we can effectively respond to emergencies as well as keep our personnel safe. This requires a large time commitment. I want to thank our families of the Allenstown Fire Department for sharing their loved ones to serve the community, we would be further challenged in serving the community if we did not have their support.

Our Department also has other groups which play an integral part in assisting the AFD in serving the community. One group is the Allenstown Firefighters Association who provide support to the Firefighters and are actively involved in a number of community events. This group sponsors a rest stop for the Reach the Beach Relay running race where runners race some 210 miles to reach Hampton Beach. Over 425 teams and hundreds of team support volunteers stop at Bear Brook for rehabilitation and nutrition. The AFD Association has sponsored this leg of the race for a number of years and feeds over 2,000 people.

Another group which deserves recognition is the Allenstown Firefighters Auxiliary, a group of volunteers who not only provide our personnel with rehab and food during major emergency events, but they also support the Towns Emergency Management Program and recently provided lunch to over 80 participants who attended a training session.

One final group that makes up the future of the Fire Service is our Fire Explorer's. Firefighter Jeff Gardner oversees the Fire Explorer Program comprised of about 15 to 20 young adults who have an interest in the Fire or EMS Service. AFD is proud to sponsor this Boy Scouts of America Program. We encourage high school aged youth to join up and experience the career field of





Allenstown Fire Department
1 Ferry Street
Allenstown, N.H. 03275
603-485-9202

Fire Chief Shawn Murray

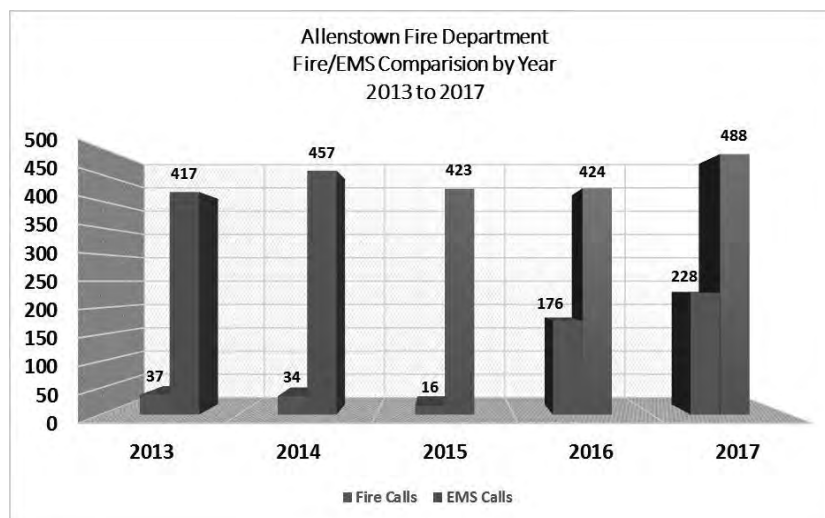
Deputy Fire Chief Paul St. Germain

public safety. Thanks to Jeff and the group of advisors who make this program possible. Many of our current members were once Fire Explorers and have moved up to serve on the Fire Department. As you can see it takes many hands to make an organization successful. I am proud to serve with all of these dedicated and community orientated personnel. Thank you for your support!

The Fire Department saw the departure of Chief Dana Pendergast in July of this year. We extend our sincere appreciation for his service and dedication to the Allenstown Fire Department and the Town of Allenstown for the work he completed as Fire Chief, Building Inspector, and Health Officer. Thank you for your service.

Fire Chief Shawn Murray took over the Fire Department responsibilities as Interim Fire Chief and subsequently accepted a part-time Fire Chief position with the Department.

In 2017, AFD responded to 716 emergency calls for fire or EMS services. Of those calls 149 were Fire Responses which was 20.8% of the calls. Our EMS medical responses were 488 or 68.4% of the calls. Included were 22 motor vehicle accidents (3%), 43 Mutual Aid Responses (6%), and 14 Service Calls (1.8%). This shows a difference of +96 calls or 15.5% increase in calls for service compared to 2016.



Please note the difference in fire call totals between 2013-2015 and is due to a change of reporting methods.



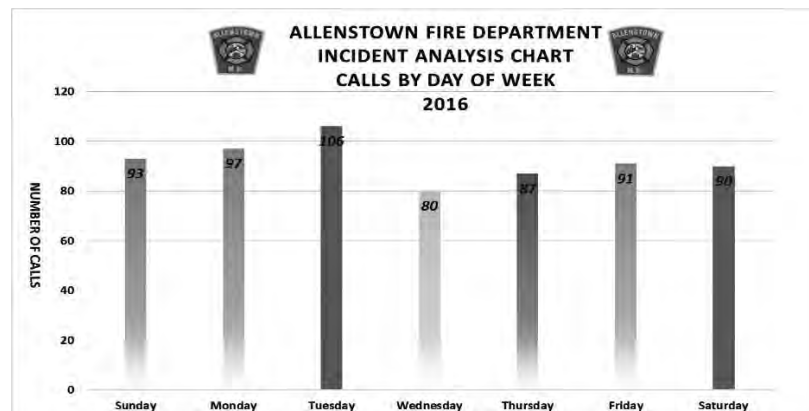


Allenstown Fire Department
1 Ferry Street
Allenstown, N.H. 03275
603-485-9202

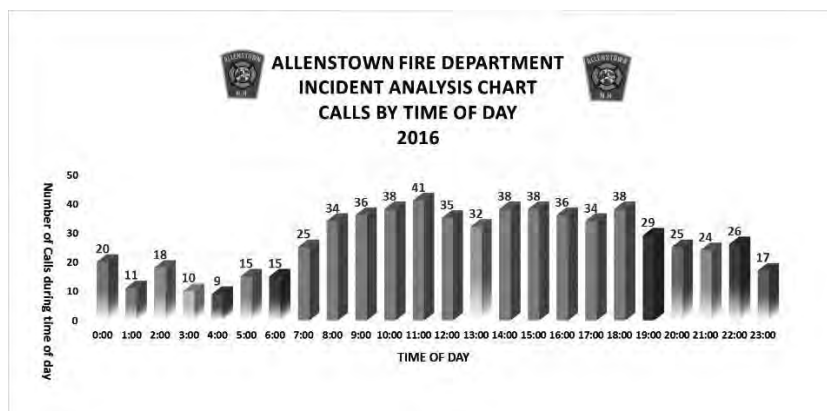
Fire Chief Shawn Murray

Deputy Fire Chief Paul St. Germain

Nationwide EMS calls have increased 300% since 1980. Fire services have seen a shift from fire emergencies to EMS emergencies. In New Hampshire the increase in medical calls is due to a number of factors including a growing elder population, decline in preventative care, and drug overdoses are among the prevalent reasons. In 2017 AFD responded to 11 overdose calls. We, like many other communities, are not immune to the effects of the heroin-opioid crisis. While calls for fire service are down due to fire prevention education and fire codes it's still important to have sufficient staffing to respond to the calls that do occur on the fire side.



Tuesday continues to be the most active day of the week for fire and EMS calls.



Between 7am to 6pm in the evening we experience the most number of calls.





Allenstown Fire Department
1 Ferry Street
Allenstown, N.H. 03275
603-485-9202

Fire Chief Shawn Murray

Deputy Fire Chief Paul St. Germain

I would be remiss if I did not recognize and Thank Tri-Town Ambulance leadership and staff for the hard work and dedication that they provide to AFD. We are fortunate to have these highly skilled personnel. Our working relationships is strong and a benefit to the citizens of Allenstown.

Through your support, the Board of Selectmen, and Shaun Mulholland, Town Administrator we were able to accomplish a number of projects this year.

- Installation of solar panels on the fire station roof was completed this fall and to date has generated 73.48 Kilowatt Hours (kWh) resulting in a savings of over \$1,500. The energy generated has resulted in the saving of over 441 trees.
- Two Heating Ventilation Air Conditioning (HVAC) units were replaced at the fire station resulting in all but one HVAC unit being replaced.
- Office chairs were replaced in the Emergency Operations Center (EOC).
- A vehicle exhaust removal system called Plymovent was installed in the fire apparatus bays. This system captures exhaust from vehicles and apparatus and prevents the buildup of dangerous gases.
- Our Fire Alarm systems in Town Hall, Library, Community Center, Fire Station, and Police Station were switched from our municipal fire alarm system to a conventional fire alarm system.
- All ground ladders, self-contained breathing apparatus (SCBA), and fire hose were tested and certified. All of these various initiatives result in a cost savings to you the taxpayer.
- Repairs to the fire sprinkler system, testing, and certification was completed.

Our fleet of fire apparatus and vehicles were a challenge this year. Three of our fire fleet was taken out of service permanently due to the cost of repairs. It was estimated to be \$40,000 to \$50,000 to bring them back to a safe level of service. The age of this equipment far outweighed the benefit of keeping them in service.

- The 2001 (18 yrs.) Ford Rescue was taken out of service and sold. The cost to repair and maintain it was not cost effective.
- The 1991 Ladder Truck (27 yrs.) was sent to be serviced and a number of repairs were identified. In addition to repairs, the discovery of a crack in the sub frame created some doubt as to the safety and continued operation of the ladder. The Board of Selectmen





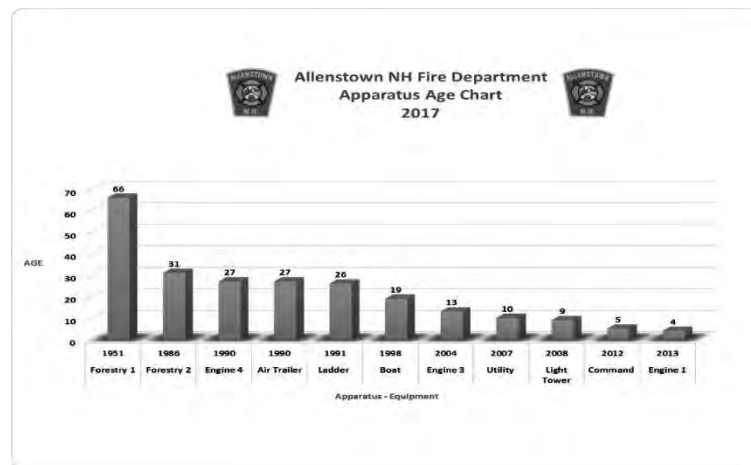
Allenstown Fire Department
1 Ferry Street
Allenstown, N.H. 03275
603-485-9202

Fire Chief Shawn Murray

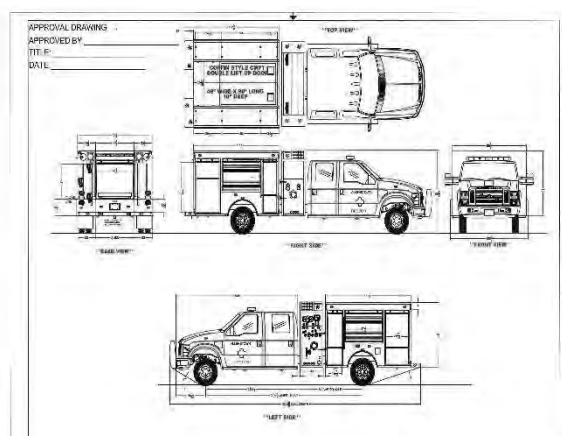
Deputy Fire Chief Paul St. Germain

authorized the removal of the ladder from service and deemed it obsolete. This was sold also.

- The 1990 (28 yrs.) E-One Engine (Engine 4) was also taken out of service and deemed obsolete by the Board of Selectmen due to estimates to repair the pump, mechanical and body repairs and the overall age and condition of the Engine. We are in the process of selling this vehicle.



On a positive note, the Fire Department has ordered a Rescue/Mini Pumper which is expected to be delivered in February or March of this year. This vehicle will be used as an EMS first response vehicle, to respond to minor fire calls where a fire engine would not be needed, and carry auto extrication equipment. The use of a smaller vehicle will result in a cost savings of repair and maintenance on the larger fire engines and equipment.





Allenstown Fire Department
1 Ferry Street
Allenstown, N.H. 03275
603-485-9202

Fire Chief Shawn Murray

Deputy Fire Chief Paul St. Germain

The Department also purchased a New Rescue Boat to replace our current boat which is a 1993 Avon Boat (25 yrs.) with a 15 HP Evinrude outboard motor. We have purchased and taken delivery of a new 2015 model year AB Profile 16 ft. Shallow V Hull boat with a 60 HP Rescue Pro Outboard. The boat and motor are both designed for river operations in low water conditions. The Boat has a center console for ease of operation in various water conditions.



On behalf of the Men and Women of the Allenstown Fire Department I would like to Thank You for your continued support of your Fire Department. Please feel free to contact me directly if you have any questions or concerns. Stay Safe!

Shawn Murray, Fire Chief





Town of Allenstown
Highway Department
161 Granite St.
Allenstown, NH 03275
603-485-5460
rpelissier@allenstownnh.gov

2017 Highway Department Report

The Highway Department made great strides in regards to paving in 2017. The department was able to pave sections of the following roadways;

- Deerfield Rd. from the Knox Farm to Mt. Delight Rd.
- River Rd. from Rt. 28 at the south end to Boat Meadow Brook was reconstructed and paved.
- Highfield Dr. was repaved.
- Birchwood Dr. was repaved (80% of the roadway).
- Clearview Dr. - a section was repaved from Deerfield Rd. to just before Kenwood Dr.
- Martinson Ln. was reconstructed and repaved.
- Gilbert Rd. was reconstructed and paved.

The availability of a one-time infusion of State infrastructure funding made some of these projects possible. This allowed us to move up several roadways on the Capital Improvements Plan schedule.

The staff were also busy this year with the ongoing responsibilities of maintaining the lawns at the Town's various properties.

The focus of roadwork for 2018 will be on the reconstruction of Whitten St., Webster St. and the remaining portion of Reynolds Ave. We will also be working with the Sewer Department on the Library St. and E. Webster St. sewer line/pump station project. This will allow us to reconstruct both of these streets. We will also continue working on plans for a new highway department facility. The present facilities are no longer adequate for our needs.

I would like to thank Selectman Jason Tardiff, Selectman David Eaton and Selectman Ryan Carter for their support during the year. I would also like to thank Town Administrator, Shaun Mulholland, for his continued support in working with the Highway Department.

Ronnie Pelissier
Road Agent

Marc Boisvert-Crew Chief
David Bouffard-Truck Driver
Donald Noel-Truck Driver
David Campbell-Truck Driver
Alan Turcotte-Transfer Station Attendant



Old Allenstown Meeting House 2017 Report



New Flagpole



Ground Penetrating Radar

The Old Allenstown Meeting House located at 150 Deerfield Road is on the National and State Registers of Historic Places which includes the Burgin Family Cemetery located across the road.

Volunteers from the Allenstown Historical Society and the Student Conservation Association (SCA), a part of AmeriCorps greeted 283 visitors on 31 days for a total of 67 hours. Again this year the Board of Selectmen met at the OAMH for one of their meetings the New Rye Church and the Daughters of the American Revolution, Buntin Rumford, Webster Chapter also met for their annual services.

A new vandal resistant flagpole with lighting was installed so we may safely fly the US and State flags around the clock. Thanks to Allenstown Historical Society and donations this was done without tax-payer dollars.

The Burgin Family Cemetery, AKA Meeting House Burying Ground has only one tombstone, that of Elizabeth Burgin and we know of four other burials there but it is also visible that many other people may be buried there. The Allenstown Historical Society contracted with a firm specializing in Ground-Penetrating Radar to investigate this. The results of the search showed that there are 31 graves in addition to Elizabeth's. We will research to try to identify these additional graves.

We are seeking volunteers to serve as greeters at OAMH. If interested, or for more information, please call (603)485-4437.

Respectfully submitted,

Armand E. Verville, Chairman
Old Allenstown Meeting House Committee





Town of Allenstown
Planning Board
16 School Street
Allenstown, NH 03275
603-485-4276
PlanningBoard@allenstownnh.gov

January 8, 2018

2017 continued to be a busy year for the Allenstown Planning Board. In addition to the normal development reviews and ordinance changes, two additional planning related projects were initiated – the establishment of the Economic Development Committee and the Suncook Village Commission. Preliminary review of MS4 compliance issue gaps with the latest regulations was conducted, and there will be a major effort in 2018 to address identified gaps and ensure compliance by the due date. Participation in the Central New Hampshire Regional Planning Commission continues with two planning board members serving as Allenstown representatives on the Commission.

Applications:

Two subdivision applications, one site plan application and a Conditional Use Permit application were before the Planning Board during 2017. Of the two subdivision applications, one was a lot line adjustment between existing properties, and one was a large cluster subdivision. The large cluster subdivision was a continuation from an application initiated in 2016. As of the date of this report, the cluster subdivision remains pending and will carry over into 2018. On the site plan side, the application was for a gas station (initiated in 2016). The Conditional Use Permit was for an Accessory Dwelling Unit (ADU) for an existing dwelling.

Ordinances:

The Town Meeting in March, 2018 is expected to have a total of two articles for voters to consider for changes to the Zoning Ordinance. The proposed changes include the addition of a definition for Heavy Manufacturing/Heavy Industry, and amendment of the Manufacturing definition to exclude waste derived products that are processed from waste materials or secondary materials or reclaimed materials.

Suncook Village Commission:

Finally, in 2017, the Town of Allenstown and the Town of Pembroke jointly established the Suncook Village Commission. The goal of the Commission is to establish a development district that overlays portions of both communities on each side of, and in proximity to, the Suncook River. Selectmen and Planning Board representatives from both towns, along with other members of the public comprise the Commission, which began its work in the late spring of 2017. The new district is proposed to overlay existing districts in each town, and corresponding zoning changes would be implemented to support economic and physical development within the new zone. Thus far, the Commission has discussed what the character of the zone should be, what types of development should be addressed/permitted in the zone, and drafted the physical borders of the proposed district. Once agreement of the makeup of the zone has been reached, a proposed Zoning Ordinance will be drafted. Thereafter, public hearings will be conducted to present the Commission's proposal and solicit input, feedback, and changes to the plan from residents, before proceeding further. Once that process is complete, the Commission will bring forth final proposals



During 2018, the Planning Board will continue to process applications for development and continue the maintenance of the Zoning Ordinance. In addition, we will continue to prepare for the upcoming MS4 permit requirements and will continue work to implement the Master Plan and the Charrette. The re-establishment of the Economic Development Committee will continue to support those efforts, along with the activities of the Suncook Village Commission. The Planning Board will continue building on the successes of 2017 into the new year and beyond.

Michael O'Meara, Planning Board Chair

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|                                                  |                             |
|--------------------------------------------------|-----------------------------|
| Chris Roy, Chairman (resigned due to relocation) | Chad Pelissier, Vice Chair  |
| Michael O'Meara, Member/Chairman                 | Michael Frascinella, Member |
| Ryan Carter, Board of Selectmen Representative   | Diane Adinolfo, Member      |



# Allenstown Police Department

## Annual Report 2017



The year of 2017 once again was a good year for the police department. The department was very busy throughout the year. We did lose one officer during the year and we hired Officer Hannah Higgins, who is currently in the police academy. Off. Higgins will graduate in April.

In 2017, members of the department participated in fundraising efforts for various organizations to include Special Olympics and Merrimack County Child Advocacy Center. To support Special Olympics, department members raised money and participated in the Law Enforcement Torch Run. You may have seen the officers wearing beards this year, this was due to a fundraiser called "Beards for Bucks", which raises money for the Merrimack County Child Advocacy Center. The Advocacy Center is used to interview victims involved in sexual assault, domestic violence and child abuse cases. Several of our officers received in-the-line-of-duty awards. Multiple Distinguished Unit Action (DUA) Awards were presented at our annual Christmas Party so that the proud families could see their fathers, mothers, husbands, and wives be recognized for what they do each day for the Town of Allenstown. Det. Sgt. Dawn Shea, Sgt. Beth Tower, Officer Bryan Wilcox, Officer Michael Bowen, Officer Brian Warburton, Officer Timothy Vincent, Officer David Fencer, and Administrative Assistant Dawn Chabot were all recognized for their involvement in various incidents. These included responding to a shooting, investigating the incident, and arresting

the suspect, as well as finding the firearm used; responding to a triple stabbing, administering first aid, finding the suspect hiding beneath a bed in a nearby home, obtaining a confession and recovering the weapon involved; and doggedly chasing down leads that led to the arrest of a man in Massachusetts who entered a home here in Allenstown with a mask on while children slept only feet away. Officer Wilcox was recognized for life saving on two separate occasions using CPR. One of those incidents resulted in Allenstown Police Department being recognized along with the Allenstown Fire Department and Tri-Town EMS as “2017 EMS Unit of the Year”.

Last year we purchased IMC which is a new software that links us with most departments in the state through the Merrimack County Sheriff’s Office. This year we received a grant which helped us finish the software project, allowing us to buy new computers and stands for each cruiser. Once installed these computers will grant real time access for the officers at the scene of a motor vehicle stop or incident to the DMV, State Police Records, and Dispatch. They will also be able to access reports from across the state to obtain information right at the scene.

Det. Sgt. Shea and Sgt. Tower worked closely with the school administration this year and completed the Emergency Response Plan. This was a huge undertaking involving writing the plan, training with the school staff to prepare for any emergency that may occur at our schools, and then drilling both the staff and students in the new skills and procedures.

Det. Sgt. Shea and her fellow police officer RAD instructors held a Rape Aggression Defense (RAD) Course for the women of the area towns. It served as a confidence builder and introduced them to skills they can use to keep themselves safe in a variety of situations. This training was well received and of inestimable value to the attendees. The department will look towards holding more classes in the future.

This year the department purchased a Ford F-150 pickup truck. The truck is equipped with everything a cruiser has, but in addition it allows us to use it in areas a cruiser can’t be utilized. It allows the police department to pick up large recovered items, such as bicycles, to deliver traffic barricades, and to transport supplies to the range for firearms qualification. By purchasing the pickup truck over a full size SUV, we were able to save over \$5,000.00 and get a more useful vehicle.

The Allenstown Police Department through our department prosecutor, Dorothy Walch, provided an additional service to the victims in criminal cases that involves tracking restitution owed by a defendant to a victim. Typically, once the defendant is ordered to pay restitution, a monthly payment plan is established, whereby the prosecutor monitors the payments to ensure timely payments are made. Those payments are forwarded onto the respective victim and receipt is provided to the defendant. As a result of the successful prosecution of cases involving restitution, the Allenstown Police Department, in 2017 alone, has collected approximately \$5,500 in restitution owed to such victims, including cases in which the town itself was the victim.

The statistical data for 2017 is as follows:

|                                       |              |
|---------------------------------------|--------------|
| <b>Accidents</b>                      | <b>58</b>    |
| <b>Arrests</b>                        | <b>253</b>   |
| <b>Criminal Incidents</b>             | <b>571</b>   |
| <b>Citations</b>                      | <b>2,022</b> |
| <b>Calls for service (dispatched)</b> | <b>7,105</b> |

The department continues to operate Facebook as well as the department's website in order to effectively share information with members of the public who wish to subscribe to either or both of the sites, [www.allenstownnh.gov](http://www.allenstownnh.gov) and [facebook.com/allenstown-police-department](https://facebook.com/allenstown-police-department).

Lastly I would like to thank all the staff here at the Allenstown Police Department for working very hard and doing an excellent job over the past year. I look forward to the continued support from our community in 2018.

Sincerely

Chief Paul Paquette.

# Allenstown Public Library

## Annual Report 2017

Library Director, Patricia (Patti) Adams and Library Assistant, Betsi Randlett, continue as library staff this year.

This year eighty residents became new patrons of the library! This brings our total number of patrons to 1312.

Our summer reading program, “Read Around the World,” was a huge success! Forty-nine children registered and participated. Two performers visited the library: Wildlife Encounters again wowed us with lots of creatures that we got to learn about and also touch! Dan from Dan’s Balloons presented stories with balloon sculptures and got lots of help from the kids in acting the stories out. He made sure each child left with a custom balloon sculpture at the end of the show.

In August, we added two new book shelves along with new puppets and toys to the children’s area. The shelves allowed us to purchase new book series sets for our middle age readers which we can’t keep on the shelves!

Also, in August, Patti was very much surprised when she received an e-mail from Emily Meyer in Rockville, Maryland. Emily came across an old, leather-bound tax roll book in her mother’s things that is from Allenstown and includes the years, 1817-1841. She was generous enough to donate the book to the library and it is now part of our historical collection.

An invitation was extended by the grade school and the middle school for us to attend their open houses in September. We talked to lots of students about the library and gave away free bookmarks.

Kate Beanlands was appointed to the secretary position on our Board of Trustees in August. Welcome, Kate!

October saw us host a Halloween Scavenger Hunt and Raffle for our younger patrons. The kids had lots of fun wandering the library, looking for spooky clues.

Our Board of Trustees voted in October to change our Thursday hours from 12pm-7pm to 10am to 5pm. Our open hours are now: Tuesday, 10am-6pm, Thursday and Friday, 10am-5pm.



A huge thank you to the volunteers from Grace Capital Church who came to the library in November and did a fall clean-up for us! They did a great job raking, trimming and carting all those autumn leaves away!

Additionally, in November, the library had a very special visit from WMUR Channel 9 meteorologist, Josh Judge, who read us his new picture book and then hosted an all-things-weather question and answer discussion.

We also wish to thank the Pembroke Women's Club for their donation to the library this year.

"Bad libraries build collections, good libraries build services, great libraries build communities," said R. David Lankes. The Allenstown Public Library is looking forward to bringing our community great literary services in 2018.

Respectfully submitted,

Patricia Adams, Director

Trustees:

JoAnne Dufort, Chair

Alice Phelps, Treasurer

Kate Beanlands, Secretary





## Allenstown Sewer Commission

35 Canal Street  
Allenstown, NH 03275  
603-485-5600  
FAX 800-859-0081  
[www.allenstownnh.gov](http://www.allenstownnh.gov)



To the Citizens of Allenstown:

In 2017 the Sewer Commission and staff made many improvements at the treatment facility. A new fine screen was installed to remove any harmful debris from the raw influent sewage, before biological treatment. This new installation nearly completes replacement of all original equipment installed in the preliminary treatment process at the facility.



The treatment facility also completed a major overhaul on its alarm systems. The original fire alarm system was upgraded to a smart fire alarm system, which incorporated all of the recently constructed buildings at the treatment facility. The treatment facility also upgraded the burglar and treatment plant process alarm notification systems. These updates and improvements were completed by the Sewer Department staff and contractors at minimal cost, and will enable the facility to continue to discharge clean safe waters to the Merrimack River.

The Sewer Commission also purchased their second stainless steel septage dewatering container in 2017. The Sewer Commission is tentatively replacing one of four carbon steel dewatering containers per year, finishing the replacements in 2019. Changing the construction from carbon steel to stainless steel will reduce maintenance costs, and significantly increase the useful life of the dewatering container.

Additionally, 5670 feet of sewer was cleaned and televised in 2017. This is an important part of an asset management program. The data collected from the television inspection will assist the staff and Sewer Commission in preventing sanitary sewer overflows. The data will also aid in reducing infiltration into the sewer system by providing current data to be used for repair and replacement decisions.

The Sewer Commission and staff also received over 25 million gallons of hauled waste in 2017. Additionally, The Sewer Commission has kept the sewer rates at \$7.57 per 1000 gallons for 2018.

Respectfully Submitted,

Jeffrey Backman, Superintendent



## 2017 Town Owned Property

| OWNER               | MAP | LOT | SUB | ST # | STREET NAME           | ACRES | VALUE          |
|---------------------|-----|-----|-----|------|-----------------------|-------|----------------|
| ALLENSTOWN, TOWN OF | 102 | 3   | 0   | 37   | RIVERSIDE DRIVE       | 1.8   | \$42,500.00    |
| ALLENSTOWN, TOWN OF | 102 | 6   | 0   | 78   | RIVERSIDE DRIVE       | 0.22  | \$8,100.00     |
| ALLENSTOWN, TOWN OF | 102 | 25  | 0   | 3    | ALBIN AVENUE          | 0.22  | \$11,600.00    |
| ALLENSTOWN, TOWN OF | 102 | 26  | 0   | 1    | ALBIN AVENUE          | 0.6   | \$12,600.00    |
| ALLENSTOWN, TOWN OF | 102 | 27  | 0   | 2    | ALBIN AVENUE          | 1.1   | \$16,400.00    |
| ALLENSTOWN, TOWN OF | 102 | 28  | 0   | 4    | ALBIN AVENUE          | 0.47  | \$15,400.00    |
| ALLENSTOWN, TOWN OF | 103 | 2   | 0   | 32   | RIVERSIDE DRIVE       | 0.25  | \$13,900.00    |
| ALLENSTOWN, TOWN OF | 103 | 7   | 2   | 42   | RIVERSIDE DRIVE       | 0.3   | \$13,600.00    |
| ALLENSTOWN, TOWN OF | 103 | 10  | 0   | 50   | RIVERSIDE DRIVE       | 1.3   | \$15,900.00    |
| ALLENSTOWN, TOWN OF | 103 | 11  | 0   | 52   | RIVERSIDE DRIVE       | 0.27  | \$14,000.00    |
| ALLENSTOWN, TOWN OF | 103 | 13  | 0   | 54   | RIVERSIDE DRIVE       | 0.25  | \$13,900.00    |
| ALLENSTOWN, TOWN OF | 103 | 17  | 0   | 62   | RIVERSIDE DRIVE       | 1.1   | \$45,200.00    |
| ALLENSTOWN, TOWN OF | 103 | 18  | 0   | 33   | RIVERSIDE DRIVE       | 2.6   | \$63,400.00    |
| ALLENSTOWN, TOWN OF | 103 | 20  | 1   | 29   | RIVERSIDE DRIVE       | 0.23  | \$8,600.00     |
| ALLENSTOWN, TOWN OF | 103 | 20  | 2   | 25   | RIVERSIDE DRIVE       | 0.23  | \$9,100.00     |
| ALLENSTOWN, TOWN OF | 104 | 3   | 0   | 19   | FANNY DRIVE           | 1.35  | \$58,600.00    |
| ALLENSTOWN, TOWN OF | 104 | 9   | 0   | 5    | RIVERSIDE DRIVE       | 0.23  | \$9,100.00     |
| ALLENSTOWN, TOWN OF | 104 | 10  | 0   | 1    | RIVERSIDE DRIVE       | 0.66  | \$10,400.00    |
| ALLENSTOWN, TOWN OF | 104 | 11  | 0   | 2    | RIVERSIDE DRIVE       | 0.43  | \$14,300.00    |
| ALLENSTOWN, TOWN OF | 104 | 12  | 0   | 4    | RIVERSIDE DRIVE       | 0.22  | \$13,800.00    |
| ALLENSTOWN, TOWN OF | 104 | 15  | 0   | 10   | RIVERSIDE DRIVE       | 0.28  | \$14,000.00    |
| ALLENSTOWN, TOWN OF | 104 | 18  | 0   | 14   | RIVERSIDE DRIVE       | 0.25  | \$13,900.00    |
| ALLENSTOWN, TOWN OF | 104 | 19  | 0   | 16   | RIVERSIDE DRIVE       | 0.55  | \$14,500.00    |
| ALLENSTOWN, TOWN OF | 104 | 21  | 0   | 20   | RIVERSIDE DRIVE       | 0.21  | \$13,800.00    |
| ALLENSTOWN, TOWN OF | 104 | 22  | 0   | 22   | RIVERSIDE DRIVE       | 0.22  | \$13,800.00    |
| ALLENSTOWN, TOWN OF | 104 | 25  | 0   | 28   | RIVERSIDE DRIVE       | 0.26  | \$14,000.00    |
| ALLENSTOWN, TOWN OF | 104 | 26  | 0   | 19   | RIVERSIDE DRIVE       | 0.65  | \$9,400.00     |
| ALLENSTOWN, TOWN OF | 104 | 27  | 0   | 17   | RIVERSIDE DRIVE       | 0.44  | \$36,300.00    |
| ALLENSTOWN, TOWN OF | 104 | 28  | 0   | 15   | RIVERSIDE DRIVE       | 1.2   | \$41,100.00    |
| ALLENSTOWN, TOWN OF | 104 | 29  | 0   | 11   | RIVERSIDE DRIVE       | 0.3   | \$9,200.00     |
| ALLENSTOWN, TOWN OF | 104 | 32  | 0   | 3    | JILLERIC ROAD         | 1.67  | \$39,200.00    |
| ALLENSTOWN, TOWN OF | 104 | 32  | 1   |      | JILLERIC ROAD         | 0.15  | \$4,100.00     |
| ALLENSTOWN, TOWN OF | 105 | 10  | 0   | 36   | RIVER ROAD            | 0.23  | \$42,100.00    |
| ALLENSTOWN, TOWN OF | 106 | 19  | 0   | 161  | GRANITE STREET        | 9.14  | \$421,900.00   |
| ALLENSTOWN, TOWN OF | 109 | 33  | 0   | 40   | ALLENSTOWN ROAD       | 0.73  | \$751,200.00   |
| ALLENSTOWN, TOWN OF | 109 | 34  | 0   |      | GRANITE STREET        | 0.06  | \$3,000.00     |
| ALLENSTOWN, TOWN OF | 109 | 37  | 0   |      | ROUTE 3               | 0.59  | \$30,100.00    |
| ALLENSTOWN, TOWN OF | 109 | 67  | 0   |      | OFF NOTRE DAME AVENUE | 0.12  | \$300.00       |
| ALLENSTOWN, TOWN OF | 110 | 1   | 0   | 51   | TURNPIKE STREET       | 0.89  | \$106,000.00   |
| ALLENSTOWN, TOWN OF | 110 | 2   | 0   |      | TURNPIKE STREET       | 0.11  | \$33,600.00    |
| ALLENSTOWN, TOWN OF | 110 | 57  | 0   |      | RIVER ROAD/PINEWOOD   | 0.12  | \$120,600.00   |
| ALLENSTOWN, TOWN OF | 112 | 1   | 0   | 16   | SCHOOL STREET         | 1.2   | \$538,800.00   |
| ALLENSTOWN, TOWN OF | 112 | 267 | 0   | 8    | WHITTEN STREET        | 1.64  | \$858,100.00   |
| ALLENSTOWN, TOWN OF | 112 | 276 | 0   | 1    | FERRY STREET          | 1     | \$975,400.00   |
| ALLENSTOWN, TOWN OF | 112 | 284 | 0   | 59   | MAIN STREET           | 0.18  | \$401,900.00   |
| ALLENSTOWN, TOWN OF | 115 | 4   | 0   | 35   | CANAL STREET          | 12.2  | \$3,719,200.00 |
| ALLENSTOWN, TOWN OF | 407 | 12  | 2   | 6    | GARDEN DRIVE          | 0     | \$65,600.00    |
| ALLENSTOWN, TOWN OF | 407 | 28  | 1   |      | DEERFIELD ROAD        | 0.22  | \$46,500.00    |
| ALLENSTOWN, TOWN OF | 407 | 39  | 0   |      | REAR ROUTE 28         | 15    | \$33,100.00    |
| ALLENSTOWN, TOWN OF | 407 | 40  | 0   | 100  | DEERFIELD ROAD        | 0.44  | \$152,400.00   |
| ALLENSTOWN, TOWN OF | 409 | 5   | 0   | 220  | PINEWOOD ROAD         | 1.5   | \$46,400.00    |
| ALLENSTOWN, TOWN OF | 409 | 16  | 111 |      | JASPER DRIVE          | 3.41  | \$29,200.00    |
| ALLENSTOWN, TOWN OF | 409 | 28  | 1   |      | GILBERT ROAD          | 1.08  | \$49,900.00    |
| ALLENSTOWN, TOWN OF | 410 | 23  | 0   |      | REAR GRANITE STREET   | 7.6   | \$17,100.00    |
| ALLENSTOWN, TOWN OF | 410 | 29  | 0   |      | REAR GRANITE STREET   | 15    | \$33,100.00    |





## Town of Allenstown, New Hampshire

### Report of the Supervisor of the Checklist

Dear Allenstown Residents:

In 2017, the Supervisors of the Checklist worked one (1) election. We conducted one (1) voter registration meeting. In addition, the Supervisors of the Checklist also attended one (1) town and school deliberative session.

The Chairperson, Louise Letendre, also attended a class on election laws sponsored by the State of New Hampshire.

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#### PARTY AFFILIATION

2,978 Registered Voters

879 Republicans

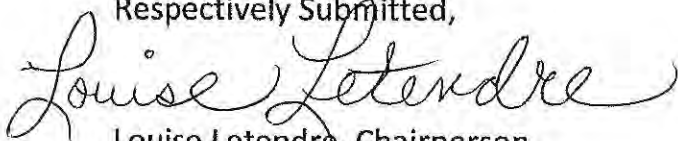
870 Democrats

1,229 Undeclared

#### 2017 Budget and Related Expenses

|                                 |                   |
|---------------------------------|-------------------|
| Total Budget                    | \$3,500.00        |
| Total Salaries and Expenditures | <u>\$3,500.00</u> |
| Difference                      | \$ .00            |

Respectively Submitted,



Louise Letendre, Chairperson

Robert Girard

Kristopher Fowler





## **-New Hampshire's 2017 EMS Service of the Year-**

### **2017 ANNUAL REPORT**

Tri-Town Emergency Medical Service is a municipality of the Towns of Allenstown and Pembroke that was created through an Inter-Municipal Agreement between the two towns. We are proud to continuously provide a fully staffed, Paramedic Ambulance to answer the calls for help within our service area and to surrounding communities. I would like to take this opportunity to thank the residents of Allenstown and Pembroke for their continuing support and to announce that Tri-Town EMS was named New Hampshire's EMS Service of the Year for 2017.

2017 was the busiest year for Tri-Town EMS, seeing 224 more incidents than the previous year. The higher call volume is attributed to an increase in EMS requests within our service area as well as for more mutual aid requests to other communities. Last year, because of the medical care provided by our EMS providers and by the efforts of both police and fire departments, three (3) patient's survived a cardiac arrest event, over ten (10) patients who suffered a serious heart attack were aggressively treated and successfully delivered to the cardiac catheterization lab to ultimately survived the event and numerous people were quickly administered ventilations and Naloxone and survived an opiate overdose. Anyone who is interested in learning more about the Service's activities, call distribution, and finances are encouraged to read the monthly Director's Report and the Annual Report located at, [www.pembroke-nh.com](http://www.pembroke-nh.com), select the "Government" tab, then "Q-Z" tab and finally "Tri-Town EMS".

In addition to providing ambulance services, Tri-Town EMS has involved itself in other areas related to public safety and public health.

- Community CPR Course (Free to Residents) & Hands Only CPR Instruction
- Capital Area Public Health Network
- Active Shooter Preparedness
- Standby & Medical Coverage Details
- Medical Control Board Meetings
- NH EMS Protocol Committee
- Regional CoC/SuD Group (Addiction Prevention)
- EMS Continuing Education
- Emergency Medical Responder Course (EMR)
- Vial of Life Program
- Patient Satisfaction Survey

Finally I want to mention our new ambulance was received in late February of 2017. Incorporating safety features into the specifications, to ensure our patients and providers are as safe as possible, was a big priority. The most obvious of these is the change in colors to make the ambulance more visible. There are other less visible features such as a camera system, intercom system, medication security, stretcher load system and even the configuration of the patient compartment allows for a safer working environment. I want to express my gratitude to the residents of both for allowing us purchase equipment that helps us better serve the public.

Respectfully Submitted,

Christopher Gamache, Service Director



|                                                       |                       |
|-------------------------------------------------------|-----------------------|
| <b>TOTAL EMS INCIDENTS</b>                            | 1,302                 |
| <b>MUTUAL AID RECEIVED</b>                            | 99                    |
| <b>EMS Incidents Handled by TRI-TOWN EMS</b>          | 1,203                 |
| <b>ALLENSTOWN EMS Incidents (YR Aver.)(3YR Aver.)</b> | 509 (42.14%) (43.88%) |
| <b>PEMBROKE EMS Incidents (YR Aver.)(3YR Aver.)</b>   | 699 (57.86%) (56.12%) |
| <b>MUTUAL AID GIVEN</b>                               | 94                    |
| Mutual aid to BARNSTEAD                               | 1                     |
| Mutual aid to BOW                                     | 1                     |
| Mutual aid to CHICHESTER                              | 1                     |
| Mutual aid to CONCORD                                 | 31                    |
| Mutual aid to DEERFIELD                               | 4                     |
| Mutual aid to EPSOM                                   | 18                    |
| Mutual aid to HOOKSETT                                | 38                    |
| <b>NUMBER OF PATIENT TRANSPORTS</b>                   | 824                   |
| <b>Transport to CONCORD HOSPITAL</b>                  | 63                    |
| <b>Transports to CATHOLIC MEDICAL CENTER (CMC)</b>    | 644                   |
| <b>Transports to ELLIOT HOSPITAL</b>                  | 124                   |
| <b>Aver REACTION TIME (Dispatch to Responding)</b>    | 52.2sec               |
| <b>Aver RESPONSE TIME (Dispatch to On-Scene)</b>      | 5min 44sec            |
| <b>Aver ON-SCENE TIME</b>                             | 18min 25sec           |
| <b>Aver TRANSPORT TIME</b>                            | 19min 2sec            |
| <b>Aver AT HOSPITAL TIME</b>                          | 19min 35sec           |
| <b>Aver CALL LENGTH TIME (Dispatch to In-Service)</b> | 1hr 3min 38sec        |

| <b>EMPLOYEE'S NAME</b> | <b>POSITION</b>        | <b>LIC. LEVEL</b> | <b>CLASS.</b> | <b>YR HIRED</b> |
|------------------------|------------------------|-------------------|---------------|-----------------|
| Christopher Gamache    | Director               | Paramedic         | Full Time     | 2014            |
| Stephanie Locke        | Assistant Director     | Paramedic         | Full Time     | 2013            |
| William Amos           | Provider               | Paramedic         | Full Time     | 2017            |
| Ryan Hornblower        | Provider               | Paramedic         | Full Time     | 2017            |
| Michael Langille       | Provider               | Paramedic         | Per Diem      | 2013            |
| Andrew Merelman        | Provider               | Paramedic         | Per Diem      | 2017            |
| Maurice Paquette       | Provider               | Paramedic         | Per Diem      | 2013            |
| Hearshell VanLuven     | Field Training Officer | Paramedic         | Part Time     | 2014            |
| Jasmine Croteau        | Provider               | AEMT              | Per Diem      | 2015            |
| Robyn Cushing          | Provider               | AEMT              | Per Diem      | 2013            |
| Daniel Fitzgerald      | Provider               | AEMT              | Per Diem      | 2014            |
| Cory Girard            | Provider               | AEMT              | Per Diem      | 2013            |
| Sarah Hardy            | Provider               | AEMT              | Per Diem      | 2013            |
| Jonathan Harry         | Provider               | AEMT              | Per Diem      | 2015            |
| Irina Higgins          | Provider               | AEMT              | Part Time     | 2013            |
| Christian Kellermann   | Provider               | AEMT              | Per Diem      | 2013            |
| Nicholas DiGiovanni    | Provider               | EMT               | Per Diem      | 2017            |
| Kyle Haas              | Provider               | EMT               | Per Diem      | 2016            |
| Edward Higgins         | Provider               | EMT               | Part Time     | 2013            |
| Tiffani McIntosh       | Provider               | EMT               | Per Diem      | 2017            |
| Adam Morris            | Provider               | EMT               | Per Diem      | 2013            |
| Joseph Sullivan        | Provider               | EMT               | Per Diem      | 2017            |
| John Vanloendersloot   | Provider               | EMT               | Per Diem      | 2014            |
| Robert Vodra           | Provider               | EMT               | Per Diem      | 2013            |





**Town of Allenstown**  
**Trustee of the Trust Funds & Cemetery Trustee**  
**16 School Street**  
**Allenstown, NH 03275**  
**603-485-4276**

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January 24, 2018

Trustee of the Trust Funds Annual Report – 2017

2017 saw several changes to the make-up of the Trustee of the Trust Funds & Cemetery Trustee Boards. The Boards were unable to conduct normal meetings for several months during the year, because of the lack of a quorum of members, due to medical leave and the untimely passing of long time Trustee, Larry Anderson.

\*\*\*\*\*

Larry Anderson – RIP

Long time Trustee of the Trust Funds & Cemetery Trustee, Larry Anderson, passed away following an illness. Larry served the people and the Town of Allenstown in many capacities over many years, and his presence was sorely missed. As a Trustee, Larry was also the long-time Bookkeeper for the Trust Funds & Cemetery Trustees and managed the transfer and/or disbursement of funds in accordance with written permissions, all the while ensuring that the residents of Allenstown were properly represented, and their interests protected. We would like to thank Larry for his many years of service to the people of Allenstown and extend our thanks and best wishes to his family. May he Rest in Peace.

\*\*\*\*\*

Trustee meetings resumed on a regular basis in the April/May 2017 timeframe with Roger LaFlamme as the new Chairman and Michael O'Meara as a new Trustee/Bookkeeper. There were only two members of the Board during this period as another interested individual was not identified. The Trustees met regularly to discuss Capital Reserve Funds, Bank Statements, Letter of Credit Deposit Investment Pool, and Trustees Investment Policy, approve previous minutes, and prepare MS-9 and MS-10 for DRA and the Attorney General's Office. Several voter-approved fund transfer/disbursement requests were subsequently completed after the necessary account authorized personnel changes were processed with TD Wealth Management.

The Trustees also initiated quarterly review meetings with TD Wealth Management to review and track the status of investments and help determine if any adjustments were needed. Although subject to market fluctuations, it was determined that investments were performing as expected and that no adjustments were required. Matt Prifti and Karen Weinhold continue to be the main contacts for our accounts at TD Wealth Management.

The Trustees additionally reviewed and updated our Investment Policy over several meetings. The updated policy was approved during the September Trustee meeting and subsequently filed with the State of NH, as required by RSA.



## Cemetery Trustees Annual Report – 2017

The Cemetery Trustees confirmed that there is currently no open public cemetery in town for residents and that in accordance with RSA, each town does not need to have a Cemetery for their residents and are able to use other towns Cemeteries for inurnment of the deceased.


### Status & General Information

Following the September meeting, it was not possible to hold additional meetings of the Trust Fund Trustees and/or Cemetery Trustees for the remainder of the year, due to the lack of a quorum. Unfortunately, Chairman LaFlamme was not available due to medical leave. We would like to thank Roger for his leadership and very important contributions to the financial reviews and updating of the Investment Policy in 2017 and wish him a full recovery. Investment performance continued to be monitored by the Bookkeeper and Town Financial Director during that period by means of monthly financial statements.

At a Select Board meeting on December 28, 2017, the Select Board appointed Richard Caruso as a member of the Trustees of the Trust Funds and Cemetery Trustees. We look forward to resuming regular Trustee meetings in 2018.

In the absence of Chairman Roger LaFlamme,

Respectively Submitted,



Michael A. O'Meara  
Trustee & Bookkeeper



## **Town of Allenstown Zoning Board of Adjustment Annual Report to the Town 2017**

The Zoning Board of Adjustment (ZBA) has had a busy year, not only hearing cases brought before us, but also working with the Planning Board to craft updated ordinances for Allenstown. While the actual ordinances are generated by the Planning Board, it was good for the two Boards to work together so that when a case comes before us, we will know the intent of the ordinance. The benefit of good zoning ordinances is to use the available property in town to the best advantage, providing places for business, industry, commerce, residences, farms, and open space. The work of the ZBA involves balancing the needs of the community with the individual rights of citizens.

When a property owner has plans that do not conform to the requirements of an ordinance, the owner may appeal for an exception or variance. The application, supporting evidence and any documents become property of the town and become public information. *Applications for Appeal* are available at the town office or can be downloaded from the town website. Hearings before the Zoning Board are open to the public and are posted on the town website, at town hall, and the police station. Owners of abutting properties receive written notice of the hearing and are entitled to speak for or against the proposal. Other concerned parties are welcome at our meetings and their input is appreciated. The Board will hear all sides of a case, and may consult with other town officials or solicit expert opinions when needed. The Zoning Board is not bound by precedent, meaning that each case is heard on its own merits and previous decisions are not binding on subsequent matters. Be assured, applicants and their neighbors will have a fair hearing and treatment from the Board.

The Zoning Board of Adjustment is a five-member citizen committee of local residents who volunteer to serve and are appointed by the Select Board. Each year there is some turnover on the Board for various reasons, and at times we have held hearings with less than a full Board. As new people have been appointed to the ZBA, we hold training sessions led by our legal counsel and the New Hampshire Municipal Association to educate our members. However, we continue to need civic minded residents with good judgment and understanding to serve on the Board or to serve as alternates when needed. If you are willing to serve your community in this capacity, no legal municipal experience is required; training and guidance will be provided. Please visit Town Hall for more information.

Respectfully Submitted,  
Eric Feustel, Chair  
Zoning Board of Adjustment  
Town of Allenstown, NH



# *Financial Statements*





## **Allenstown**

### **Summary Inventory of Valuation**

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**

NH DRA Municipal and Property Division  
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>

#### **Assessor**

Evan Roberge (Avitar Associates of NE)

#### **Municipal Officials**

| <b>Name</b>   | <b>Position</b> | <b>Signature</b>     |
|---------------|-----------------|----------------------|
| Jason Tardiff | Chairman        | <i>Jason Tardiff</i> |
| David Eaton   | Selectmen       | <i>David H Eaton</i> |
| Ryan Carter   | Selectmen       | <i>Ryan Carter</i>   |

#### **Preparer**

| <b>Name</b>  | <b>Phone</b> | <b>Email</b>              |
|--------------|--------------|---------------------------|
| Evan Roberge | 485-4276     | Evan@Avitarassociates.com |

Preparer's Signature







| <b>Land Value Only</b>                             | <b>Acres</b>    | <b>Valuation</b>    |
|----------------------------------------------------|-----------------|---------------------|
| 1A Current Use RSA 79-A                            | 3,085.89        | \$228,595           |
| 1B Conservation Restriction Assessment RSA 79-B    | 14.00           | \$478               |
| 1C Discretionary Easements RSA 79-C                | 0.00            | \$0                 |
| 1D Discretionary Preservation Easements RSA 79-D   | 0.00            | \$0                 |
| 1E Taxation of Land Under Farm Structures RSA 79-F | 0.00            | \$0                 |
| 1F Residential Land                                | 1,644.99        | \$80,795,700        |
| 1G Commercial/Industrial Land                      | 991.42          | \$16,993,000        |
| <b>1H Total of Taxable Land</b>                    | <b>5,736.30</b> | <b>\$98,017,773</b> |
| 1I Tax Exempt and Non-Taxable Land                 | 6,959.59        | \$12,510,533        |

| <b>Buildings Value Only</b>                      | <b>Structures</b> | <b>Valuation</b>     |
|--------------------------------------------------|-------------------|----------------------|
| 2A Residential                                   |                   | \$118,974,100        |
| 2B Manufactured Housing RSA 674:31               |                   | \$20,777,600         |
| 2C Commercial/Industrial                         |                   | \$44,584,700         |
| 2D Discretionary Preservation Easements RSA 79-D | 0                 | \$0                  |
| 2E Taxation of Farm Structures RSA 79-F          | 0                 | \$0                  |
| <b>2F Total of Taxable Buildings</b>             |                   | <b>\$184,336,400</b> |
| 2G Tax Exempt and Non-Taxable Buildings          |                   | \$21,065,700         |

| <b>Utilities &amp; Timber</b>     | <b>Valuation</b> |
|-----------------------------------|------------------|
| 3A Utilities                      | \$8,424,800      |
| 3B Other Utilities                | \$0              |
| 4 Mature Wood and Timber RSA 79:5 | \$0              |

|                                     |                      |
|-------------------------------------|----------------------|
| <b>5 Valuation before Exemption</b> | <b>\$290,778,973</b> |
|-------------------------------------|----------------------|

| <b>Exemptions</b>                                                  | <b>Total Granted</b> | <b>Valuation</b> |
|--------------------------------------------------------------------|----------------------|------------------|
| 6 Certain Disabled Veterans RSA 72:36-a                            | 0                    | \$0              |
| 7 Improvements to Assist the Deaf RSA 72:38-b V                    | 0                    | \$0              |
| 8 Improvements to Assist Persons with Disabilities RSA 72:37-a     | 0                    | \$0              |
| 9 School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV           | 0                    | \$0              |
| 10 Non-Utility Water & Air Pollution Control Exemption RSA 72:12-a | 0                    | \$0              |
| 10 Utility Water & Air Pollution Control Exemption RSA 72:12-a     | 0                    | \$0              |

|                                                     |                      |
|-----------------------------------------------------|----------------------|
| <b>11 Modified Assessed Value of All Properties</b> | <b>\$290,778,973</b> |
|-----------------------------------------------------|----------------------|

| <b>Optional Exemptions</b>                                       | <b>Amount Per</b> | <b>Total Granted</b> | <b>Valuation</b> |
|------------------------------------------------------------------|-------------------|----------------------|------------------|
| 12 Blind Exemption RSA 72:37                                     | \$15,000          | 3                    | \$45,000         |
| 13 Elderly Exemption RSA 72:39-a,b                               |                   | 55                   | \$1,864,400      |
| 14 Deaf Exemption RSA 72:38-b                                    | \$0               | 0                    | \$0              |
| 15 Disabled Exemption RSA 72:37-b                                | \$0               | 0                    | \$0              |
| 16 Wood Heating Energy Systems Exemption RSA 72:70               |                   | 0                    | \$0              |
| 17 Solar Energy Systems Exemption RSA 72:62                      |                   | 3                    | \$46,200         |
| 18 Wind Powered Energy Systems Exemption RSA 72:66               |                   | 0                    | \$0              |
| 19 Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23 IV |                   | 0                    | \$0              |

|                                             |                      |
|---------------------------------------------|----------------------|
| <b>20 Total Dollar Amount of Exemptions</b> | <b>\$1,955,600</b>   |
| <b>21 Net Valuation</b>                     | <b>\$288,823,373</b> |
| <b>22 Less Utilities</b>                    | <b>\$8,424,800</b>   |
| <b>23 Net Valuation without Utilities</b>   | <b>\$280,398,573</b> |





**Utility Value Appraiser**

Avitar Associates of NE

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

| <b>Electric Company Name</b> | <b>Valuation</b>   |
|------------------------------|--------------------|
| NEW HAMPSHIRE ELECTRIC COOP  | \$560,300          |
| PSNH DBA EVERSOURCE ENERGY   | \$4,939,400        |
| UNITIL ENERGY SYSTEMS INC    | \$80,000           |
|                              | <b>\$5,579,700</b> |

| <b>Gas Company Name</b>                          | <b>Valuation</b>   |
|--------------------------------------------------|--------------------|
| LIBERTY UTILITIES (ENERGYNORTH NATURAL GAS) CORP | \$2,030,100        |
| TENNESSEE GAS PIPELINE COMPANY                   | \$815,000          |
|                                                  | <b>\$2,845,100</b> |





| <b>Veteran's Tax Credits</b>                                | <b>Limits</b> | <b>Number</b> | <b>Est. Tax Credits</b> |
|-------------------------------------------------------------|---------------|---------------|-------------------------|
| Veterans' Tax Credit RSA 72:28                              | \$500         | 174           | \$86,500                |
| Surviving Spouse RSA 72:29-a                                | \$700         | 0             | \$0                     |
| Tax Credit for Service-Connected Total Disability RSA 72:35 | \$2,000       | 15            | \$30,000                |
| All Veterans Tax Credit RSA 72:28-b                         |               |               |                         |
|                                                             |               | <b>189</b>    | <b>\$116,500</b>        |

#### Deaf & Disabled Exemption Report

| <b>Deaf Income Limits</b> |     |
|---------------------------|-----|
| <b>Single</b>             | \$0 |
| <b>Married</b>            | \$0 |

| <b>Deaf Asset Limits</b> |     |
|--------------------------|-----|
| <b>Single</b>            | \$0 |
| <b>Married</b>           | \$0 |

| <b>Disabled Income Limits</b> |     |
|-------------------------------|-----|
| <b>Single</b>                 | \$0 |
| <b>Married</b>                | \$0 |

| <b>Disabled Asset Limits</b> |     |
|------------------------------|-----|
| <b>Single</b>                | \$0 |
| <b>Married</b>               | \$0 |

#### Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

| <b>Age</b>   | <b>Number</b> |
|--------------|---------------|
| <b>65-74</b> | 1             |
| <b>75-79</b> | 0             |
| <b>80+</b>   | 0             |

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

| <b>Age</b>   | <b>Number</b> | <b>Amount</b> | <b>Maximum</b>     | <b>Total</b>       |
|--------------|---------------|---------------|--------------------|--------------------|
| <b>65-74</b> | 20            | \$20,000      | \$400,000          | \$386,000          |
| <b>75-79</b> | 8             | \$30,000      | \$240,000          | \$237,300          |
| <b>80+</b>   | 27            | \$50,000      | \$1,350,000        | \$1,241,100        |
|              | <b>55</b>     |               | <b>\$1,990,000</b> | <b>\$1,864,400</b> |

| <b>Income Limits</b> |          |
|----------------------|----------|
| <b>Single</b>        | \$40,000 |
| <b>Married</b>       | \$52,000 |

| <b>Asset Limits</b> |          |
|---------------------|----------|
| <b>Single</b>       | \$85,000 |
| <b>Married</b>      | \$85,000 |

#### Has the municipality adopted Community Tax Relief Incentive? RSA 79-E

**Adopted?** Yes

**Number of Structures:** 1

#### Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H

**Adopted?** No

**Number of Properties:**

#### Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G

**Adopted?** No

**Number of Properties:**





| <b>Current Use RSA 79-A</b>             | <b>Total Acres</b> | <b>Valuation</b> |
|-----------------------------------------|--------------------|------------------|
| Farm Land                               | 147.07             | \$45,232         |
| Forest Land                             | 2,158.38           | \$151,181        |
| Forest Land with Documented Stewardship | 480.20             | \$26,082         |
| Unproductive Land                       | 137.71             | \$2,819          |
| Wet Land                                | 162.53             | \$3,281          |
|                                         | <b>3,085.89</b>    | <b>\$228,595</b> |

**Other Current Use Statistics**

|                                                                        |                 |          |
|------------------------------------------------------------------------|-----------------|----------|
| Total Number of Acres Receiving 20% Rec. Adjustment                    | <b>Acres:</b>   | 1,661.19 |
| Total Number of Acres Removed from Current Use During Current Tax Year | <b>Acres:</b>   | 8.10     |
| Total Number of Owners in Current Use                                  | <b>Owners:</b>  | 72       |
| Total Number of Parcels in Current Use                                 | <b>Parcels:</b> | 118      |

**Land Use Change Tax**

|                                         |                          |                           |
|-----------------------------------------|--------------------------|---------------------------|
| Gross Monies Received for Calendar Year |                          | \$7,600                   |
| Conservation Allocation                 | <b>Percentage:</b> 0.00% | <b>Dollar Amount:</b> \$0 |
| Monies to Conservation Fund             |                          | \$0                       |
| Monies to General Fund                  |                          | \$7,600                   |

| <b>Conservation Restriction Assessment Report RSA 79-B</b> | <b>Acres</b> | <b>Valuation</b> |
|------------------------------------------------------------|--------------|------------------|
| Farm Land                                                  | 0.00         | \$0              |
| Forest Land                                                | 6.00         | \$302            |
| Forest Land with Documented Stewardship                    | 0.00         | \$0              |
| Unproductive Land                                          | 8.00         | \$176            |
| Wet Land                                                   | 0.00         | \$0              |
|                                                            | <b>14.00</b> | <b>\$478</b>     |

**Other Conservation Restriction Assessment Statistics**

|                                                                                     |                 |      |
|-------------------------------------------------------------------------------------|-----------------|------|
| Total Number of Acres Receiving 20% Rec. Adjustment                                 | <b>Acres:</b>   | 0.00 |
| Total Number of Acres Removed from Conservation Restriction During Current Tax Year | <b>Acres:</b>   | 0.00 |
| Owners in Conservation Restriction                                                  | <b>Owners:</b>  | 1    |
| Parcels in Conservation Restriction                                                 | <b>Parcels:</b> | 1    |





| Discretionary Easements RSA 79-C | Acres | Owners | Assessed Valuation |
|----------------------------------|-------|--------|--------------------|
|                                  | 0.00  | 0      | \$0                |

| Taxation of Farm Structures and Land Under Farm Structures RSA 79-F |            |       |                |                     |
|---------------------------------------------------------------------|------------|-------|----------------|---------------------|
| Number Granted                                                      | Structures | Acres | Land Valuation | Structure Valuation |
| 0                                                                   | 0          | 0.00  | \$0            | \$0                 |

| Discretionary Preservation Easements RSA 79-D |            |       |                |                     |
|-----------------------------------------------|------------|-------|----------------|---------------------|
| Owners                                        | Structures | Acres | Land Valuation | Structure Valuation |
| 0                                             | 0          | 0.00  | \$0            | \$0                 |

| Map                                                                   | Lot | Block | % | Description |
|-----------------------------------------------------------------------|-----|-------|---|-------------|
| <i>This municipality has no Discretionary Preservation Easements.</i> |     |       |   |             |

| Tax Increment Financing District               | Date | Original | Unretained | Retained | Current |
|------------------------------------------------|------|----------|------------|----------|---------|
| <i>This municipality has no TIF districts.</i> |      |          |            |          |         |


| Revenues Received from Payments in Lieu of Tax                                             | Revenue    | Acres    |
|--------------------------------------------------------------------------------------------|------------|----------|
| State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357 | \$5,228.00 | 6,374.00 |
| White Mountain National Forest only, account 3186                                          |            |          |

| Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)              | Amount |
|---------------------------------------------------------------------------------------|--------|
| <i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i> |        |

| Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186) | Amount         |
|------------------------------------------------------------------|----------------|
| THE WAY HOME INC                                                 | \$5,300        |
|                                                                  | <b>\$5,300</b> |



# Signature Certificate

 Document Reference: SX2NMVJS5JL4DUT6FHPEGK

**RightSignature**  
Easy Online Document Signing



**Jason Tardiff**  
Party ID: UEYPG9IWI52TKM9MYJ69Y8  
IP Address: 74.92.23.190  
**VERIFIED EMAIL:** jtardiff@allentownnh.gov

Electronic Signature:

*Jason Tardiff*

Multi-Factor  
Digital Fingerprint Checksum

8b28c7da95bd991cdaf1e240fe178315fb5268e1



**Ryan Carter**  
Party ID: JLZYL8IKK4MAFVUB5L9EC7  
IP Address: 174.192.9.30  
**VERIFIED EMAIL:** rcarter@allentownnh.gov

Electronic Signature:

*Ry C.*

Multi-Factor  
Digital Fingerprint Checksum

b3a6d7d3d8302b43996e817c267bf521746aef88



**David Eaton**  
Party ID: MXLWN8IZY5PX9PULUHZY4A  
IP Address: 162.220.42.26  
**VERIFIED EMAIL:** deaton@allentownnh.gov

Electronic Signature:

*David H Eaton*

Multi-Factor  
Digital Fingerprint Checksum

b6c0c7c23b7e3aa2a3efb93b82996d82b651cec4



## Timestamp

2017-08-24 15:39:57 -0700

2017-08-24 15:39:57 -0700

2017-08-24 15:39:35 -0700

2017-08-21 12:46:13 -0700

2017-08-21 12:44:41 -0700

2017-08-21 10:41:59 -0700

2017-08-21 10:41:33 -0700

2017-08-21 09:32:37 -0700

## Audit

All parties have signed document. Signed copies sent to: Shaun Mulholland, Jason Tardiff, Ryan Carter, David Eaton, and Evan Roberge.

Document signed by Ryan Carter (rcarter@allentownnh.gov) with drawn signature. - 174.192.9.30

Document viewed by Ryan Carter (rcarter@allentownnh.gov). - 174.192.9.30

Document signed by David Eaton (deaton@allentownnh.gov) with drawn signature. - 162.220.42.26

Document viewed by David Eaton (deaton@allentownnh.gov). - 162.220.42.26

Document signed by Jason Tardiff (jtardiff@allentownnh.gov) with drawn signature. - 74.92.23.190

Document viewed by Jason Tardiff (jtardiff@allentownnh.gov). - 74.92.23.190

Document created by Evan Roberge (evan@avitarassociates.com). - 64.222.96.214



This signature page provides a record of the online activity executing this contract.



## Tax Rate Breakdown Allenstown

| Municipal Tax Rate Calculation |                    |               |                |
|--------------------------------|--------------------|---------------|----------------|
| Jurisdiction                   | Tax Effort         | Valuation     | Tax Rate       |
| Municipal                      | \$2,900,280        | \$288,823,373 | <b>\$10.04</b> |
| County                         | \$790,950          | \$288,823,373 | <b>\$2.74</b>  |
| Local Education                | \$4,981,077        | \$288,823,373 | <b>\$17.25</b> |
| State Education                | \$584,288          | \$280,398,573 | <b>\$2.08</b>  |
| <b>Total</b>                   | <b>\$9,256,595</b> |               | <b>\$32.11</b> |

| Village Tax Rate Calculation |            |           |          |
|------------------------------|------------|-----------|----------|
| Jurisdiction                 | Tax Effort | Valuation | Tax Rate |
| <b>Total</b>                 |            |           |          |

| Tax Commitment Calculation    |             |
|-------------------------------|-------------|
| Total Municipal Tax Effort    | \$9,256,595 |
| War Service Credits           | (\$116,500) |
| Village District Tax Effort   |             |
| Total Property Tax Commitment | \$9,140,095 |

10/23/2017

Stephan Hamilton  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration



## Appropriations and Revenues

### Municipal Accounting Overview

| Description                               | Appropriation      | Revenue       |
|-------------------------------------------|--------------------|---------------|
| Total Appropriation                       | \$7,808,156        |               |
| Net Revenues (Not Including Fund Balance) |                    | (\$5,053,504) |
| Fund Balance Voted Surplus                |                    | (\$45,221)    |
| Fund Balance to Reduce Taxes              |                    | \$0           |
| War Service Credits                       | \$116,500          |               |
| Special Adjustment                        | \$0                |               |
| Actual Overlay Used                       | \$74,349           |               |
| <b>Net Required Local Tax Effort</b>      | <b>\$2,900,280</b> |               |

### County Apportionment

| Description                           | Appropriation    | Revenue |
|---------------------------------------|------------------|---------|
| Net County Apportionment              | \$790,950        |         |
| <b>Net Required County Tax Effort</b> | <b>\$790,950</b> |         |

### Education

| Description                                    | Appropriation      | Revenue       |
|------------------------------------------------|--------------------|---------------|
| Net Local School Appropriations                | \$9,361,912        |               |
| Net Cooperative School Appropriations          |                    |               |
| Net Education Grant                            |                    | (\$3,796,547) |
| Locally Retained State Education Tax           |                    | (\$584,288)   |
| <b>Net Required Local Education Tax Effort</b> | <b>\$4,981,077</b> |               |
| State Education Tax                            | \$584,288          |               |
| State Education Tax Not Retained               | \$0                |               |
| <b>Net Required State Education Tax Effort</b> | <b>\$584,288</b>   |               |

## Valuation

### Municipal (MS-1)

| Description                                  | Current Year  | Prior Year    |
|----------------------------------------------|---------------|---------------|
| Total Assessment Valuation with Utilities    | \$288,823,373 | \$249,523,983 |
| Total Assessment Valuation without Utilities | \$280,398,573 | \$241,468,083 |

### Village (MS-1V)

| Description | Current Year |
|-------------|--------------|
|-------------|--------------|





# Allenstown

## Tax Commitment Verification

### 2017 Tax Commitment Verification - RSA 76:10 II

| Description                   | Amount      |
|-------------------------------|-------------|
| Total Property Tax Commitment | \$9,140,095 |
| 1/2% Amount                   | \$45,700    |
| Acceptable High               | \$9,185,795 |
| Acceptable Low                | \$9,094,395 |

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

|                                                                        |  |
|------------------------------------------------------------------------|--|
| <b>Commitment Amount</b>                                               |  |
| Less amount for any applicable Tax Increment Financing Districts (TIF) |  |
| <b>Net amount after TIF adjustment</b>                                 |  |

**Under penalties of perjury, I verify the amount above was the 2017 commitment amount on the property tax warrant.**

**Tax Collector/Deputy Signature:**

**Date:**

## Requirements for Semi-Annual Billing

### Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

| Allenstown          | Total Tax Rate | Semi-Annual Tax Rate |
|---------------------|----------------|----------------------|
| Total 2017 Tax Rate | \$32.11        | \$16.06              |

### Associated Villages

No associated Villages to report



## Fund Balance Retention

|                                                |                     |
|------------------------------------------------|---------------------|
| <b>Enterprise Funds and Current Year Bonds</b> | <b>\$3,838,252</b>  |
| <b>General Fund Operating Expenses</b>         | <b>\$10,326,219</b> |
| <b>Final Overlay</b>                           | <b>\$74,349</b>     |

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices* (4.1), pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

| 2017 Fund Balance Retention Guidelines: Allenstown |                    |
|----------------------------------------------------|--------------------|
| Description                                        | Amount             |
| <b>Current Amount Retained (17.78%)</b>            | <b>\$1,835,532</b> |
| 17% Retained <i>(Maximum Recommended)</i>          | \$1,755,457        |
| 10% Retained                                       | \$1,032,622        |
| 8% Retained                                        | \$826,098          |
| 5% Retained <i>(Minimum Recommended)</i>           | \$516,311          |

**NOTICE: The current fund balance retained amount is above the maximum recommended threshold.**

### 2017 RSA 198:4-b II School Fund Balance Retention Guidelines: Allenstown

If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

|                     | Net Assessment | 2.5% of Net Assessment |
|---------------------|----------------|------------------------|
| <b>Local School</b> | \$5,565,365    | \$139,134              |





## Tax Collector's Report

For the period beginning Jan 1, 2017 and ending Dec 31, 2017

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality: ALLENSTOWN

County:

MERRIMACK

Report Year:

2017

### PREPARER'S INFORMATION

First Name

Kathleen

Last Name

Pelissier

Street No.

16

Street Name

School

Phone Number

(603) 485-4276

Email (optional)

kpelissier@allenstownnh.gov





**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Debits**

| Uncollected Taxes Beginning of Year | Account | Levy for Year<br>of this Report | Prior Levies (Please Specify Years) |            |            |
|-------------------------------------|---------|---------------------------------|-------------------------------------|------------|------------|
|                                     |         |                                 | Year: 2016                          | Year: 2015 | Year: 2014 |
| Property Taxes                      | 3110    |                                 | \$538,190.54                        |            |            |
| Resident Taxes                      | 3180    |                                 |                                     |            |            |
| Land Use Change Taxes               | 3120    |                                 |                                     |            |            |
| Yield Taxes                         | 3185    |                                 |                                     |            |            |
| Excavation Tax                      | 3187    |                                 | \$7.08                              |            |            |
| Other Taxes                         | 3189    |                                 |                                     | \$592.74   |            |
| Property Tax Credit Balance         |         | (\$7,668.12)                    |                                     |            |            |
| Other Tax or Charges Credit Balance |         |                                 |                                     |            |            |

| Taxes Committed This Year | Account | Levy for Year<br>of this Report | Prior Levies |  |
|---------------------------|---------|---------------------------------|--------------|--|
|                           |         |                                 | 2016         |  |
| Property Taxes            | 3110    | \$9,173,821.00                  |              |  |
| Resident Taxes            | 3180    |                                 |              |  |
| Land Use Change Taxes     | 3120    | \$6,840.00                      | \$5,000.00   |  |
| Yield Taxes               | 3185    | \$2,646.08                      | \$7,551.25   |  |
| Excavation Tax            | 3187    | \$34.66                         | \$38.66      |  |
| Other Taxes               | 3189    | \$21,825.53                     | \$21,658.29  |  |
|                           |         |                                 |              |  |

| Overpayment Refunds                        | Account | Levy for Year<br>of this Report | Prior Levies |          |      |
|--------------------------------------------|---------|---------------------------------|--------------|----------|------|
|                                            |         |                                 | 2016         | 2015     | 2014 |
| Property Taxes                             | 3110    | \$12,178.47                     |              |          |      |
| Resident Taxes                             | 3180    |                                 |              |          |      |
| Land Use Change Taxes                      | 3120    |                                 |              |          |      |
| Yield Taxes                                | 3185    |                                 |              |          |      |
| Excavation Tax                             | 3187    |                                 |              |          |      |
|                                            |         |                                 |              |          |      |
| Interest and Penalties on Delinquent Taxes | 3190    | \$4,474.38                      | \$38,039.71  |          |      |
| Interest and Penalties on Resident Taxes   | 3190    |                                 |              |          |      |
| Total Debits                               |         | \$9,214,152.00                  | \$610,485.53 | \$592.74 |      |





**Credits**

| Remitted to Treasurer               | Levy for Year<br>of this Report | Prior Levies |      |      |
|-------------------------------------|---------------------------------|--------------|------|------|
|                                     |                                 | 2016         | 2015 | 2014 |
| Property Taxes                      | \$8,590,104.49                  | \$204,024.96 |      |      |
| Resident Taxes                      |                                 |              |      |      |
| Land Use Change Taxes               | \$6,840.00                      | \$5,000.00   |      |      |
| Yield Taxes                         | \$2,646.08                      |              |      |      |
| Interest (Include Lien Conversion)  | \$4,249.38                      | \$28,801.71  |      |      |
| Penalties                           | \$225.00                        | \$9,238.00   |      |      |
| Excavation Tax                      |                                 | \$21.36      |      |      |
| Other Taxes                         | \$725.74                        | \$6,030.82   |      |      |
| Conversion to Lien (Principal Only) |                                 | \$343,534.67 |      |      |
|                                     |                                 |              |      |      |
| Discounts Allowed                   |                                 |              |      |      |

| Abatements Made       | Levy for Year<br>of this Report | Prior Levies |      |      |
|-----------------------|---------------------------------|--------------|------|------|
|                       |                                 | 2016         | 2015 | 2014 |
| Property Taxes        | \$5,060.11                      | \$5,602.68   |      |      |
| Resident Taxes        |                                 |              |      |      |
| Land Use Change Taxes |                                 |              |      |      |
| Yield Taxes           |                                 |              |      |      |
| Excavation Tax        |                                 | \$17.30      |      |      |
| Other Taxes           | \$76.05                         | \$525.46     |      |      |
|                       |                                 |              |      |      |
| Current Levy Deeded   | \$3,293.00                      |              |      |      |





**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

| Uncollected Taxes - End of Year # 1080 | Levy for Year<br>of this Report | Prior Levies   |              |          |
|----------------------------------------|---------------------------------|----------------|--------------|----------|
|                                        |                                 | 2016           | 2015         | 2014     |
| Property Taxes                         | \$592,571.58                    | \$137.32       |              |          |
| Resident Taxes                         |                                 |                |              |          |
| Land Use Change Taxes                  |                                 |                |              |          |
| Yield Taxes                            |                                 | \$7,551.25     |              |          |
| Excavation Tax                         | \$34.66                         |                |              |          |
| Other Taxes                            | \$21,023.74                     |                | \$592.74     |          |
| Property Tax Credit Balance            | (\$12,697.83)                   |                |              |          |
| Other Tax or Charges Credit Balance    |                                 |                |              |          |
| Total Credits                          |                                 | \$9,214,152.00 | \$610,485.53 | \$592.74 |

| For DRA Use Only                                    |              |
|-----------------------------------------------------|--------------|
| Total Uncollected Taxes (Account #1080 - All Years) | \$609,213.46 |
| Total Unredeemed Liens (Account #1110 - All Years)  | \$345,169.37 |





**Lien Summary**

**Summary of Debits**

|                                                   | Last Year's Levy    | Prior Levies (Please Specify Years) |                     |                    |
|---------------------------------------------------|---------------------|-------------------------------------|---------------------|--------------------|
|                                                   |                     | Year: 2016                          | Year: 2015          | Year: 2014         |
| Unredeemed Liens Balance - Beginning of Year      |                     | \$185,967.10                        | \$77,794.32         | \$8,325.83         |
| Liens Executed During Fiscal Year                 | \$371,684.64        |                                     |                     |                    |
| Interest & Costs Collected (After Lien Execution) | \$8,745.24          | \$19,478.00                         | \$23,610.23         | \$2,250.34         |
|                                                   |                     |                                     |                     |                    |
| <b>Total Debits</b>                               | <b>\$380,429.88</b> | <b>\$205,445.10</b>                 | <b>\$101,404.55</b> | <b>\$10,576.17</b> |

**Summary of Credits**

|                                                         | Last Year's Levy    | Prior Levies        |                     |                    |
|---------------------------------------------------------|---------------------|---------------------|---------------------|--------------------|
|                                                         |                     | 2016                | 2015                | 2014               |
| Redemptions                                             | \$127,039.16        | \$72,164.07         | \$65,735.39         | \$8,325.83         |
|                                                         |                     |                     |                     |                    |
| Interest & Costs Collected (After Lien Execution) #3190 | \$8,745.24          | \$19,478.00         | \$23,610.23         | \$2,250.34         |
|                                                         |                     |                     |                     |                    |
| Abatements of Unredeemed Liens                          | \$69.71             | \$4,701.77          |                     |                    |
| Liens Deeded to Municipality                            | \$7,183.55          | \$7,148.75          | \$6,234.29          |                    |
| Unredeemed Liens Balance - End of Year #1110            | \$237,392.22        | \$101,952.51        | \$5,824.64          |                    |
| <b>Total Credits</b>                                    | <b>\$380,429.88</b> | <b>\$205,445.10</b> | <b>\$101,404.55</b> | <b>\$10,576.17</b> |

**For DRA Use Only**

|                                                     |              |
|-----------------------------------------------------|--------------|
| Total Uncollected Taxes (Account #1080 - All Years) | \$609,213.46 |
| Total Unredeemed Liens (Account #1110 - All Years)  | \$345,169.37 |





ALLENSTOWN (7)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Kathleen

Pelissier

Jan 2, 2018

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kathleen Pelissier Tax Collector  
Preparer's Signature and Title







## **Town of Allenstown**

**Kathleen Pelissier, Town Clerk/ Tax Collector**

**16 School Street**

**Allenstown, NH 03275**

**603-485-4276 ext. 116**

**kpelissier@allenstownnh.gov**

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### **Town Clerk / Tax Collector Annual Reports**

#### **Town Clerk/Tax Collector Office Hours:**

|                    |                 |
|--------------------|-----------------|
| Monday             | 7:30am – 6:15pm |
| Tuesday – Thursday | 7:30am – 5:15pm |
| Friday – Sunday    | Closed          |

January 2<sup>rd</sup>, 2018

Dear Residents of Allenstown,

2017 saw a few changes as far as motor vehicles go. The new inspection stickers began to be issued in October of 2017. There is a new format, color, and location (bottom left hand corner of the windshield) for the stickers. These changes were made to accommodate the technology that newer cars are being built with. The old location of top center windshield was prohibiting some functions of some newer automobiles.

There are also new decal plates made available and created by nonprofit organizations as a way of fundraising. If you are interested in applying for a new decal plate to support your favorite nonprofit, please come in to Town Hall so that we can explain all of your options as well as the application process to you.

Our office continues to issue State Park plates for an additional \$85 per year on top of the normal registration costs of your vehicle. These plates provide “free” admittance of all of the vehicles passengers into many state parks, including our own Bear Brook State Park. Please contact us if you are interested in getting one of these plates.

The office of Vital statistics also did a large update to the state registry of vital statistics this year. We can now access many birth, death, and marriage records regardless of where you lived in the State of NH when the events took place. Before you go searching for your missing vital records elsewhere, be sure to check with us first. We just might be able to get you the document that you are looking for.

Also, our office continues to offer boat registrations in addition to OHRV and snowmobile registrations as well. We also continue to process hunting and fishing licenses for your convenience.

Dog licensing season is upon us as well. Don’t forget to license your dog anytime between now and April 30<sup>th</sup> to avoid costly fines.

As in years past, I am always looking for help with the gardening projects at Town Hall. If you are interested in helping out in any way, planting, watering, supplying plants, or even just advice, please let me know.

The Town Clerks office extends the courtesy of e-mail renewal notices for both vehicle registration renewals and dog licenses. If you have not already provided us with your e-mail address and wish to receive these reminders, please contact our office.

Many transactions may be conducted online through our Town website at [Allenstownnh.gov](http://Allenstownnh.gov). We also accept credit card payments in our office and online for most transactions. However, there are user fees that apply. Cash and checks are accepted in house with no additional charges.



## Town Clerk Fiscal Report:

(Includes amounts remitted to the State of NH)

|                                        |                              |
|----------------------------------------|------------------------------|
| VEHICLE REGISTRATIONS AND RELATED FEES | \$986,171.25                 |
| BUILDING PERMITS                       | \$20,006.70                  |
| DOG FINES                              | \$1094.50                    |
| DOG LICENSES AND FEES                  | \$5,668.00                   |
| FIRE DEPARTMENT INC & BURNER PERMITS   | \$5,035.00                   |
| HIGHWAY DEPARTMENT INCOME              | \$6,346.25                   |
| MARRIAGE LICENSES                      | \$1,400.00                   |
| POLICE DEPARTMENT INC                  | \$3,021.87                   |
| †TOWN MISCELLANEOUS INCOME             | \$456,603.02                 |
| VITAL RECORDS ISSUED                   | \$3,370.00                   |
| WELFARE DEPARTMENT INC                 | \$2,811.39                   |
| OHRV                                   | \$1,576.00                   |
| FISHING AND HUNTING LICENSES           | \$1,908.00                   |
| <b>TOWN CLERK FISCAL REPORT TOTAL</b>  | <b><u>\$1,495,011.98</u></b> |

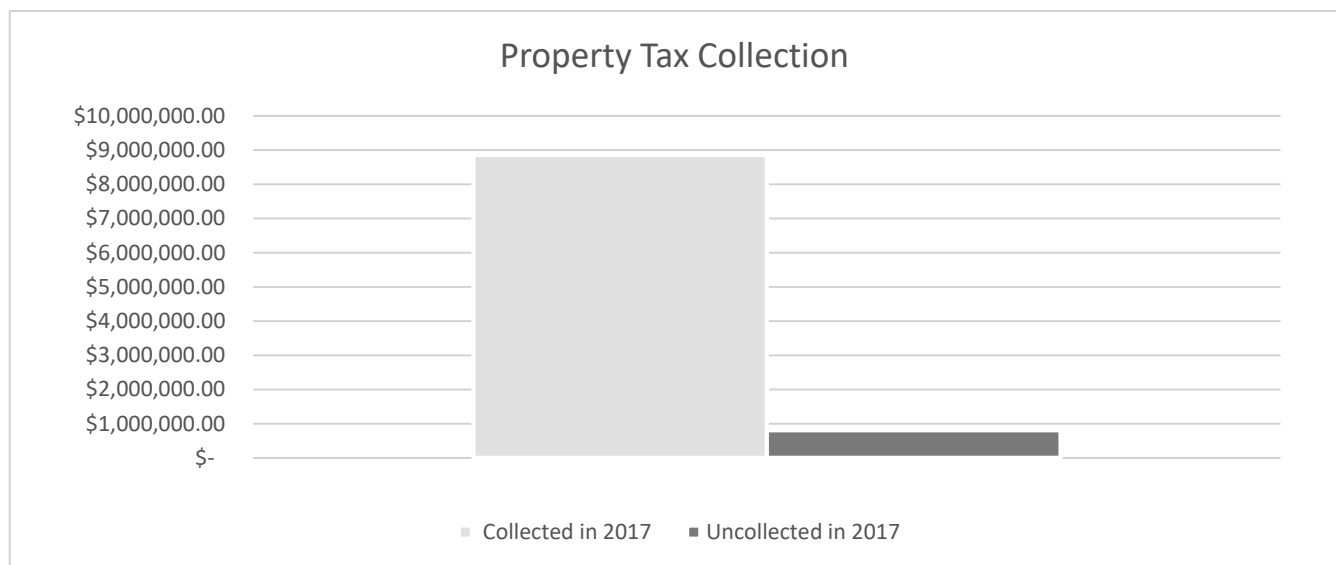
† **Town Miscellaneous Income includes:** Boys & Girls Club Funds Collected, Finance Dues/Conferences, Drawer Overages Submitted, School Shared Costs, Zoning Fines, Accounts Receivable, Building Dues, Comcast Franchise Fees, Deeded Property Redeemed, Income From Departments (copies), Excavation Fees, Highway Permit Fees, Insurance Dividends and Reimbursements, L Chip Grant Monies, Legal Expense Reimbursements, Payments In Lieu of Taxes, Old Meeting House Collections, Parks and Rec Income, Planning Fees, Property Insurance Reimbursements, Sale of Town Owned Properties, Sewer Department Insurance Reimbursements, Town Hall Supply Reimbursements, Timber Tax Bond Prepayments, Zoning Fees, Septage Fees.



## Tax Collector Fiscal Report:

|                                                         | ISSUED                | ABATED            | DEEDED             | COLLECTED PRINCIPAL   | COLLECTED INTEREST | PRIOR YEAR CREDITS ASSIGNED | REMAINING             |
|---------------------------------------------------------|-----------------------|-------------------|--------------------|-----------------------|--------------------|-----------------------------|-----------------------|
| 2017 FIRST HALF PROPERTY TAX WARRANT DUE 7/1            | \$4,182,535.00        | \$00.00           | \$3,293.00         | \$3,990,558.68        | \$3,532.30         | \$4,465.12                  | \$184,218.20          |
| 2017 SECOND HALF PROPERTY TAX WARRANT DUE 12/1          | \$4,991,286.00        | \$448.00          | -                  | \$4,582,102.62        | \$761.27           | \$79.00                     | \$408,656.38          |
| 2017 EXCAVATION TAX WARRANTS                            | \$34.66               | -                 | -                  | \$                    | \$                 | -                           | \$34.66               |
| 2017 TIMBER TAX WARRANTS                                | \$2646.08             | -                 | -                  | \$2,646.08            | \$144.91           | -                           | -                     |
| 2017 DELINQUENT SEWER WARRANTS                          | \$21,825.53           | \$76.05           | -                  | \$725.74              | \$                 | -                           | \$21,023.74           |
| PREVIOUS YEARS UNCOLLECTED TAXES (BALANCE OF ALL LIENS) | \$643,771.89          | \$4,771.48        | \$20,566.59        | \$273,264.45          | \$54,083.81        | \$0.00                      | \$345,169.37*         |
| <b>TOTAL</b>                                            | <b>\$9,842,099.16</b> | <b>\$5,295.53</b> | <b>\$23,859.59</b> | <b>\$8,849,297.57</b> | <b>\$58,522.29</b> | <b>\$4,544.12</b>           | <b>\$810,680.27**</b> |

|                                                                              | <u>NUMBER</u> | <u>*BALANCE</u> |
|------------------------------------------------------------------------------|---------------|-----------------|
| TOTAL OF 2017 LEINS (2016 TAXES) OUTSTANDING                                 | 164           | \$237,392.22    |
| TOTAL OF 2016 LIENS (2015 TAXES) OUTSTANDING                                 | 71            | \$101,952.51    |
| TOTAL OF 2015 AND PRIOR YEARS LIENS (2014 AND PRIOR YEARS TAXES) OUTSTANDING | 8             | \$5824.64       |



\*\*Approximately 9% of the total taxes owed in 2017 are uncollected as of 12/31/2017.



**Tax Collector Fiscal Report Continued:**

|                                    |                |
|------------------------------------|----------------|
| TOTAL PRICIPAL COLLECTED           | \$9,414,695.89 |
| TOTAL INTEREST/PENALTIES COLLECTED | \$96,597.90    |
| TOTAL PREPAYMENTS FOR 2018 TAXES   | \$13,000.83    |

|                                          |                              |
|------------------------------------------|------------------------------|
| <b>TAX COLLECTOR FISCAL REPORT TOTAL</b> | <b><u>\$9,524,294.62</u></b> |
|------------------------------------------|------------------------------|

|                                                                |                               |
|----------------------------------------------------------------|-------------------------------|
| <b>TOWN CLERK/TAX COLLECTOR<br/>FISCAL REPORTS GRAND TOTAL</b> | <b><u>\$11,019,306.60</u></b> |
|----------------------------------------------------------------|-------------------------------|

**Town Clerk Transaction Summary Report:**

|                                               |       |
|-----------------------------------------------|-------|
| TOTAL DOG LICENSES ISSUED                     | 784   |
| TOTAL MOTOR VEHICLE REGISTRATIONS             | 5,744 |
| TOTAL BOATS REGISTERED                        | 218   |
| TOTAL OHRV REGISTRATIONS                      | 24    |
| TOTAL HUNTING AND FISHING LICENSES ISSUED     | 31    |
| TOTAL VITAL RECORDS/ MARRIAGE LICENSES ISSUED | 578   |

**Tax Collector Transaction Summary Report:**

|                                                                                      |       |
|--------------------------------------------------------------------------------------|-------|
| TOTAL NUMBER OF DEEDED PROPERTIES IN 2017                                            | 4     |
| TOTAL NUMBER OF DELINQUENT SEWER BILLS COMMITTED                                     | 71    |
| TOTAL NUMBER OF ABATEMENTS/ TAX BILL<br>CORRECTIONS (Includes abated sewer bills )   | 32    |
| TOTAL NUMBER OF PROPERTY TAX PAYMENT<br>ARRANGMENTS MADE IN 2017                     | 9     |
| TOTAL NUMBER OF 2017 TAX BILLS ISSUED (1 <sup>ST</sup> & 2 <sup>ND</sup> half bills) | 3,960 |
| TOTAL NUMBER OF 2017 LIENS ENACTED (2016 delinquent taxes)                           | 230   |



## Important 2018 Dates to Remember:

|                           |                                                                                                     |
|---------------------------|-----------------------------------------------------------------------------------------------------|
| Jan 1 <sup>st</sup>       | 2018 boat registrations, 2018 hunting/fishing licensing, & 2018 dog licensing begins.               |
| Feb 3 <sup>rd</sup>       | Deliberative Session                                                                                |
| March 13 <sup>th</sup>    | Local Election                                                                                      |
| April 12 <sup>th</sup>    | 2018 lien for unpaid 2017 property and/or supplemental tax warrants to be enacted (tentative date). |
| April 15 <sup>th</sup>    | 2017-2018 winter parking ban ends.                                                                  |
| April 30 <sup>th</sup>    | 2017 dog licenses expire.                                                                           |
| May 1 <sup>st</sup>       | 14 month OHRV registrations available.                                                              |
| June 1 <sup>st</sup>      | Late dog license civil forfeitures enacted (Fine of \$25/ unlicensed dog).                          |
| June 19 <sup>th</sup>     | Prospective date for deeding of eligible tax delinquent properties.                                 |
| June 30 <sup>th</sup>     | 2017 OHRV registrations expire.                                                                     |
| July 2 <sup>nd</sup>      | 1 <sup>st</sup> half tax bills due (tentative date).                                                |
| November 15 <sup>th</sup> | 2018 winter parking ban enacted.                                                                    |
| December 1 <sup>st</sup>  | 2 <sup>nd</sup> half tax bills due (tentative date).                                                |

Respectfully Submitted,

Kathleen Pelissier  
Allentown Town Clerk/Tax Collector



**TOWN TREASURER'S REPORT**  
**01/01/2017 through 12/31/2017**

| <b>Funds / Financial Institution</b> | <b>Balance<br/>1/01/2017</b> | <b>Receipts<br/>and Transfers<br/>During Period</b> | <b>Disbursements<br/>and Transfers<br/>During Period</b> | <b>Balance<br/>12/31/2017</b> |
|--------------------------------------|------------------------------|-----------------------------------------------------|----------------------------------------------------------|-------------------------------|
| <b>GENERAL FUND</b>                  |                              |                                                     |                                                          |                               |
| TD Bank                              | \$ 2,111,672.61              | \$ 14,950,784.41                                    | \$ 14,227,122.18                                         | \$ 2,835,334.84               |
| <b>PUBLIC FINANCE MONEY MARKET</b>   |                              |                                                     |                                                          |                               |
| TD Bank                              | 1,691,643.38                 | 2,932,303.83                                        | 3,100,000.00                                             | 1,523,947.21                  |
| NHPDIP                               | 910.26                       | 6.48                                                | -                                                        | 916.74                        |
| <b>PAYROLL ACCOUNT</b>               |                              |                                                     |                                                          |                               |
| TD Bank                              | 67,991.19                    | 1,441,825.39                                        | 1,390,038.04                                             | 119,778.54                    |
| <b>CREDIT CARD FUND</b>              |                              |                                                     |                                                          |                               |
| TD Bank                              | 134,086.54                   | 411,289.14                                          | 397,560.50                                               | 147,815.18                    |
| <b>ESCROW DIRECT DISBURSEMENT</b>    |                              |                                                     |                                                          |                               |
| TD Bank                              | 0.00                         | 15,739.67                                           | 15,739.67                                                | -                             |
| <b>CONSERVATION COMM</b>             |                              |                                                     |                                                          |                               |
| TD Bank                              | 1,354.04                     | 2.43                                                | 0.00                                                     | 1,356.47                      |
| <b>SEWER FUND</b>                    |                              |                                                     |                                                          |                               |
| TD Bank                              | 965,427.54                   | 2,728,623.90                                        | 2,045,323.42                                             | 1,648,728.02                  |
| <b>TOTALS</b>                        | <b>\$ 4,973,085.56</b>       | <b>\$ 22,480,575.25</b>                             | <b>\$ 21,175,783.81</b>                                  | <b>\$ 6,277,877.00</b>        |

Respectfully Submitted,

*Carol B. Andersen*

CAROL B. ANDERSEN  
Treasurer



# Town of Allenstown MS-9 2017

| Name of Trust Fund                    | Purpose Of Trust | %              | Beginning Principal Balance | Additions New Funds Created | Cash Gains Or (Losses) On Sales of Securities | Principal Withdrawals | Principal Transfers/Adjustments | Total Principal Balance | Beginning Income Balance | Income Percent | Income Received | Income Expended | Fees Paid       | Transfers Adjustments | Total Accum. Income | Total Of Principal & Income | Total Unrealized Gain/(Loss) | Total Market Value  | Fair Value Of Principal |
|---------------------------------------|------------------|----------------|-----------------------------|-----------------------------|-----------------------------------------------|-----------------------|---------------------------------|-------------------------|--------------------------|----------------|-----------------|-----------------|-----------------|-----------------------|---------------------|-----------------------------|------------------------------|---------------------|-------------------------|
| <b>CEMETERY COMMON TRUST FUND</b>     |                  |                |                             |                             |                                               |                       |                                 |                         |                          |                |                 |                 |                 |                       |                     |                             |                              |                     |                         |
| Cemetery                              | Cemetery         | 0.01%          | 126.65                      |                             |                                               |                       |                                 | 126.65                  | 5.08                     | 0.01%          | 0.26            |                 | 0.05            |                       | 0.31                | 126.96                      | 1.67                         | 132.39              | 127.07                  |
| Catherine Bates                       | Cemetery         | 0.05%          | 970.82                      |                             |                                               |                       |                                 | 970.82                  | 38.37                    | 0.05%          | 2.09            |                 | 0.37            |                       | 2.46                | 1,010.96                    | 11.81                        | 998.99              | 989.91                  |
| Peter Donahue                         | Cemetery         | 0.02%          | 315.12                      |                             |                                               |                       |                                 | 315.12                  | 12.45                    | 0.02%          | 0.68            |                 | 0.12            |                       | 0.80                | 328.13                      | 3.96                         | 324.27              | 311.27                  |
| Jane Donahue                          | Cemetery         | 0.03%          | 542.87                      |                             |                                               |                       |                                 | 542.87                  | 21.45                    | 0.03%          | 1.17            |                 | 0.21            |                       | 1.38                | 566.28                      | 6.85                         | 558.63              | 536.22                  |
| John Hill                             | Cemetery         | 0.10%          | 1,689.43                    |                             |                                               |                       |                                 | 1,689.43                | 66.72                    | 0.10%          | 3.63            |                 | 0.65            |                       | 4.28                | 1,758.13                    | 20.70                        | 1,737.43            | 1,667.74                |
| John Hill, Jr.                        | Cemetery         | 0.05%          | 1,000.00                    |                             |                                               |                       |                                 | 1,000.00                | 40.00                    | 0.05%          | 2.00            |                 | 0.33            |                       | 2.33                | 1,040.00                    | 2.67                         | 1,037.33            | 1,000.00                |
| Emmanuel Laquerre                     | Cemetery         | 0.02%          | 274.24                      |                             |                                               |                       |                                 | 274.24                  | 10.94                    | 0.02%          | 0.59            |                 | 0.11            |                       | 0.70                | 285.59                      | 3.36                         | 282.20              | 270.86                  |
| Albert Michael                        | Cemetery         | 0.07%          | 1,134.25                    |                             |                                               |                       |                                 | 1,134.25                | 44.82                    | 0.07%          | 2.44            |                 | 0.44            |                       | 2.88                | 1,161.07                    | 13.90                        | 1,167.16            | 1,120.34                |
|                                       |                  |                | <b>5,661.91</b>             |                             |                                               |                       |                                 | <b>5,661.91</b>         | <b>223.74</b>            |                | <b>12.16</b>    |                 | <b>2.19</b>     |                       | <b>23.72</b>        | <b>5,895.63</b>             | <b>69.41</b>                 | <b>5,826.22</b>     | <b>5,592.59</b>         |
| <b>Subtotal Cemetery Common Trust</b> |                  |                |                             |                             |                                               |                       |                                 |                         |                          |                |                 |                 |                 |                       |                     |                             |                              |                     |                         |
| <b>CAPITAL RESERVE TRUST FUND</b>     |                  |                |                             |                             |                                               |                       |                                 |                         |                          |                |                 |                 |                 |                       |                     |                             |                              |                     |                         |
| Capital Reserve Equipment             | Capital Reserve  | 0.10%          | 1,590.19                    |                             |                                               |                       |                                 | 1,590.19                | 62.84                    | 0.10%          | 3.42            |                 | 0.61            |                       | 4.03                | 1,655.64                    | 19.49                        | 1,636.34            | 1,570.70                |
| Capital Reserve                       | Capital Reserve  | 0.05%          | 1,000.00                    |                             |                                               |                       |                                 | 1,000.00                | 40.00                    | 0.05%          | 2.00            |                 | 0.33            |                       | 2.33                | 1,040.00                    | 2.67                         | 1,037.33            | 1,000.00                |
| Capital Reserve                       | Capital Reserve  | 0.30%          | 4,039.44                    |                             |                                               |                       |                                 | 4,039.44                | 159.19                   | 0.30%          | 10.61           |                 | 1.91            |                       | 12.52               | 4,143.34                    | 60.55                        | 4,082.79            | 4,079.89                |
| Capital Reserve                       | Capital Reserve  | 0.25%          | 4,014.01                    |                             |                                               |                       |                                 | 4,014.01                | 158.63                   | 0.25%          | 10.43           |                 | 1.55            |                       | 11.98               | 4,179.71                    | 49.21                        | 4,130.50            | 3,964.80                |
| Capital Reserve                       | Capital Reserve  | 0.58%          | 9,510.80                    |                             |                                               |                       |                                 | 9,510.80                | 375.84                   | 0.58%          | 20.43           |                 | 3.67            |                       | 24.10               | 9,903.40                    | 116.59                       | 9,786.81            | 9,384.21                |
| Capital Reserve                       | Capital Reserve  | 0.03%          | 563.23                      |                             |                                               |                       |                                 | 563.23                  | 22.28                    | 0.03%          | 1.21            |                 | 0.22            |                       | 1.43                | 585.48                      | 6.90                         | 578.58              | 559.33                  |
| Capital Reserve                       | Capital Reserve  | 0.05%          | 1,230.00                    |                             |                                               |                       |                                 | 1,230.00                | 49.20                    | 0.05%          | 2.46            |                 | 0.41            |                       | 2.87                | 1,279.66                    | 15.94                        | 1,263.72            | 1,220.00                |
| Capital Reserve                       | Capital Reserve  | 0.09%          | 1,469.48                    |                             |                                               |                       |                                 | 1,469.48                | 58.26                    | 0.09%          | 3.22            |                 | 0.58            |                       | 3.80                | 1,525.38                    | 18.38                        | 1,507.00            | 1,481.10                |
| Capital Reserve                       | Capital Reserve  | 0.46%          | 7,610.11                    |                             |                                               |                       |                                 | 7,610.11                | 300.72                   | 0.46%          | 16.35           |                 | 2.94            |                       | 19.29               | 7,924.24                    | 93.28                        | 7,830.96            | 7,416.10                |
| Capital Reserve                       | Capital Reserve  | 0.65%          | 10,626.85                   |                             |                                               |                       |                                 | 10,626.85               | 416.07                   | 0.65%          | 22.83           |                 | 4.10            |                       | 26.93               | 12,246.15                   | 130.89                       | 12,115.26           | 11,684.40               |
| Capital Reserve                       | Capital Reserve  | 12.09%         | 198,081.82                  |                             |                                               |                       |                                 | 198,081.82              | 7,254.85                 | 12.09%         | 425.54          |                 | 76.45           |                       | 4,762.38            | 205,685.76                  | 1,855.42                     | 203,830.34          | 198,229.40              |
| Capital Reserve                       | Capital Reserve  | 0.05%          | 15,116.82                   |                             |                                               |                       |                                 | 15,116.82               | 605.16                   | 0.05%          | 7.56            |                 | 1.28            |                       | 8.84                | 15,792.22                   | 192.40                       | 15,600.82           | 15,116.82               |
| Capital Reserve                       | Capital Reserve  | 0.00%          | 1.43                        |                             |                                               |                       |                                 | 1.43                    | 0.06                     | 0.00%          | -               |                 | -               |                       | 0.06                | 1.48                        | 0.02                         | 1.47                | 1.32                    |
| Capital Reserve                       | Capital Reserve  | 0.00%          | 1.33                        |                             |                                               |                       |                                 | 1.33                    | 0.05                     | 0.00%          | -               |                 | -               |                       | 0.05                | 1.38                        | 0.01                         | 1.37                | 1.32                    |
| Capital Reserve                       | Capital Reserve  | 0.27%          | 4,436.80                    |                             |                                               |                       |                                 | 4,436.80                | 175.34                   | 0.27%          | 9.53            |                 | 1.71            |                       | 11.24               | 4,619.95                    | 54.40                        | 4,565.55            | 4,382.40                |
| Capital Reserve                       | Capital Reserve  | 0.00%          | 16,094.37                   |                             |                                               |                       |                                 | 16,094.37               | 294.83                   | 0.00%          | 54.68           |                 | 6.21            |                       | 60.89               | 16,407.66                   | 153.89                       | 16,253.77           | 15,849.26               |
| Capital Reserve                       | Capital Reserve  | 1.30%          | 21,243.72                   |                             |                                               |                       |                                 | 21,243.72               | 839.50                   | 1.30%          | 46.64           |                 | 8.20            |                       | 54.84               | 22,120.05                   | 260.42                       | 21,859.63           | 20,840.29               |
| Capital Reserve                       | Capital Reserve  | 5.99%          | 98,073.07                   |                             |                                               |                       |                                 | 98,073.07               | 3,875.59                 | 5.99%          | 210.69          |                 | 37.85           |                       | 4,048.43            | 102,121.50                  | 1,202.25                     | 100,919.25          | 96,870.82               |
| Capital Reserve                       | Capital Reserve  | 1.65%          | 27,070.93                   |                             |                                               |                       |                                 | 27,070.93               | 1,069.77                 | 1.65%          | 58.16           |                 | 10.45           |                       | 1,117.48            | 28,188.41                   | 331.86                       | 27,856.55           | 26,730.07               |
| Capital Reserve                       | Capital Reserve  | 21.33%         | 340,381.66                  |                             |                                               |                       |                                 | 340,381.66              | 22,332.60                | 21.33%         | 750.88          |                 | 134.84          |                       | 22,948.34           | 377,330.00                  | 12,808.95                    | 369,212.05          | 336,572.71              |
| Capital Reserve                       | Capital Reserve  | 0.05%          | 25,000.00                   |                             |                                               |                       |                                 | 25,000.00               | 1,000.00                 | 0.05%          | 12.50           |                 | 2.08            |                       | 14.58               | 26,012.50                   | 261.52                       | 25,750.98           | 25,000.00               |
| Capital Reserve                       | Capital Reserve  | 2.25%          | 38,615.72                   |                             |                                               |                       |                                 | 38,615.72               | 1,484.86                 | 2.25%          | 79.99           |                 | 14.21           |                       | 2,119.24            | 38,332.46                   | 461.31                       | 37,871.15           | 36,360.41               |
| Capital Reserve                       | Capital Reserve  | 0.02%          | 405.46                      |                             |                                               |                       |                                 | 405.46                  | 16.03                    | 0.02%          | 0.87            |                 | 0.16            |                       | 1.03                | 422.20                      | 4.98                         | 417.23              | 400.48                  |
| Capital Reserve                       | Capital Reserve  | 1.17%          | 19,144.93                   |                             |                                               |                       |                                 | 19,144.93               | 534.91                   | 1.17%          | 41.13           |                 | 7.39            |                       | 58.65               | 19,713.58                   | 13.05                        | 19,700.53           | 19,133.88               |
| Capital Reserve                       | Capital Reserve  | 0.62%          | 10,193.98                   |                             |                                               |                       |                                 | 10,193.98               | 481.51                   | 0.62%          | 21.88           |                 | 3.93            |                       | 25.81               | 9,726.41                    | 769.11                       | 10,495.52           | 10,045.09               |
|                                       |                  |                | <b>1,537,181.81</b>         |                             |                                               |                       |                                 | <b>1,537,181.81</b>     | <b>68,149.41</b>         |                | <b>3,302.33</b> |                 | <b>593.25</b>   |                       | <b>70,858.49</b>    | <b>1,608,040.30</b>         | <b>26,248.01</b>             | <b>1,581,792.29</b> | <b>1,510,839.69</b>     |
| <b>SCHOOL FUNDS</b>                   |                  |                |                             |                             |                                               |                       |                                 |                         |                          |                |                 |                 |                 |                       |                     |                             |                              |                     |                         |
| School Building Maint.                | Capital Reserve  | 0.69%          | 11,269.04                   |                             |                                               |                       |                                 | 11,269.04               | 424.21                   | 0.69%          | 24.21           |                 | 4.35            |                       | 10,498.47           | 7,770.57                    | 10,625.51                    | 11,596.08           | 22,094.55               |
| Special Ed                            | Capital Reserve  | 2.83%          | 46,303.27                   |                             |                                               |                       |                                 | 46,303.27               | 1,829.78                 | 2.83%          | 99.47           |                 | 17.87           |                       | 1,911.38            | 48,214.66                   | 597.62                       | 47,617.04           | 46,736.66               |
| High School Tuition                   | Capital Reserve  | 0.05%          | 22,123.39                   |                             |                                               |                       |                                 | 22,123.39               | 873.82                   | 0.05%          | 47.69           |                 | 8.53            |                       | 917.10              | 23,026.18                   | 27.70                        | 22,998.48           | 21,984.22               |
| High School Facilities                | Capital Reserve  | 0.02%          | 5,520.21                    |                             |                                               |                       |                                 | 5,520.21                | 218.14                   | 0.02%          | 11.86           |                 | 2.13            |                       | 227.97              | 5,748.08                    | 9.72                         | 5,738.36            | 5,642.54                |
| Facilities Accr. CRF                  | Capital Reserve  | 0.34%          | 85,509.05                   |                             |                                               |                       |                                 | 85,509.05               | 7,584.59                 | 0.34%          | 183.70          |                 | 33.60           |                       | 7,433.89            | 78,075.17                   | 9,915.44                     | 87,990.61           | 94,424.49               |
| <b>EXPENDABLE TRUST FUNDS</b>         |                  |                |                             |                             |                                               |                       |                                 |                         |                          |                |                 |                 |                 |                       |                     |                             |                              |                     |                         |
| Benefit Liability                     | Capital Reserve  | 0.61%          | 9,973.47                    |                             |                                               |                       |                                 | 9,973.47                | 394.13                   | 0.61%          | 21.43           |                 | 3.85            |                       | 41.70               | 10,385.17                   | 122.26                       | 10,262.91           | 9,851.20                |
| Subtotal Expendable Trust Funds       |                  |                | <b>1,638,326.24</b>         |                             |                                               |                       |                                 | <b>1,638,326.24</b>     | <b>61,182.69</b>         |                | <b>3,519.82</b> |                 | <b>(632.28)</b> |                       | <b>64,070.03</b>    | <b>1,702,396.27</b>         | <b>(16,524.24)</b>           | <b>1,685,872.03</b> | <b>1,621,802.09</b>     |
| <b>Total</b>                          |                  | <b>100.00%</b> | <b>1,638,326.24</b>         |                             |                                               |                       |                                 | <b>1,638,326.24</b>     | <b>61,182.69</b>         | <b>100.00%</b> | <b>3,519.82</b> |                 | <b>(632.28)</b> |                       | <b>64,070.03</b>    | <b>1,702,396.27</b>         | <b>(16,524.24)</b>           | <b>1,685,872.03</b> | <b>1,621,802.09</b>     |

\* SUBTOTALS MAY CONTAIN .01 (1 CENT) ROUNDING DIFFERENCES DUE TO USE OF RATIOS FOR ALLOCATING GROSS ACTIVITY TO SUB ACCOUNTS.

This material is being provided at your request and is for informational purposes only. The information contained herein reflect balances in our records as of a certain date and are based on material believed to be reliable, but are not guaranteed. The data contained herein or in the information or for any loss or damage suffered.





**Town of Allentown**  
**Capital Reserve**  
**Changes in Fund Balances**  
**YTD 2017**

| Trust Funds                     |                  |        |                             |                             |                                               |              |                                 |                         |                          |                |                 |                 |           |                              |                     |                          |                              |                    |                         |
|---------------------------------|------------------|--------|-----------------------------|-----------------------------|-----------------------------------------------|--------------|---------------------------------|-------------------------|--------------------------|----------------|-----------------|-----------------|-----------|------------------------------|---------------------|--------------------------|------------------------------|--------------------|-------------------------|
| CEMETERY COMMON TRUST FUND      |                  |        |                             |                             |                                               |              |                                 |                         |                          |                |                 |                 |           |                              |                     |                          |                              |                    |                         |
| Name Of Trust Fund              | Purpose-Of-Trust | %      | Beginning Principal Balance | Additions New Funds Created | Cash Gains (Or Losses) On Sales of Securities | Withdrawals  | Principal Transfers/Adjustments | Total Principal Balance | Beginning Income Balance | Income Percent | Income Received | Income Expended | Fees Paid | Income Transfers/Adjustments | Total Accum. Income | Total Principal & Income | Total Unrealized Gain/(Loss) | Total Market Value | Fair Value Of Principal |
| Cemetery                        |                  | 0.01%  | 129.42                      |                             | 0.77                                          |              | 129.65                          |                         | 3.90                     | 0.01%          | 2.20            |                 | 0.49      |                              | 5.31                | 133.95                   |                              | 132.38             | 127.07                  |
| Evans Cemetery                  |                  | 0.09%  | 976.66                      |                             | 5.84                                          |              | 976.66                          |                         | 27.19                    | 0.09%          | 16.61           |                 | 3.73      |                              | 40.08               | 1,010.90                 | 11.91                        | 998.99             | 958.97                  |
| John Hill                       |                  | 0.02%  | 317.02                      |                             | 1.90                                          |              | 315.12                          |                         | 8.82                     | 0.02%          | 5.29            |                 | 1.21      |                              | 13.09               | 328.13                   | 3.86                         | 324.27             | 311.27                  |
| Pearl Donahue                   |                  | 0.03%  | 546.14                      |                             | 3.27                                          |              | 542.87                          |                         | 15.20                    | 0.03%          | 9.29            |                 | 2.08      |                              | 22.41               | 565.28                   | 6.05                         | 558.63             | 536.22                  |
| Cemetery                        |                  | 0.10%  | 1,688.59                    |                             | 10.16                                         |              | 1,688.43                        |                         | 47.28                    | 0.10%          | 28.90           |                 | 6.48      |                              | 1,758.13            | 1,758.13                 | 20.70                        | 1,737.43           | 1,667.74                |
| John Hill                       |                  | 0.01%  | 17.65                       |                             | 0.10                                          |              | 17.65                           |                         | 0.16                     | 0.01%          | 0.09            |                 | 0.03      |                              | 0.25                | 17.90                    | 0.18                         | 17.72              | 17.65                   |
| Louise M. Evans                 |                  | 0.02%  | 271.86                      |                             | 1.65                                          |              | 270.24                          |                         | 7.86                     | 0.02%          | 4.69            |                 | 1.05      |                              | 11.32               | 285.66                   | 3.36                         | 282.20             | 271.86                  |
| Cemetery                        |                  | 0.07%  | 1,141.07                    |                             | 6.82                                          |              | 1,134.25                        |                         | 31.76                    | 0.07%          | 19.41           |                 | 4.35      |                              | 46.82               | 1,181.07                 | 13.90                        | 1,167.16           | 1,120.34                |
| Albert Michael                  |                  |        | 5,695.97                    |                             | 34.06                                         |              | 5,661.91                        |                         | 158.55                   | 0.35%          | 96.90           |                 | 21.73     |                              | 233.72              | 5,895.63                 | 69.41                        | 5,826.22           | 5,592.50                |
| Subtotal Cemetery Common Trust  |                  |        |                             |                             |                                               |              |                                 |                         |                          |                |                 |                 |           |                              |                     |                          |                              |                    |                         |
| CAPITAL RESERVE TRUST FUND      |                  |        |                             |                             |                                               |              |                                 |                         |                          |                |                 |                 |           |                              |                     |                          |                              |                    |                         |
| Capital Reserve Equipment       |                  | 0.10%  | 1,580.76                    |                             | 9.57                                          |              | 1,590.19                        |                         | 44.53                    | 0.10%          | 27.21           |                 | 6.10      |                              | 65.64               | 1,655.84                 | 19.49                        | 1,636.34           | 1,570.70                |
| Capital Reserve                 |                  | 0.20%  | 1,490.16                    |                             | 29.72                                         |              | 1,490.12                        |                         | 113.92                   | 0.20%          | 69.62           |                 | 15.61     |                              | 195.34              | 1,675.93                 | 21.09                        | 1,654.84           | 1,603.84                |
| Police Computer Equip.          |                  | 0.30%  | 4,980.16                    |                             | 29.72                                         |              | 4,939.44                        |                         | 138.32                   | 0.30%          | 84.53           |                 | 18.96     |                              | 200.90              | 5,143.34                 | 60.55                        | 5,082.79           | 4,978.89                |
| Conservation Comm.              |                  | 0.25%  | 4,038.16                    |                             | 24.15                                         |              | 4,014.01                        |                         | 112.41                   | 0.25%          | 68.70           |                 | 15.40     |                              | 169.70              | 4,179.71                 | 49.21                        | 4,130.50           | 3,964.80                |
| CRF Recreation                  |                  | 0.58%  | 9,580.02                    |                             | 57.22                                         |              | 9,510.80                        |                         | 266.33                   | 0.58%          | 162.77          |                 | 36.50     |                              | 382.60              | 9,903.40                 | 116.59                       | 9,786.81           | 9,384.21                |
| Capital Reserve                 |                  | 0.03%  | 566.62                      |                             | 3.39                                          |              | 563.23                          |                         | 95.23                    | 0.03%          | 15.77           |                 | 2.16      |                              | 32.25               | 598.48                   | 6.90                         | 591.58             | 556.33                  |
| Fire Safety Equipment           |                  | 7.48%  | 113,291.43                  |                             | 713.00                                        |              | 122,568.43                      |                         | 2,415.44                 | 7.48%          | 2,001.27        |                 | 447.12    |                              | 3,969.59            | 126,530.02               | 412.54                       | 126,117.48         | 122,156.89              |
| Capital Reserve                 |                  | 0.09%  | 1,508.50                    |                             | 9.02                                          |              | 1,498.48                        |                         | 41.99                    | 0.09%          | 25.66           |                 | 5.75      |                              | 61.90               | 1,561.38                 | 18.38                        | 1,543.00           | 1,481.10                |
| General Expendable Trust        |                  | 0.46%  | 7,655.89                    |                             | 45.78                                         |              | 7,610.11                        |                         | 213.10                   | 0.46%          | 130.24          |                 | 29.20     |                              | 314.14              | 7,924.24                 | 93.28                        | 7,830.96           | 7,515.82                |
| Haz-Mat Equip.                  |                  | 0.65%  | 37,167.36                   |                             | 81.51                                         |              | 37,085.85                       |                         | 1,471.38                 | 0.65%          | 189.37          |                 | 41.45     |                              | 1,619.29            | 38,335.46                | 451.31                       | 37,884.15          | 36,364.41               |
| Capital Reserve                 |                  | 12.09% | 180,249.58                  |                             | 1,167.76                                      |              | 180,081.82                      |                         | 5,046.55                 | 12.09%         | 3,294.49        |                 | 737.10    |                              | 7,663.94            | 205,885.76               | 18,555.42                    | 203,830.34         | 198,226.40              |
| Highway Garage                  |                  | 0.01%  | 116.82                      |                             | 0.62                                          |              | 116.32                          |                         | 6.84                     | 0.01%          | 3.89            |                 | 0.85      |                              | 5.23                | 123.13                   | 1.41                         | 121.72             | 118.15                  |
| Capital Reserve                 |                  | 1.17%  | 20,627.24                   |                             | 1,400.00                                      |              | 19,110.92                       |                         | 635.01                   | 1.17%          | 329.59          |                 | 73.89     |                              | 890.70              | 20,061.62                | 136.09                       | 19,744.83          | 18,774.83               |
| Master Plan                     |                  | 0.00%  | 1.44                        |                             | 0.01                                          |              | 1.43                            |                         | 0.04                     | 0.00%          | 0.02            |                 | 0.01      |                              | 0.06                | 1.49                     | 0.02                         | 1.47               | 1.42                    |
| Old Allentown Meet. House       |                  | 0.00%  | 1.34                        |                             | 0.01                                          |              | 1.33                            |                         | 0.03                     | 0.00%          | 0.02            |                 | 0.01      |                              | 0.05                | 1.37                     | 0.01                         | 1.36               | 1.32                    |
| Capital Reserve                 |                  | 0.27%  | 4,463.49                    |                             | 26.69                                         |              | 4,436.80                        |                         | 124.25                   | 0.27%          | 75.93           |                 | 17.03     |                              | 183.16              | 4,619.95                 | 54.40                        | 4,565.56           | 4,382.40                |
| Capital Reserve                 |                  | 0.00%  |                             |                             |                                               |              |                                 |                         |                          | 0.00%          |                 |                 |           |                              |                     |                          |                              |                    |                         |
| Police Safety Equipment         |                  | 0.00%  |                             |                             |                                               |              |                                 |                         |                          | 0.00%          |                 |                 |           |                              |                     |                          |                              |                    |                         |
| Police Safety Facilities        |                  | 0.00%  |                             |                             |                                               |              |                                 |                         |                          | 0.00%          |                 |                 |           |                              |                     |                          |                              |                    |                         |
| Recycling                       |                  | 1.30%  | 6,167.47                    |                             | 73.10                                         |              | 16,094.37                       |                         | 171.68                   | 1.30%          | 180.30          |                 | 38.80     |                              | 313.18              | 16,407.55                | 153.89                       | 16,253.66          | 16,246.26               |
| Capital Reserve                 |                  | 5.99%  | 21,371.52                   |                             | 127.80                                        |              | 21,243.72                       |                         | 594.89                   | 5.99%          | 363.37          |                 | 81.52     |                              | 876.93              | 22,120.65                | 260.42                       | 21,859.23          | 20,980.29               |
| Sewer S. Crn/Imp.               |                  |        |                             |                             | 590.02                                        |              | 2,744.35                        |                         | 1,678.43                 |                | 1,678.43        |                 | 374.36    |                              | 4,046.43            | 102,121.50               | 1,202.25                     | 100,919.25         | 96,870.62               |
| Sewer Reconstruction Equip      |                  | 1.65%  | 27,233.79                   |                             | 162.86                                        |              | 27,070.93                       |                         | 758.07                   | 1.65%          | 463.30          |                 | 103.88    |                              | 1,117.48            | 28,188.41                | 331.86                       | 27,856.55          | 26,730.07               |
| Septic Surplus                  |                  | 21.33% | 481,607.83                  |                             | 2,225.17                                      |              | 340,381.66                      |                         | 18,128.58                | 21.33%         | 6,211.81        |                 | 1,382.05  |                              | 22,946.34           | 372,330.00               | 12,808.95                    | 359,527.05         | 336,572.71              |
| Capital Reserve                 |                  | 34.80% | 57,035.71                   |                             | 221.49                                        |              | 56,814.22                       |                         | 1,009.95                 | 34.80%         | 629.77          |                 | 141.28    |                              | 1,519.74            | 58,335.46                | 451.31                       | 57,884.15          | 56,424.46               |
| SWFT Const/Imp.                 |                  | 2.25%  | 37,037.21                   |                             | 224.70                                        |              | 36,812.51                       |                         | 1,009.95                 | 2.25%          | 630.07          |                 | 141.28    |                              | 1,519.74            | 37,335.46                | 451.31                       | 36,884.15          | 35,934.46               |
| Capital Reserve                 |                  | 0.02%  | 407.80                      |                             | 2.44                                          |              | 405.36                          |                         | 11.36                    | 0.02%          | 6.94            |                 | 1.56      |                              | 16.74               | 422.20                   | 4.98                         | 417.23             | 400.48                  |
| Tax Map                         |                  | 0.02%  | 19,259.91                   |                             | 114.58                                        |              | 19,145.33                       |                         | 314.76                   | 1.17%          | 327.28          |                 | 73.39     |                              | 568.65              | 19,713.58                | 13.05                        | 19,700.53          | 19,131.88               |
| Town Bldg/Main Fund             |                  | 1.17%  |                             |                             |                                               |              |                                 |                         |                          |                |                 |                 |           |                              |                     |                          |                              |                    |                         |
| Capital Reserve                 |                  | 0.62%  |                             |                             |                                               |              |                                 |                         |                          | 0.62%          |                 |                 |           |                              |                     |                          |                              |                    |                         |
| Solid Waste Vehicle             |                  |        | 10,221.00                   |                             | 37.02                                         |              | 10,183.98                       |                         |                          |                |                 |                 |           |                              |                     |                          |                              |                    |                         |
| Sewer CRF                       |                  |        | 45,221.00                   |                             |                                               |              | 1,527,101.51                    |                         | 51,075.88                | 93.35%         | 26,166.55       |                 | 5,856.94  |                              | 70,886.40           | 1,698,040.30             | 26,248.01                    | 1,591,792.29       | 1,510,933.89            |
| Subtotal Capital Reserve        |                  |        |                             |                             |                                               |              |                                 |                         |                          |                |                 |                 |           |                              |                     |                          |                              |                    |                         |
| SCHOOL FUNDS                    |                  |        |                             |                             |                                               |              |                                 |                         |                          |                |                 |                 |           |                              |                     |                          |                              |                    |                         |
| School Building Maint.          |                  | 0.69%  | 11,327.00                   |                             | 57.96                                         |              | 11,269.04                       |                         | 10,633.75                | 0.69%          | 174.46          |                 | 38.18     |                              | 10,486.47           | 770.57                   | 10,625.51                    | 11,596.08          | 22,094.55               |
| Special Ed                      |                  | 2.83%  | 46,581.84                   |                             | 278.57                                        |              | 46,303.27                       |                         | 1,296.63                 | 2.83%          | 792.44          |                 | 177.69    |                              | 1,911.38            | 48,214.66                | 567.62                       | 47,647.04          | 46,735.66               |
| Capital Reserve                 |                  | 0.30%  | 22,284.42                   |                             | 133.03                                        |              | 22,151.39                       |                         | 619.41                   | 0.30%          | 376.43          |                 | 84.53     |                              | 844.63              | 23,025.85                | 271.72                       | 22,754.13          | 21,841.52               |
| School Bus Fund                 |                  | 0.02%  | 5,503.42                    |                             | 33.21                                         |              | 5,470.21                        |                         | 194.58                   | 0.02%          | 94.47           |                 | 21.18     |                              | 227.87              | 5,748.09                 | 67.67                        | 5,680.41           | 5,452.54                |
| Facilities Acq/CHF              |                  | 0.34%  | 86,013.65                   |                             | 504.60                                        |              | 85,509.05                       |                         | 8,554.82                 | 5.22%          | 1,445.01        |                 | 324.08    |                              | 7,433.89            | 78,075.17                | 9,915.44                     | 87,990.61          | 96,424.49               |
| Subtotal School                 |                  |        |                             |                             |                                               |              |                                 |                         |                          |                |                 |                 |           |                              |                     |                          |                              |                    |                         |
| EXPENDABLE TRUST FUNDS          |                  |        |                             |                             |                                               |              |                                 |                         |                          |                |                 |                 |           |                              |                     |                          |                              |                    |                         |
| Benefita Liability              |                  | 0.61%  | 10,033.47                   |                             | 60.00                                         |              | 9,973.47                        |                         | 279.29                   | 0.61%          | 170.69          |                 | 38.27     |                              | 411.70              | 10,385.17                | 122.26                       | 10,262.91          | 9,851.20                |
| Capital Reserve                 |                  |        | 10,033.47                   |                             |                                               |              |                                 |                         |                          |                |                 |                 |           |                              |                     |                          |                              |                    |                         |
| Subtotal Expendable Trust Funds |                  |        | 1,765,658.10                | 45,221.00                   | (595.69)                                      | (162,550.00) | 42,958.90                       | 100.00%                 | 27,879.15                | (525.00)       | (6,243.02)      | -               | 64,070.03 | -                            | 1,702,396.27        | (16,524.24)              | 1,685,872.03                 | 1,621,802.00       |                         |
| Total                           |                  |        |                             |                             |                                               |              |                                 |                         |                          |                |                 |                 |           |                              |                     |                          |                              |                    |                         |
| TOTAL ALL FUNDS                 |                  |        | 1,765,658.10                | 45,221.00                   | (595.69)                                      | (162,550.00) | 42,958.90                       | 100.00%                 | 27,879.15                | (525.00)       | (6,243.02)      | -               | 64,070.03 | -                            | 1,702,396.27        | (16,524.24)              | 1,685,872.03                 | 1,621,802.00       |                         |

\* SUBTOTALS MAY CONTAIN .01 (1 CENT) ROUNDING DIFFERENCES DUE TO USE OF RATIOS FOR ALLOCATING GROSS ACTIVITY TO SUB ACCOUNTS.

This material is being provided at your request and is for informational purposes only. The information contained herein reflect balances in our records as of a certain date and are based on material believed to be reliable, but are not guaranteed. The data contained herein do not reflect future values or future performance of any security, strategy, or investment product. The account statement for each of the above-referenced accounts is the official statement of record. If any discrepancies are found on this document your account statement will prevail. TD Bank, N.A., TD Private Client Wealth LLC, and their affiliates are not liable for any errors or omission in the information or for any loss or damage suffered.



## 2017 EMPLOYEE SALARIES

| First Name  | Last Name    | Salary      | First Name  | Last Name  | Salary      |
|-------------|--------------|-------------|-------------|------------|-------------|
| Patricia    | Adams        | \$16,837.14 | Hannah      | Higgins    | \$1,670.40  |
| Carolinda   | Andersen     | \$3,292.08  | James       | Kallenbach | \$3,123.74  |
| Lawrence    | Anderson     | \$1,650.31  | Vincent     | Lembo      | \$2,987.91  |
| Jeffrey     | Backman      | \$76,631.69 | Louise      | Letendre   | \$1,338.96  |
| Cynthia     | Baird        | \$30,385.16 | Derek       | LoVasco    | \$8,763.17  |
| Dawna       | Baxter       | \$18,035.11 | Evan        | McIntosh   | \$51,028.59 |
| Stanley     | Bodner       | \$291.85    | Tiffani     | McIntosh   | \$197.73    |
| Marc        | Boisvert     | \$50,381.67 | Russell     | McMahon    | \$23,579.73 |
| David       | Bouffard     | \$36,549.97 | Jeffrey     | McNamara   | \$1,250.00  |
| Michael     | Bowen        | \$51,931.34 | Keith       | Melanson   | \$5,580.22  |
| Paul        | Brasley      | \$18,327.48 | Luis        | Moreta     | \$6,553.01  |
| Shawn       | Buxton       | \$331.02    | Shaun       | Mulholland | \$84,148.22 |
| David       | Campbell     | \$38,099.19 | Shawn       | Murray     | \$10,857.00 |
| Carl        | Caporale     | \$1,625.00  | Donald      | Noel       | \$38,920.30 |
| Matthew     | Caporale     | \$7,561.65  | Alicia      | O Rourke   | \$386.93    |
| Norma       | Caporale     | \$2,370.94  | Alexander   | Ortega     | \$16,117.76 |
| Ryan        | Carter       | \$1,133.28  | Paul        | Paquette   | \$70,658.38 |
| Patricia    | Caruso       | \$25,265.49 | Maurice     | Paquette   | \$3,581.12  |
| Dawn        | Chabot       | \$42,046.08 | Ronnie      | Pelissier  | \$62,898.93 |
| Daniel      | Chagnon      | \$7,994.37  | Chad        | Pelissier  | \$937.50    |
| Roxanna     | Chomas       | \$52,818.80 | Kathleen    | Pelissier  | \$42,019.98 |
| Dana        | Clement      | \$7,292.53  | Dana        | Pendergast | \$56,115.28 |
| Donna-Jean  | Clement      | \$6,401.25  | Anthony     | Pollock    | \$2,692.68  |
| Richard     | Courtemanche | \$210.46    | Elizabeth   | Randlett   | \$12,368.52 |
| Robyn       | Cushing      | \$2,457.54  | Joy         | Randlett   | \$227.50    |
| Tucker      | Dingman      | \$44,973.88 | Christopher | Roy        | \$2,289.49  |
| Kathleen    | Donnelly     | \$4,235.84  | Dawn        | Shea       | \$66,382.86 |
| Scott       | Dukette      | \$27,005.41 | Scott       | Silkman    | \$5,304.37  |
| David       | Eaton        | \$1,699.92  | Karen       | Simmons    | \$66,367.25 |
| David       | Fencer       | \$37,336.18 | Richard     | Slager     | \$36,046.34 |
| Daniel      | Fitzgerald   | \$1,683.32  | Paul        | St Germain | \$9,253.73  |
| Kristopher  | Fowler       | \$952.68    | Michael     | Stark      | \$69,858.36 |
| Kyle        | Gagnon       | \$7,561.77  | Karen       | Tardif     | \$1,888.77  |
| Jeffrey     | Gardner      | \$3,937.58  | Jason       | Tardiff    | \$1,999.92  |
| Robert      | Girard       | \$952.68    | Beth        | Tower      | \$72,988.25 |
| Thomas      | Gleason      | \$1,893.03  | Alan        | Turcotte   | \$5,809.18  |
| Thomas      | Gryval       | \$1,226.04  | Timothy     | Vincent    | \$56,579.28 |
| Jeffrey     | Gryval       | \$566.64    | Dorothy     | Walch      | \$63,364.85 |
| Jonathan    | Harry        | \$3,921.57  | Jacqueline  | Wallace    | \$24,979.91 |
| Christopher | Hess         | \$1,426.74  | Michael     | Walsh      | \$6,562.49  |
| Cynthia     | Hetu         | \$185.52    | Brian       | Warburton  | \$69,117.40 |
| Cheryl      | Hey          | \$15,890.21 | Bryan       | Wilcox     | \$57,570.63 |
| Irina       | Higgins      | \$12.76     | Erin        | Young      | \$10,424.80 |
| Edward      | Higgins      | \$6,376.70  |             |            |             |

\*FULL TIME POLICE OFFICERS SALARIES INCLUDE DETAIL PAY WHICH IS NOT PAID FROM TAX DOLLARS\*





## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

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### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the Board of Selectmen  
Town of Allentown  
Allentown, New Hampshire

#### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and aggregate remaining fund information of the Town of Allentown as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Basis for Adverse Opinion on Governmental Activities, Business-type Activities, and Major Proprietary Fund***

As discussed in Note 1-B to the financial statements, management has not recorded all of the capital assets and related accumulated depreciation in the governmental activities, business-type activities, and major proprietary fund, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities, business-type activities, and major proprietary fund. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities, business-type activities, and major proprietary fund is not reasonably determinable.

#### ***Adverse Opinion***

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities, Business-type Activities, and Major Proprietary Fund" paragraph, the financial statements referred to above do not



***Town of Allenstown  
Independent Auditor's Report***

present fairly the financial position of the governmental activities, business-type activities, and major proprietary fund financial statements of the Town of Allenstown, as of December 31, 2016, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Allenstown as of December 31, 2016, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Emphasis of Matter***

As discussed in Note 1-F to the basic financial statements, effective January 1, 2016, the Town adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement, and Application*. As a result of the implementation of GASB Statement No. 72, the Town disclosed its investments in accordance with fair value hierarchy. Our opinion is not modified with respect to this matter.

***Other Matters***

**Required Supplementary Information** - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of Funding Progress for Other Postemployment Benefit Plan, the Schedule of Town's Proportionate Share of Net Pension Liability, and the Schedule of Town Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Allenstown's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining and individual fund schedules and Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules and Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Report on Other Legal and Regulatory Requirements***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 2, 2017 on our consideration of the Town of Allenstown's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Allenstown's internal control over financial reporting and compliance.

October 2, 2017

  
PLODZIK & SANDERSON  
Professional Association

**EXHIBIT A**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Statement of Net Position**  
**December 31, 2016**

|                                           | Governmental<br>Activities | Business-type<br>Activities | Total         |
|-------------------------------------------|----------------------------|-----------------------------|---------------|
| <b>ASSETS</b>                             |                            |                             |               |
| Cash and cash equivalents                 | \$ 3,730,722               | \$ 960,256                  | \$ 4,690,978  |
| Investments                               | 319,535                    | 1,232,692                   | 1,552,227     |
| Accounts receivable                       | 23,338                     | 283,854                     | 307,192       |
| Taxes receivable (net)                    | 783,621                    | -                           | 783,621       |
| Internal balances                         | 284,716                    | (284,716)                   | -             |
| Prepaid items                             | 1,026                      | -                           | 1,026         |
| Capital assets:                           |                            |                             |               |
| Land and construction in progress         | 2,669,255                  | 42,953                      | 2,712,208     |
| Other capital assets, net of depreciation | 3,473,266                  | 3,911,336                   | 7,384,602     |
| Total assets                              | 11,285,479                 | 6,146,375                   | 17,431,854    |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>     |                            |                             |               |
| Amounts related to pensions               | 821,171                    | 140,745                     | 961,916       |
| <b>LIABILITIES</b>                        |                            |                             |               |
| Accounts payable                          | 224,314                    | 144,773                     | 369,087       |
| Accrued salaries and benefits             | 63,579                     | 13,119                      | 76,698        |
| Intergovernmental payable                 | 2,228,485                  | -                           | 2,228,485     |
| Accrued interest payable                  | 4,116                      | -                           | 4,116         |
| Escrow and performance deposits           | 15,653                     | -                           | 15,653        |
| Long-term liabilities:                    |                            |                             |               |
| Due within one year                       | 167,241                    | -                           | 167,241       |
| Due in more than one year                 | 3,595,585                  | 633,055                     | 4,228,640     |
| Total liabilities                         | 6,298,973                  | 790,947                     | 7,089,920     |
| <b>DEFERRED INFLOWS OF RESOURCES</b>      |                            |                             |               |
| Unavailable revenue - property taxes      | 7,951                      | -                           | 7,951         |
| Amounts related to pensions               | 38,831                     | 27,769                      | 66,600        |
| Total deferred inflows of resources       | 46,782                     | 27,769                      | 74,551        |
| <b>NET POSITION</b>                       |                            |                             |               |
| Net investment in capital assets          | 5,905,384                  | 3,954,289                   | 9,859,673     |
| Restricted                                | 16,641                     | -                           | 16,641        |
| Unrestricted                              | (161,130)                  | 1,514,115                   | 1,352,985     |
| Total net position                        | \$ 5,760,895               | \$ 5,468,404                | \$ 11,229,299 |



**EXHIBIT B**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Statement of Activities*  
**For the Fiscal Year Ended December 31, 2016**

|                                                              | Program Revenues |                      |                                    | Net (Expense) Revenue and |                          |
|--------------------------------------------------------------|------------------|----------------------|------------------------------------|---------------------------|--------------------------|
|                                                              | Expenses         | Charges for Services | Operating Grants and Contributions | Change in Net Position    |                          |
|                                                              |                  |                      |                                    | Governmental Activities   | Business-type Activities |
| <b>Governmental activities:</b>                              |                  |                      |                                    |                           |                          |
| General government                                           | \$ 1,126,792     | \$ 49,158            | \$ -                               | \$ (1,077,634)            | \$ -                     |
| Public safety                                                | 1,470,498        | 44,305               | 11,080                             | (1,415,113)               | -                        |
| Highways and streets                                         | 833,215          | -                    | 89,879                             | (743,336)                 | -                        |
| Sanitation                                                   | 180,297          | 5,969                | -                                  | (174,328)                 | -                        |
| Health                                                       | 3,304            | -                    | -                                  | (3,304)                   | -                        |
| Welfare                                                      | 71,809           | -                    | -                                  | (71,809)                  | -                        |
| Culture and recreation                                       | 108,012          | -                    | -                                  | 1,756,778                 | -                        |
| Conservation                                                 | 1,066            | -                    | -                                  | (1,066)                   | -                        |
| Interest on long-term debt                                   | 13,376           | -                    | -                                  | (13,376)                  | -                        |
| Total governmental activities                                | 3,808,369        | 99,432               | 100,959                            | (1,743,188)               | -                        |
| <b>Business-type activities:</b>                             |                  |                      |                                    |                           |                          |
| Sewer                                                        | 2,483,393        | 2,655,872            | 19,542                             | -                         | 192,021                  |
| Total                                                        | \$ 6,291,762     | \$ 2,755,304         | \$ 120,501                         | (1,743,188)               | 192,021                  |
|                                                              |                  |                      |                                    |                           | <b>\$ (1,551,167)</b>    |
| General revenues:                                            |                  |                      |                                    |                           |                          |
| Taxes:                                                       |                  |                      |                                    |                           |                          |
| Property                                                     |                  |                      |                                    | 2,587,457                 | -                        |
| Other                                                        |                  |                      |                                    | 139,548                   | -                        |
| Motor vehicle permit fees                                    |                  |                      |                                    | 694,691                   | -                        |
| Licenses and other fees                                      |                  |                      |                                    | 22,458                    | -                        |
| Grants and contributions not restricted to specific programs |                  |                      |                                    | 228,900                   | -                        |
| Miscellaneous                                                |                  |                      |                                    | 106,320                   | (3,093)                  |
| Total general revenues                                       |                  |                      |                                    | 3,779,374                 | (3,093)                  |
| Change in net position                                       |                  |                      |                                    | 2,036,186                 | 188,928                  |
| Net position, beginning                                      |                  |                      |                                    | 3,724,709                 | 5,279,476                |
| Net position, ending                                         |                  |                      |                                    | \$ 5,760,895              | \$ 5,468,404             |
|                                                              |                  |                      |                                    |                           | <b>\$ 11,229,299</b>     |



**EXHIBIT C-1**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**December 31, 2016**

|                                                                        | General             | Grants      | Other<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|------------------------------------------------------------------------|---------------------|-------------|--------------------------------|--------------------------------|
| <b>ASSETS</b>                                                          |                     |             |                                |                                |
| Cash and cash equivalents                                              | \$ 3,645,694        | \$ -        | \$ 85,028                      | \$ 3,730,722                   |
| Investments                                                            | 313,770             | -           | 5,765                          | 319,535                        |
| Accounts receivable                                                    | 17,500              | -           | 5,838                          | 23,338                         |
| Taxes receivable                                                       | 803,621             | -           | -                              | 803,621                        |
| Interfund receivable                                                   | 301,910             | -           | -                              | 301,910                        |
| Voluntary tax liens                                                    | 34,367              | -           | -                              | 34,367                         |
| Voluntary tax liens reserved until collected                           | (34,367)            | -           | -                              | (34,367)                       |
| Prepaid items                                                          | 1,026               | -           | -                              | 1,026                          |
| Total assets                                                           | <u>\$ 5,083,521</u> | <u>\$ -</u> | <u>\$ 96,631</u>               | <u>\$ 5,180,152</u>            |
| <b>LIABILITIES</b>                                                     |                     |             |                                |                                |
| Accounts payable                                                       | \$ 223,235          | \$ -        | \$ 1,079                       | \$ 224,314                     |
| Accrued salaries and benefits                                          | 63,579              | -           | -                              | 63,579                         |
| Intergovernmental payable                                              | 2,228,485           | -           | -                              | 2,228,485                      |
| Interfund payable                                                      | -                   | -           | 17,194                         | 17,194                         |
| Escrow and performance deposits                                        | 15,653              | -           | -                              | 15,653                         |
| Total liabilities                                                      | <u>2,530,952</u>    | <u>-</u>    | <u>18,273</u>                  | <u>2,549,225</u>               |
| <b>DEFERRED INFLOWS OF RESOURCES</b>                                   |                     |             |                                |                                |
| Unavailable revenue - property taxes                                   | <u>231,882</u>      | <u>-</u>    | <u>-</u>                       | <u>231,882</u>                 |
| <b>FUND BALANCES</b>                                                   |                     |             |                                |                                |
| Nonspendable                                                           | 1,026               | -           | 5,606                          | 6,632                          |
| Restricted                                                             | 3,785               | -           | 7,251                          | 11,036                         |
| Committed                                                              | 428,628             | -           | 65,501                         | 494,129                        |
| Assigned                                                               | 210,426             | -           | -                              | 210,426                        |
| Unassigned                                                             | 1,676,822           | -           | -                              | 1,676,822                      |
| Total fund balances                                                    | <u>2,320,687</u>    | <u>-</u>    | <u>78,358</u>                  | <u>2,399,045</u>               |
| Total liabilities, deferred inflows<br>of resources, and fund balances | <u>\$ 5,083,521</u> | <u>\$ -</u> | <u>\$ 96,631</u>               | <u>\$ 5,180,152</u>            |



*EXHIBIT C-2*  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position*  
*December 31, 2016*

|                                                                                                                                               |                    |                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------|
| Total fund balances of governmental funds (Exhibit C-1)                                                                                       |                    | \$ 2,399,045               |
| Amounts reported for governmental activities in the Statement of Net Position are different because:                                          |                    |                            |
| Capital assets used in governmental activities are not financial resources, therefore, are not reported in the funds.                         |                    |                            |
| Cost                                                                                                                                          | \$ 9,184,404       |                            |
| Less accumulated depreciation                                                                                                                 | <u>(3,041,883)</u> |                            |
|                                                                                                                                               |                    | 6,142,521                  |
| Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Position.                                |                    |                            |
| Receivables                                                                                                                                   | \$ (17,194)        |                            |
| Payables                                                                                                                                      | <u>17,194</u>      |                            |
|                                                                                                                                               |                    | -                          |
| Certain resources are not current financial resources in the governmental funds, but instead are reported in the Statement of Net Position.   |                    |                            |
| Deferred outflows of resources related to pensions                                                                                            | \$ 821,171         |                            |
| Deferred inflows of resources related to pensions                                                                                             | <u>(38,831)</u>    |                            |
|                                                                                                                                               |                    | 782,340                    |
| Property taxes are recognized on an accrual basis in the Statement of Net Position and on a modified accrual basis in the governmental funds. |                    |                            |
| Deferred inflows of resources - property taxes                                                                                                | \$ 223,931         |                            |
| Allowance for uncollectible property taxes                                                                                                    | <u>(20,000)</u>    |                            |
|                                                                                                                                               |                    | 203,931                    |
| Interest on long-term debt is not accrued in governmental funds.                                                                              |                    |                            |
| Accrued interest payable                                                                                                                      |                    | (4,116)                    |
| Long-term liabilities are not due and payable in the current period, therefore, are not reported in the funds.                                |                    |                            |
| Capital leases                                                                                                                                | \$ 237,137         |                            |
| Compensated absences                                                                                                                          | 80,735             |                            |
| Accrued landfill postclosure care costs                                                                                                       | 94,500             |                            |
| Other postemployment benefits                                                                                                                 | 275,305            |                            |
| Net pension liability                                                                                                                         | <u>3,075,149</u>   |                            |
|                                                                                                                                               |                    | <u>(3,762,826)</u>         |
| Net position of governmental activities (Exhibit A)                                                                                           |                    | <u><u>\$ 5,760,895</u></u> |



**EXHIBIT C-3**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended December 31, 2016**

|                                                              | General             | Grants           | Other<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|--------------------------------------------------------------|---------------------|------------------|--------------------------------|--------------------------------|
| <b>REVENUES</b>                                              |                     |                  |                                |                                |
| Taxes                                                        | \$ 2,790,382        | \$ -             | \$ -                           | \$ 2,790,382                   |
| Licenses and permits                                         | 717,149             | -                | -                              | 717,149                        |
| Intergovernmental                                            | 320,259             | 1,433,201        | -                              | 1,753,460                      |
| Charges for services                                         | 80,929              | -                | 18,503                         | 99,432                         |
| Miscellaneous                                                | 105,373             | 441,589          | 547                            | 547,509                        |
| Total revenues -                                             | <u>4,014,092</u>    | <u>1,874,790</u> | <u>19,050</u>                  | <u>5,907,932</u>               |
| <b>EXPENDITURES</b>                                          |                     |                  |                                |                                |
| Current:                                                     |                     |                  |                                |                                |
| General government                                           | 1,145,318           | -                | 26                             | 1,145,344                      |
| Public safety                                                | 1,453,026           | 10,000           | 11,090                         | 1,474,116                      |
| Highways and streets                                         | 749,372             | -                | -                              | 749,372                        |
| Sanitation                                                   | 179,047             | -                | -                              | 179,047                        |
| Health                                                       | 3,304               | -                | -                              | 3,304                          |
| Welfare                                                      | 71,809              | -                | -                              | 71,809                         |
| Culture and recreation                                       | 107,000             | -                | -                              | 107,000                        |
| Conservation                                                 | 1,066               | -                | -                              | 1,066                          |
| Capital outlay                                               | 287,966             | 1,864,790        | -                              | 2,152,756                      |
| Total expenditures                                           | <u>3,997,908</u>    | <u>1,874,790</u> | <u>11,116</u>                  | <u>5,883,814</u>               |
| Excess (deficiency) of revenues<br>over (under) expenditures | <u>16,184</u>       | <u>-</u>         | <u>7,934</u>                   | <u>24,118</u>                  |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                     |                  |                                |                                |
| Transfers in                                                 | 1,699               | -                | -                              | 1,699                          |
| Transfers out                                                | -                   | -                | (1,699)                        | (1,699)                        |
| Capital lease inception                                      | 32,721              | -                | -                              | 32,721                         |
| Total other financing sources (uses)                         | <u>34,420</u>       | <u>-</u>         | <u>(1,699)</u>                 | <u>32,721</u>                  |
| Net change in fund balances                                  | 50,604              | -                | 6,235                          | 56,839                         |
| Fund balances, beginning                                     | 2,270,083           | -                | 72,123                         | 2,342,206                      |
| Fund balances, ending                                        | <u>\$ 2,320,687</u> | <u>\$ -</u>      | <u>\$ 78,358</u>               | <u>\$ 2,399,045</u>            |





**EXHIBIT C-4**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
*Reconciliation of the Statement of Revenues, Expenditures, and*  
*Changes in Fund Balances of Governmental Funds to the Statement of Activities*  
*For the Fiscal Year Ended December 31, 2016*

|                                                                                                                                                                                                                                                                                                         |                  |                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------|
| Net change in fund balances of governmental funds (Exhibit C-3)                                                                                                                                                                                                                                         |                  | \$ 56,839           |
| Amounts reported for governmental activities in the Statement of Activities are different because:                                                                                                                                                                                                      |                  |                     |
| Governmental funds report capital outlays as expenditures. In the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period. |                  |                     |
| Capitalized capital outlay                                                                                                                                                                                                                                                                              | \$ 2,250,237     |                     |
| Depreciation expense                                                                                                                                                                                                                                                                                    | <u>(188,561)</u> |                     |
|                                                                                                                                                                                                                                                                                                         |                  | 2,061,676           |
| Revenue in the Statement of Activities that does not provide current financial resources is not reported as revenue in the governmental funds.                                                                                                                                                          |                  |                     |
| Change in deferred tax revenue                                                                                                                                                                                                                                                                          | \$ (48,638)      |                     |
| Change in allowance for uncollectible property taxes                                                                                                                                                                                                                                                    | <u>(14,739)</u>  |                     |
|                                                                                                                                                                                                                                                                                                         |                  | (63,377)            |
| The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.                             |                  |                     |
| Inception of capital lease                                                                                                                                                                                                                                                                              | \$ (32,721)      |                     |
| Repayment of capital leases                                                                                                                                                                                                                                                                             | <u>171,182</u>   |                     |
|                                                                                                                                                                                                                                                                                                         |                  | 138,461             |
| Some expenses reported in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.                                                                                                                     |                  |                     |
| Decrease in accrued interest expense                                                                                                                                                                                                                                                                    | \$ 65            |                     |
| Decrease in compensated absences payable                                                                                                                                                                                                                                                                | 5,019            |                     |
| Increase in accrued landfill postclosure care costs                                                                                                                                                                                                                                                     | (2,100)          |                     |
| Increase in postemployment benefits payable                                                                                                                                                                                                                                                             | (27,951)         |                     |
| Changes in GASB Statement No. 68 pension related balances                                                                                                                                                                                                                                               | <u>(132,446)</u> |                     |
|                                                                                                                                                                                                                                                                                                         |                  | (157,413)           |
| Changes in net position of governmental activities (Exhibit B)                                                                                                                                                                                                                                          |                  | <u>\$ 2,036,186</u> |



**EXHIBIT D**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**Budget and Actual (Non-GAAP Budgetary Basis)**  
**General Fund**  
**For the Fiscal Year Ended December 31, 2016**

|                                                              | Budgeted Amounts    |                     | Actual              | Variance<br>Positive<br>(Negative) |
|--------------------------------------------------------------|---------------------|---------------------|---------------------|------------------------------------|
|                                                              | Original            | Final               |                     |                                    |
| <b>REVENUES</b>                                              |                     |                     |                     |                                    |
| Taxes                                                        | \$ 2,771,983        | \$ 2,771,983        | \$ 2,727,005        | \$ (44,978)                        |
| Licenses and permits                                         | 667,325             | 667,325             | 717,149             | 49,824                             |
| Intergovernmental                                            | 317,943             | 322,808             | 320,259             | (2,549)                            |
| Charges for services                                         | 62,365              | 62,365              | 80,929              | 18,564                             |
| Miscellaneous                                                | 66,209              | 66,209              | 73,632              | 7,423                              |
| Total revenues                                               | <u>3,885,825</u>    | <u>3,890,690</u>    | <u>3,918,974</u>    | <u>28,284</u>                      |
| <b>EXPENDITURES</b>                                          |                     |                     |                     |                                    |
| Current:                                                     |                     |                     |                     |                                    |
| General government                                           | 1,287,759           | 1,286,459           | 1,150,937           | 135,522                            |
| Public safety                                                | 1,447,123           | 1,447,123           | 1,478,630           | (31,507)                           |
| Highways and streets                                         | 598,689             | 598,689             | 572,411             | 26,278                             |
| Sanitation                                                   | 181,500             | 181,500             | 179,047             | 2,453                              |
| Health                                                       | 7,983               | 7,983               | 3,304               | 4,679                              |
| Welfare                                                      | 83,899              | 83,899              | 71,809              | 12,090                             |
| Culture and recreation                                       | 106,749             | 111,614             | 98,752              | 12,862                             |
| Conservation                                                 | 501                 | 1,801               | 1,066               | 735                                |
| Debt service:                                                |                     |                     |                     |                                    |
| Interest                                                     | 15,000              | 15,000              | -                   | 15,000                             |
| Capital outlay                                               | 156,622             | 231,779             | 288,055             | (56,276)                           |
| Total expenditures                                           | <u>3,885,825</u>    | <u>3,965,847</u>    | <u>3,844,011</u>    | <u>121,836</u>                     |
| Excess (deficiency) of revenues<br>over (under) expenditures | <u>-</u>            | <u>(75,157)</u>     | <u>74,963</u>       | <u>150,120</u>                     |
| <b>OTHER FINANCING SOURCES (USES)</b>                        |                     |                     |                     |                                    |
| Transfers in                                                 | -                   | 75,157              | 81,256              | 6,099                              |
| Transfers out                                                | (112,000)           | (112,000)           | (112,000)           | -                                  |
| Total other financing sources (uses)                         | <u>(112,000)</u>    | <u>(36,843)</u>     | <u>(30,744)</u>     | <u>6,099</u>                       |
| Net change in fund balances                                  | <u>\$ (112,000)</u> | <u>\$ (112,000)</u> | <u>44,219</u>       | <u>\$ 156,219</u>                  |
| Decrease in nonspendable fund balance                        |                     |                     | 1,070               |                                    |
| Decrease in assigned fund balance for contingency            |                     |                     | 52,274              |                                    |
| Unassigned fund balance, beginning                           |                     |                     | 1,783,190           |                                    |
| Unassigned fund balance, ending                              |                     |                     | <u>\$ 1,880,753</u> |                                    |



**EXHIBIT E-1**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Proprietary Fund**  
**Statement of Net Position**  
**December 31, 2016**

|                                           | Business-type<br>Activities<br>Enterprise Fund<br>(Sewer Department) |
|-------------------------------------------|----------------------------------------------------------------------|
| <b>ASSETS</b>                             |                                                                      |
| Cash and cash equivalents                 | \$ 960,256                                                           |
| Investments                               | 1,232,692                                                            |
| Receivables                               | 283,854                                                              |
| Capital assets:                           |                                                                      |
| Land and construction in progress         | 42,953                                                               |
| Other capital assets, net of depreciation | 3,911,336                                                            |
| Total assets                              | <u>6,431,091</u>                                                     |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>     |                                                                      |
| Amounts related to pensions               | <u>140,745</u>                                                       |
| <b>LIABILITIES</b>                        |                                                                      |
| Current liabilities:                      |                                                                      |
| Accounts payable                          | 144,773                                                              |
| Accrued salaries and benefits             | 13,119                                                               |
| Internal balances                         | 284,716                                                              |
| Noncurrent liabilities:                   |                                                                      |
| Due in more than one year:                | 633,055                                                              |
| Total liabilities                         | <u>1,075,663</u>                                                     |
| <b>DEFERRED INFLOWS OF RESOURCES</b>      |                                                                      |
| Amounts related to pensions               | <u>27,769</u>                                                        |
| <b>NET POSITION</b>                       |                                                                      |
| Net investment in capital assets          | 3,954,289                                                            |
| Unrestricted                              | 1,514,115                                                            |
| Total net position                        | <u>\$ 5,468,404</u>                                                  |



**EXHIBIT E-2**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Proprietary Fund**  
**Statement of Revenues, Expenses, and Change in Net Position**  
**For the Fiscal Year Ended December 31, 2016**

|                                  | Business-type<br>Activities<br>Enterprise Fund<br>(Sewer Department) |
|----------------------------------|----------------------------------------------------------------------|
| Operating revenues:              |                                                                      |
| User charges                     | \$ 2,655,872                                                         |
| Miscellaneous                    | 6,322                                                                |
| Total operating revenues         | <u>2,662,194</u>                                                     |
| Operating expenses:              |                                                                      |
| Salaries and wages               | 420,459                                                              |
| Operation and maintenance        | 1,733,440                                                            |
| Depreciation                     | 328,826                                                              |
| Total operating expenses         | <u>2,482,725</u>                                                     |
| Operating gain                   | <u>179,469</u>                                                       |
| Nonoperating revenue (expenses): |                                                                      |
| Intergovernmental revenue        | 19,542                                                               |
| Interest and investment loss     | (9,415)                                                              |
| Investment fees                  | (668)                                                                |
| Total nonoperating revenues      | <u>9,459</u>                                                         |
| Change in net position           | 188,928                                                              |
| Net position, beginning          | 5,279,476                                                            |
| Net position, ending             | <u>\$ 5,468,404</u>                                                  |



**EXHIBIT E-3**  
**TOWN OF ALLENSTOWN, NEW HAMPSHIRE**  
**Proprietary Fund**  
**Statement of Cash Flows**  
**For the Fiscal Year Ended December 31, 2016**

|                                                                | Business-type<br>Activities<br>Enterprise Fund<br>(Sewer Department) |
|----------------------------------------------------------------|----------------------------------------------------------------------|
| Cash flows from operating activities:                          |                                                                      |
| Receipts from customers and users                              | \$ 2,655,106                                                         |
| Payments to employees                                          | (407,340)                                                            |
| Payments to suppliers                                          | (1,379,400)                                                          |
| Net cash provided by operating activities                      | <u>868,366</u>                                                       |
| Cash flows from capital and related financing activities:      |                                                                      |
| Acquisition and construction of fixed assets, net of disposals | (477,793)                                                            |
| Payments from the State                                        | 19,542                                                               |
| Transfers from capital reserves                                | 412,107                                                              |
| Net cash used by capital and related financing activities      | <u>(46,144)</u>                                                      |
| Cash flows from investing activities:                          |                                                                      |
| Interest income                                                | 160                                                                  |
| Investment fees                                                | (668)                                                                |
| Net cash used by investing activities                          | <u>(508)</u>                                                         |
| Net increase in cash                                           | 821,714                                                              |
| Cash, beginning                                                | 138,542                                                              |
| Cash, ending                                                   | <u>\$ 960,256</u>                                                    |

***Reconciliation of Operating Gain to Net Cash Provided by Operating Activities***

|                                                                                       |                   |
|---------------------------------------------------------------------------------------|-------------------|
| Operating gain                                                                        | <u>\$ 179,469</u> |
| Adjustments to reconcile operating gain to net cash provided by operating activities: |                   |
| Depreciation expense                                                                  | 328,826           |
| Increase in receivables                                                               | (7,088)           |
| Decrease in prepaid items                                                             | 14,794            |
| Increase in accounts payable                                                          | 34,118            |
| Increase in accrued salaries and benefits                                             | 13,119            |
| Increase in internal balances                                                         | 284,716           |
| Increase in deferred outflows related to pensions                                     | (118,925)         |
| Decrease in deferred inflows related to pensions                                      | (18,308)          |
| Increase in net pension liability                                                     | 157,645           |
| Total adjustments                                                                     | <u>688,897</u>    |
| Net cash provided by operating activities                                             | <u>\$ 868,366</u> |



## NOTES



# **THE STATE OF NEW HAMPSHIRE**

## **TOWN OF ALLENSTOWN**

### **WARRANT FOR THE YEAR 2018**

**TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:**

You are hereby notified to meet at the Armand Dupont School, 10.5 School St., Allenstown, N.H. on Saturday, February 3, 2018 at 9:00 a.m. (or, in the event of inclement weather, on Wednesday, February 7, 2018 at 6 p.m.) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 13, 2018 between 8:00 a.m. and 7:00 p.m. at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown N.H., to elect officers, vote on zoning articles and to vote on all warrant articles from the first session by official ballot.

#### **ARTICLE 1**

To choose all necessary Town Officers for the ensuing year as follows:

|                             |               |
|-----------------------------|---------------|
| Town Treasurer              | 1 for 1 year  |
| Selectman                   | 1 for 3 years |
| Sewer Commissioner          | 1 for 3 years |
| Trustee of Trust funds      | 1 for 3 years |
| Trustee of Cemeteries       | 1 for 3 years |
| Budget Committee            | 4 for 3 years |
| Library Trustee             | 1 for 3 years |
| Supervisor of the Checklist | 1 for 6 years |
| Moderator                   | 1 for 2 years |



## **ARTICLE 2**

### **Zoning Ordinance Amendment – Not adopted**

*This warrant article was not adopted the Planning Board.*

## **ARTICLE 3**

### **Town Operating Budget**

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$4,003,181**. Should this article be defeated, the default budget shall be **\$3,962,560**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated tax impact is approximately \$0.24 cents per thousand dollars of assessed value. (Majority vote required)

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 4**

### **Sewer Operating Budget**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$2,246,561**. Should this article be defeated, the default budget shall be **\$2,264,043**, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

NOTE: This warrant article (operating budget) does not include appropriations in ANY other warrant article.

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*





## **ARTICLE 5                      Fire Safety Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$10,000** to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 6                      Library Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$6,817** to be added to the Library Capital Reserve Fund previously established. This sum to come from the unassigned fund balance. (Majority Vote Required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 7                      Public Safety Facilities Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of **\$50,000** to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 8                      Streetlight Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** (Majority vote required) To see if the Town of Allenstown will vote to establish a Streetlight Capital Reserve Fund under the provisions of RSA 35:1 for replacement and repairs of the existing streetlights and to raise and appropriate the sum of **\$6,500** to be placed in this fund. This sum to come from the unassigned fund balance. Further, to name the Board of Selectmen as agents to carry out the objects for which this fund was established and expend from such fund. (Majority Vote Required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*



## **ARTICLE 9**

### **Landfill Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of \$6,750 to be added to the Landfill Capital Reserve Fund previously established. This sum to come from unreserved fund balance. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 10**

### **Recycling Capital Reserve Fund-Discontinuance**

To see if the Town of Allenstown will vote to discontinue the Recycling Capital Reserve Fund with said funds plus accumulated interest to be transferred to the Town's General Fund. (Majority vote required)

*Recommended by the Board of Selectmen*

## **ARTICLE 11**

### **Highway Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of \$21,500 to be placed in the Highway Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance (this represents the funds from the dissolution of the Recycling Capital Reserve Fund. This article is contingent on the passage of Article 10. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 12**

### **Recycling Revolving Fund-Discontinuance**

To see if the Town of Allenstown will vote to discontinue the Recycling Revolving Fund with said funds plus accumulated interest to be transferred to the Town's General Fund. (Majority vote required)

*Recommended by the Board of Selectmen*



## **ARTICLE 13**

### **Highway Equipment Capital Reserve Fund**

**(THIS ARTICLE DOES NOT IMPACT THE TAX RATE)** To see if the Town of Allenstown will vote to raise and appropriate the sum of \$22,000 to be placed in the Highway Equipment Capital Reserve Fund previously established. This sum to come from the unassigned fund balance (this represents the funds from the dissolution of the Recycling Revolving Fund). This article is contingent on the passage of Article 12. (Majority vote required)

*Recommended by the Board of Selectmen*

*Recommended by the Budget Committee*

## **ARTICLE 14**

### **Economic Development Tax Exemptions**

Shall the Town of Allenstown will vote to adopt the provisions of RSA 72:81 and enable the town to grant tax exemptions for new construction performed on commercial or industrial uses. The intent of the exemption authority is to provide incentives to businesses to build, rebuild, modernize, or enlarge within the municipality. The exemption shall apply only for municipal and local school property taxes assessed by the municipality. The exemption will not apply to the entirety of the property value, but only to any increase in assessment which results from the new construction. The period of time for which the property is eligible for exemption is ten years.

The percentage of authorized exemption is as follows:

Year 1 and Year 2, 50% of the increased assessment value as described above;  
Year 3 and Year 4, 40% of the increased assessment value as described above;  
Year 5 and Year 6, 30% of the increased assessment value as described above;  
Year 7 and Year 8, 20% of the increased assessment value as described above;  
Year 9 and Year 10, 10% of the increased assessment value as described above.

For purposes of this exemption, the term "new construction" shall mean new structures, or additions, renovations, or improvements to existing structures.

For purposes of this exemption, the term "commercial" shall include retail, wholesale, service and similar uses and the term "industrial" shall mean manufacturing and heavy manufacturing, consumable manufactured goods, lumberyard, timber activities, recycling facility (household wastes), veterinary and large veterinary hospital, and warehouse, all as defined in the Allenstown Zoning Ordinance, as it may be amended from time to time.

If adopted, this Warrant Article will become effective April 1, 2018 and will remain in effect for five (5) years.

*Recommended by the Board of Selectmen*

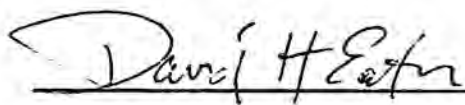


GIVEN UNDER OUR HANDS AND SEALS, on this 25th day of January in the Year 2018.

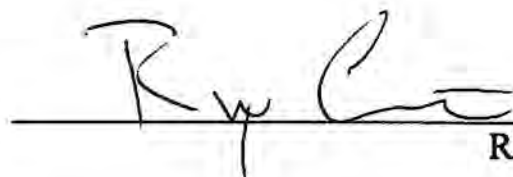
TOWN OF ALLENTOWN  
SELECT BOARD



JASON TARDIFF, Chairman

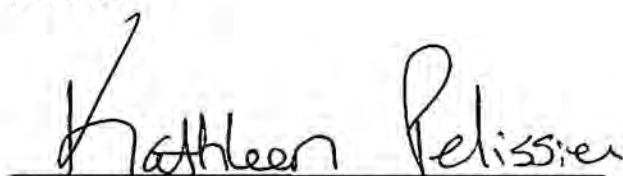


DAVID EATON, Selectmen



RYAN CARTER, Selectmen

ATTEST:



KATHLEEN PELISSIER, Town Clerk

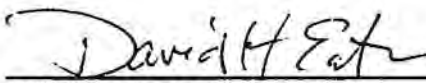


## CERTIFICATE OF SERVICE

WE HEREBY CERTIFY that on the 26th day of January in the Year 2018, we caused a true copy of the within Warrant to be posted at the Allenstown Town Hall located at 16 School Street, the Allenstown Police Department, located at 40 Allenstown Road, and the Town of Allenstown website [www.allenstownnh.gov](http://www.allenstownnh.gov) , Merrimack County, New Hampshire.


TOWN OF ALLENSTOWN  
SELECT BOARD

  
\_\_\_\_\_  
JASON TARDIFF, Chairman

  
\_\_\_\_\_  
DAVID EATON, Selectmen

  
\_\_\_\_\_  
RYAN CARTER, Selectmen

ATTEST:

  
\_\_\_\_\_  
KATHLEEN PELISSIER, Town Clerk







Default Budget of the Municipality

Allenstown

For the period beginning January 1, 2018 and ending December 31, 2018

*RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.*

This form was posted with the warrant on: 12/21/27

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name           | Position  | Signature     |
|----------------|-----------|---------------|
| Jason Tardiff  | Selectman | Jason Tardiff |
| David H. Eaton | Selectman | David H Eaton |
| Ryan Carter    | Selectman | Ryan Carter   |
|                |           |               |
|                |           |               |
|                |           |               |
|                |           |               |
|                |           |               |
|                |           |               |
|                |           |               |
|                |           |               |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





**New Hampshire**  
Department of  
Revenue Administration

**2018  
MS-DTB**

**Appropriations**

| Account                                 | Purpose                                      | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget     |
|-----------------------------------------|----------------------------------------------|------------------------------|----------------------------|----------------------------|--------------------|
| <b>General Government</b>               |                                              |                              |                            |                            |                    |
| 0000-0000                               | Collective Bargaining                        | \$0                          | \$0                        | \$0                        | \$0                |
| 4130-4139                               | Executive                                    | \$172,795                    | \$7,739                    | \$0                        | \$180,534          |
| 4140-4149                               | Election, Registration, and Vital Statistics | \$17,509                     | \$3,000                    | \$0                        | \$20,509           |
| 4150-4151                               | Financial Administration                     | \$196,745                    | \$0                        | \$0                        | \$196,745          |
| 4152                                    | Revaluation of Property                      | \$73,856                     | \$11,763                   | \$0                        | \$85,619           |
| 4153                                    | Legal Expense                                | \$50,000                     | \$0                        | \$0                        | \$50,000           |
| 4155-4159                               | Personnel Administration                     | \$711,020                    | \$17,919                   | \$0                        | \$728,939          |
| 4191-4193                               | Planning and Zoning                          | \$14,619                     | \$0                        | \$0                        | \$14,619           |
| 4194                                    | General Government Buildings                 | \$29,365                     | \$0                        | \$0                        | \$29,365           |
| 4195                                    | Cemeteries                                   | \$1                          | \$0                        | \$0                        | \$1                |
| 4196                                    | Insurance                                    | \$56,619                     | \$0                        | \$0                        | \$56,619           |
| 4197                                    | Advertising and Regional Association         | \$4,800                      | \$0                        | \$0                        | \$4,800            |
| 4199                                    | Other General Government                     | \$0                          | \$0                        | \$0                        | \$0                |
| <b>General Government Subtotal</b>      |                                              | <b>\$1,327,329</b>           | <b>\$40,421</b>            | <b>\$0</b>                 | <b>\$1,367,750</b> |
| <b>Public Safety</b>                    |                                              |                              |                            |                            |                    |
| 4210-4214                               | Police                                       | \$915,356                    | (\$35,299)                 | \$0                        | \$880,057          |
| 4215-4219                               | Ambulance                                    | \$190,739                    | (\$10,406)                 | \$0                        | \$180,333          |
| 4220-4229                               | Fire                                         | \$283,725                    | \$3,421                    | \$0                        | \$287,146          |
| 4240-4249                               | Building Inspection                          | \$41,672                     | \$0                        | \$0                        | \$41,672           |
| 4290-4298                               | Emergency Management                         | \$10,400                     | \$0                        | \$0                        | \$10,400           |
| 4299                                    | Other (Including Communications)             | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Public Safety Subtotal</b>           |                                              | <b>\$1,441,892</b>           | <b>(\$42,284)</b>          | <b>\$0</b>                 | <b>\$1,399,608</b> |
| <b>Airport/Aviation Center</b>          |                                              |                              |                            |                            |                    |
| 4301-4309                               | Airport Operations                           | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Airport/Aviation Center Subtotal</b> |                                              | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>         |
| <b>Highways and Streets</b>             |                                              |                              |                            |                            |                    |
| 4311                                    | Administration                               | \$319,043                    | \$0                        | \$0                        | \$319,043          |
| 4312                                    | Highways and Streets                         | \$264,838                    | \$0                        | \$0                        | \$264,838          |
| 4313                                    | Bridges                                      | \$0                          | \$0                        | \$0                        | \$0                |
| 4316                                    | Street Lighting                              | \$16,000                     | \$0                        | \$0                        | \$16,000           |
| 4319                                    | Other                                        | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Highways and Streets Subtotal</b>    |                                              | <b>\$599,881</b>             | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$599,881</b>   |
| <b>Sanitation</b>                       |                                              |                              |                            |                            |                    |
| 4321                                    | Administration                               | \$10,396                     | \$0                        | \$0                        | \$10,396           |
| 4323                                    | Solid Waste Collection                       | \$108,761                    | \$2,739                    | \$0                        | \$111,500          |
| 4324                                    | Solid Waste Disposal                         | \$64,500                     | \$0                        | \$0                        | \$64,500           |
| 4325                                    | Solid Waste Cleanup                          | \$0                          | \$0                        | \$0                        | \$0                |
| 4326-4329                               | Sewage Collection, Disposal and Other        | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Sanitation Subtotal</b>              |                                              | <b>\$183,657</b>             | <b>\$2,739</b>             | <b>\$0</b>                 | <b>\$186,396</b>   |





**New Hampshire**  
Department of  
Revenue Administration

**2018  
MS-DTB**

**Appropriations**

| Account                                          | Purpose                                            | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget   |
|--------------------------------------------------|----------------------------------------------------|------------------------------|----------------------------|----------------------------|------------------|
| <b>Water Distribution and Treatment</b>          |                                                    |                              |                            |                            |                  |
| 4331                                             | Administration                                     | \$0                          | \$0                        | \$0                        | \$0              |
| 4332                                             | Water Services                                     | \$0                          | \$0                        | \$0                        | \$0              |
| 4335-4339                                        | Water Treatment, Conservation and Other            | \$0                          | \$0                        | \$0                        | \$0              |
| <b>Water Distribution and Treatment Subtotal</b> |                                                    | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>       |
| <b>Electric</b>                                  |                                                    |                              |                            |                            |                  |
| 4351-4352                                        | Administration and Generation                      | \$0                          | \$0                        | \$0                        | \$0              |
| 4353                                             | Purchase Costs                                     | \$0                          | \$0                        | \$0                        | \$0              |
| 4354                                             | Electric Equipment Maintenance                     | \$0                          | \$0                        | \$0                        | \$0              |
| 4359                                             | Other Electric Costs                               | \$0                          | \$0                        | \$0                        | \$0              |
| <b>Electric Subtotal</b>                         |                                                    | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>       |
| <b>Health</b>                                    |                                                    |                              |                            |                            |                  |
| 4411                                             | Administration                                     | \$7,523                      | \$0                        | \$0                        | \$7,523          |
| 4414                                             | Pest Control                                       | \$500                        | \$0                        | \$0                        | \$500            |
| 4415-4419                                        | Health Agencies, Hospitals, and Other              | \$0                          | \$0                        | \$0                        | \$0              |
| <b>Health Subtotal</b>                           |                                                    | <b>\$8,023</b>               | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$8,023</b>   |
| <b>Welfare</b>                                   |                                                    |                              |                            |                            |                  |
| 4441-4442                                        | Administration and Direct Assistance               | \$46,255                     | \$0                        | \$0                        | \$46,255         |
| 4444                                             | Intergovernmental Welfare Payments                 | \$0                          | \$0                        | \$0                        | \$0              |
| 4445-4449                                        | Vendor Payments and Other                          | \$22,207                     | \$0                        | \$0                        | \$22,207         |
| <b>Welfare Subtotal</b>                          |                                                    | <b>\$68,462</b>              | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$68,462</b>  |
| <b>Culture and Recreation</b>                    |                                                    |                              |                            |                            |                  |
| 4520-4529                                        | Parks and Recreation                               | \$62,947                     | \$0                        | \$0                        | \$62,947         |
| 4550-4559                                        | Library                                            | \$58,020                     | \$0                        | \$0                        | \$58,020         |
| 4583                                             | Patriotic Purposes                                 | \$2,350                      | \$0                        | \$0                        | \$2,350          |
| 4589                                             | Other Culture and Recreation                       | \$0                          | \$0                        | \$0                        | \$0              |
| <b>Culture and Recreation Subtotal</b>           |                                                    | <b>\$123,317</b>             | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$123,317</b> |
| <b>Conservation and Development</b>              |                                                    |                              |                            |                            |                  |
| 4611-4612                                        | Administration and Purchasing of Natural Resources | \$501                        | \$0                        | \$0                        | \$501            |
| 4619                                             | Other Conservation                                 | \$0                          | \$0                        | \$0                        | \$0              |
| 4631-4632                                        | Redevelopment and Housing                          | \$0                          | \$0                        | \$0                        | \$0              |
| 4651-4659                                        | Economic Development                               | \$0                          | \$0                        | \$0                        | \$0              |
| <b>Conservation and Development Subtotal</b>     |                                                    | <b>\$501</b>                 | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$501</b>     |







**New Hampshire**  
Department of  
Revenue Administration

**2018  
MS-DTB**

**Appropriations**

| Account                                      | Purpose                               | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget     |
|----------------------------------------------|---------------------------------------|------------------------------|----------------------------|----------------------------|--------------------|
| <b>Debt Service</b>                          |                                       |                              |                            |                            |                    |
| 4711                                         | Long Term Bonds and Notes - Principal | \$0                          | \$0                        | \$0                        | \$0                |
| 4721                                         | Long Term Bonds and Notes - Interest  | \$0                          | \$0                        | \$0                        | \$0                |
| 4723                                         | Tax Anticipation Notes - Interest     | \$15,000                     | \$0                        | \$0                        | \$15,000           |
| 4790-4799                                    | Other Debt Service                    | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Debt Service Subtotal</b>                 |                                       | <b>\$15,000</b>              | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$15,000</b>    |
| <b>Capital Outlay</b>                        |                                       |                              |                            |                            |                    |
| 4901                                         | Land                                  | \$0                          | \$0                        | \$0                        | \$0                |
| 4902                                         | Machinery, Vehicles, and Equipment    | \$156,622                    | \$37,000                   | \$0                        | \$193,622          |
| 4903                                         | Buildings                             | \$0                          | \$0                        | \$0                        | \$0                |
| 4909                                         | Improvements Other than Buildings     | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Capital Outlay Subtotal</b>               |                                       | <b>\$156,622</b>             | <b>\$37,000</b>            | <b>\$0</b>                 | <b>\$193,622</b>   |
| <b>Operating Transfers Out</b>               |                                       |                              |                            |                            |                    |
| 4912                                         | To Special Revenue Fund               | \$0                          | \$0                        | \$0                        | \$0                |
| 4913                                         | To Capital Projects Fund              | \$0                          | \$0                        | \$0                        | \$0                |
| 4914A                                        | To Proprietary Fund - Airport         | \$0                          | \$0                        | \$0                        | \$0                |
| 4914E                                        | To Proprietary Fund - Electric        | \$0                          | \$0                        | \$0                        | \$0                |
| 4914O                                        | To Proprietary Fund - Other           | \$0                          | \$0                        | \$0                        | \$0                |
| 4914S                                        | To Proprietary Fund - Sewer           | \$2,192,252                  | \$71,791                   | \$0                        | \$2,264,043        |
| 4914W                                        | To Proprietary Fund - Water           | \$0                          | \$0                        | \$0                        | \$0                |
| 4915                                         | To Capital Reserve Fund               | \$0                          | \$0                        | \$0                        | \$0                |
| 4916                                         | To Expendable Trusts/Fiduciary Funds  | \$0                          | \$0                        | \$0                        | \$0                |
| 4917                                         | To Health Maintenance Trust Funds     | \$0                          | \$0                        | \$0                        | \$0                |
| 4918                                         | To Non-Expendable Trust Funds         | \$0                          | \$0                        | \$0                        | \$0                |
| 4919                                         | To Fiduciary Funds                    | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Operating Transfers Out Subtotal</b>      |                                       | <b>\$2,192,252</b>           | <b>\$71,791</b>            | <b>\$0</b>                 | <b>\$2,264,043</b> |
| <b>Total Operating Budget Appropriations</b> |                                       | <b>\$6,116,936</b>           | <b>\$109,667</b>           | <b>\$0</b>                 | <b>\$6,226,603</b> |





**Reasons for Reductions/Increases & One-Time Appropriations**

| <b>Account</b> | <b>Explanation</b>     |
|----------------|------------------------|
| 4215-4219      | Contractual Obligation |
| 4140-4149      | Legal Obligation       |
| 4130-4139      | Contractual Obligation |
| 4220-4229      | Contractual Obligation |
| 4902           | Contractual Obligation |
| 4155-4159      | Contractual Obligation |
| 4210-4214      | Contractual Obligation |
| 4152           | Contractual Obligation |
| 4323           | Contractual Obligation |
| 4914S          | Contractual/Legal      |





2018  
MS-737

Proposed Budget

Allenstown

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 13, 2018

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name                      | Position                | Signature               |
|---------------------------|-------------------------|-------------------------|
| Keith Klawes              | Chairman                | <i>Keith Klawes</i>     |
| Melaine Boisvert          | Vice Chairman           | <i>Melaine Boisvert</i> |
| David Eaton               | BOS Ex-Officio          | <i>David Eaton</i>      |
| Kris Raymond              | School Board Ex-Officio | <i>Kris Raymond</i>     |
| David Coolidge            | Member                  | <i>David Coolidge</i>   |
| Tiffany Ranfos            | Member                  | <i>Tiffany Ranfos</i>   |
| Carol Angowski            | Member                  | <i>Carol Angowski</i>   |
| Chad Pelissier            | Member                  | <i>Chad Pelissier</i>   |
| Jeffrey Venegas           | Member                  | <i>Jeffrey Venegas</i>  |
| Ronnie Cox                | Member                  | <i>Ronnie Cox</i>       |
| <del>Deborah</del> Carney | Member                  | <i>Debra Carney</i>     |
| Mark Wilder               | Member                  | <i>Mark Wilder</i>      |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





## Appropriations

| Account                                 | Purpose                                      | Article | Appropriations<br>Prior Year as<br>Approved by<br>DRA | Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) |
|-----------------------------------------|----------------------------------------------|---------|-------------------------------------------------------|----------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <b>General Government</b>               |                                              |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 0000-0000                               | Collective Bargaining                        |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4130-4139                               | Executive                                    | 03      | \$172,795                                             | \$179,947                  | \$194,535                                                    | \$0                                                              | \$194,535                                                              | \$0                                                                        |
| 4140-4149                               | Election, Registration, and Vital Statistics | 03      | \$17,509                                              | \$14,032                   | \$19,975                                                     | \$0                                                              | \$19,975                                                               | \$0                                                                        |
| 4150-4151                               | Financial Administration                     | 03      | \$196,745                                             | \$185,834                  | \$190,847                                                    | \$0                                                              | \$190,847                                                              | \$0                                                                        |
| 4152                                    | Revaluation of Property                      | 03      | \$73,856                                              | \$76,468                   | \$64,382                                                     | \$0                                                              | \$64,382                                                               | \$0                                                                        |
| 4153                                    | Legal Expense                                | 03      | \$50,000                                              | \$35,957                   | \$50,000                                                     | \$0                                                              | \$50,000                                                               | \$0                                                                        |
| 4155-4159                               | Personnel Administration                     | 03      | \$711,020                                             | \$558,060                  | \$701,286                                                    | \$0                                                              | \$701,286                                                              | \$0                                                                        |
| 4191-4193                               | Planning and Zoning                          | 03      | \$14,619                                              | \$21,882                   | \$14,717                                                     | \$0                                                              | \$14,717                                                               | \$0                                                                        |
| 4194                                    | General Government Buildings                 | 03      | \$29,365                                              | \$35,346                   | \$28,365                                                     | \$0                                                              | \$28,365                                                               | \$0                                                                        |
| 4195                                    | Cemeteries                                   | 03      | \$1                                                   | \$0                        | \$1                                                          | \$0                                                              | \$1                                                                    | \$0                                                                        |
| 4196                                    | Insurance                                    | 03      | \$56,619                                              | \$56,619                   | \$50,844                                                     | \$0                                                              | \$50,844                                                               | \$0                                                                        |
| 4197                                    | Advertising and Regional Association         | 03      | \$4,800                                               | \$4,734                    | \$4,950                                                      | \$0                                                              | \$4,950                                                                | \$0                                                                        |
| 4199                                    | Other General Government                     |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| <b>General Government Subtotal</b>      |                                              |         |                                                       |                            | <b>\$1,327,329</b>                                           | <b>\$1,168,879</b>                                               | <b>\$1,319,902</b>                                                     | <b>\$0</b>                                                                 |
| <b>Public Safety</b>                    |                                              |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4210-4214                               | Police                                       | 03      | \$915,356                                             | \$870,401                  | \$922,350                                                    | \$0                                                              | \$922,350                                                              | \$0                                                                        |
| 4215-4219                               | Ambulance                                    | 03      | \$190,739                                             | \$190,739                  | \$180,333                                                    | \$0                                                              | \$180,333                                                              | \$0                                                                        |
| 4220-4229                               | Fire                                         | 03      | \$283,725                                             | \$333,624                  | \$330,781                                                    | \$0                                                              | \$330,781                                                              | \$0                                                                        |
| 4240-4249                               | Building Inspection                          | 03      | \$41,672                                              | \$46,110                   | \$44,180                                                     | \$0                                                              | \$44,180                                                               | \$0                                                                        |
| 4290-4298                               | Emergency Management                         | 03      | \$10,400                                              | \$26,521                   | \$10,400                                                     | \$0                                                              | \$10,400                                                               | \$0                                                                        |
| 4299                                    | Other (including Communications)             |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| <b>Public Safety Subtotal</b>           |                                              |         |                                                       |                            | <b>\$1,441,892</b>                                           | <b>\$1,488,044</b>                                               | <b>\$1,488,044</b>                                                     | <b>\$0</b>                                                                 |
| <b>Airport/Aviation Center</b>          |                                              |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4301-4309                               | Airport Operations                           |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| <b>Airport/Aviation Center Subtotal</b> |                                              |         |                                                       |                            | <b>\$0</b>                                                   | <b>\$0</b>                                                       | <b>\$0</b>                                                             | <b>\$0</b>                                                                 |



## Appropriations

| Account                                          | Purpose                                 | Article | Appropriations<br>Prior Year as<br>Approved by<br>DRA | Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) |
|--------------------------------------------------|-----------------------------------------|---------|-------------------------------------------------------|----------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <b>Highways and Streets</b>                      |                                         |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4311                                             | Administration                          | 03      | \$319,043                                             | \$311,174                  | \$324,196                                                    | \$0                                                              | \$324,196                                                              | \$0                                                                        |
| 4312                                             | Highways and Streets                    | 03      | \$264,838                                             | \$442,864                  | \$262,679                                                    | \$0                                                              | \$262,679                                                              | \$0                                                                        |
| 4313                                             | Bridges                                 |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4316                                             | Street Lighting                         | 03      | \$16,000                                              | \$12,073                   | \$15,000                                                     | \$0                                                              | \$15,000                                                               | \$0                                                                        |
| 4319                                             | Other                                   |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| <b>Highways and Streets Subtotal</b>             |                                         |         |                                                       |                            | <b>\$766,111</b>                                             | <b>\$601,875</b>                                                 | <b>\$601,875</b>                                                       | <b>\$0</b>                                                                 |
| <b>Sanitation</b>                                |                                         |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4321                                             | Administration                          | 03      | \$10,396                                              | \$13,920                   | \$10,396                                                     | \$0                                                              | \$10,396                                                               | \$0                                                                        |
| 4323                                             | Solid Waste Collection                  | 03      | \$108,761                                             | \$100,221                  | \$111,500                                                    | \$0                                                              | \$111,500                                                              | \$0                                                                        |
| 4324                                             | Solid Waste Disposal                    | 03      | \$64,500                                              | \$62,407                   | \$64,500                                                     | \$0                                                              | \$64,500                                                               | \$0                                                                        |
| 4325                                             | Solid Waste Cleanup                     |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4326-4329                                        | Sewage Collection, Disposal and Other   |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| <b>Sanitation Subtotal</b>                       |                                         |         |                                                       |                            | <b>\$186,396</b>                                             | <b>\$0</b>                                                       | <b>\$186,396</b>                                                       | <b>\$0</b>                                                                 |
| <b>Water Distribution and Treatment</b>          |                                         |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4331                                             | Administration                          |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4332                                             | Water Services                          |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4335-4339                                        | Water Treatment, Conservation and Other |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| <b>Water Distribution and Treatment Subtotal</b> |                                         |         |                                                       |                            | <b>\$0</b>                                                   | <b>\$0</b>                                                       | <b>\$0</b>                                                             | <b>\$0</b>                                                                 |
| <b>Electric</b>                                  |                                         |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4351-4352                                        | Administration and Generation           |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4353                                             | Purchase Costs                          |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4354                                             | Electric Equipment Maintenance          |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4359                                             | Other Electric Costs                    |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| <b>Electric Subtotal</b>                         |                                         |         |                                                       |                            | <b>\$0</b>                                                   | <b>\$0</b>                                                       | <b>\$0</b>                                                             | <b>\$0</b>                                                                 |





## Appropriations

| Account                             | Purpose                                            | Article | Appropriations<br>Prior Year as<br>Approved by<br>DRA | Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) |
|-------------------------------------|----------------------------------------------------|---------|-------------------------------------------------------|----------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <b>Health</b>                       |                                                    |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4411                                | Administration                                     | 03      | \$7,523                                               | \$1,062                    | \$2,650                                                      | \$0                                                              | \$2,650                                                                | \$0                                                                        |
| 4414                                | Pest Control                                       | 03      | \$500                                                 | \$0                        | \$500                                                        | \$0                                                              | \$500                                                                  | \$0                                                                        |
| 4415-4419                           | Health Agencies, Hospitals, and Other              |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
|                                     | <b>Health Subtotal</b>                             |         | <b>\$8,023</b>                                        | <b>\$1,062</b>             | <b>\$3,150</b>                                               | <b>\$0</b>                                                       | <b>\$3,150</b>                                                         | <b>\$0</b>                                                                 |
| <b>Welfare</b>                      |                                                    |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4441-4442                           | Administration and Direct Assistance               | 03      | \$46,255                                              | \$29,257                   | \$46,511                                                     | \$0                                                              | \$46,511                                                               | \$0                                                                        |
| 4444                                | Intergovernmental Welfare Payments                 |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4445-4449                           | Vendor Payments and Other                          | 03      | \$22,207                                              | \$23,587                   | \$22,207                                                     | \$0                                                              | \$22,207                                                               | \$0                                                                        |
|                                     | <b>Welfare Subtotal</b>                            |         | <b>\$68,462</b>                                       | <b>\$52,844</b>            | <b>\$68,718</b>                                              | <b>\$0</b>                                                       | <b>\$68,718</b>                                                        | <b>\$0</b>                                                                 |
| <b>Culture and Recreation</b>       |                                                    |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4520-4529                           | Parks and Recreation                               | 03      | \$62,947                                              | \$71,326                   | \$64,131                                                     | \$0                                                              | \$64,131                                                               | \$0                                                                        |
| 4550-4559                           | Library                                            | 03      | \$58,020                                              | \$50,379                   | \$58,020                                                     | \$0                                                              | \$58,020                                                               | \$0                                                                        |
| 4583                                | Patriotic Purposes                                 | 03      | \$2,350                                               | \$2,000                    | \$2,350                                                      | \$0                                                              | \$2,350                                                                | \$0                                                                        |
| 4589                                | Other Culture and Recreation                       |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
|                                     | <b>Culture and Recreation Subtotal</b>             |         | <b>\$123,317</b>                                      | <b>\$123,705</b>           | <b>\$124,501</b>                                             | <b>\$0</b>                                                       | <b>\$124,501</b>                                                       | <b>\$0</b>                                                                 |
| <b>Conservation and Development</b> |                                                    |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4611-4612                           | Administration and Purchasing of Natural Resources | 03      | \$500                                                 | \$383                      | \$1                                                          | \$0                                                              | \$1                                                                    | \$0                                                                        |
| 4619                                | Other Conservation                                 | 03      | \$0                                                   | \$0                        | \$1,300                                                      | \$0                                                              | \$1,300                                                                | \$0                                                                        |
| 4631-4632                           | Redevelopment and Housing                          |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4651-4659                           | Economic Development                               | 03      | \$0                                                   | \$0                        | \$600                                                        | \$0                                                              | \$600                                                                  | \$0                                                                        |
|                                     | <b>Conservation and Development Subtotal</b>       |         | <b>\$500</b>                                          | <b>\$383</b>               | <b>\$1,901</b>                                               | <b>\$0</b>                                                       | <b>\$1,901</b>                                                         | <b>\$0</b>                                                                 |





## Appropriations

| Account                        | Purpose                                      | Article | Appropriations<br>Prior Year as<br>Approved by<br>DRA | Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) |
|--------------------------------|----------------------------------------------|---------|-------------------------------------------------------|----------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <b>Debt Service</b>            |                                              |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4711                           | Long Term Bonds and Notes - Principal        |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4721                           | Long Term Bonds and Notes - Interest         |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4723                           | Tax Anticipation Notes - Interest            | 03      | \$15,000                                              | \$0                        | \$15,000                                                     | \$0                                                              | \$15,000                                                               | \$0                                                                        |
| 4790-4799                      | Other Debt Service                           |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
|                                | <b>Debt Service Subtotal</b>                 |         | <b>\$15,000</b>                                       | <b>\$0</b>                 | <b>\$15,000</b>                                              | <b>\$0</b>                                                       | <b>\$15,000</b>                                                        | <b>\$0</b>                                                                 |
| <b>Capital Outlay</b>          |                                              |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4901                           | Land                                         | 03      | \$0                                                   | \$0                        | \$1                                                          | \$0                                                              | \$1                                                                    | \$0                                                                        |
| 4902                           | Machinery, Vehicles, and Equipment           | 03      | \$156,622                                             | \$216,029                  | \$185,192                                                    | \$0                                                              | \$185,192                                                              | \$0                                                                        |
| 4903                           | Buildings                                    | 03      | \$1,616,000                                           | \$146,272                  | \$1                                                          | \$0                                                              | \$1                                                                    | \$0                                                                        |
| 4909                           | Improvements Other than Buildings            | 03      | \$30,000                                              | \$0                        | \$8,500                                                      | \$0                                                              | \$8,500                                                                | \$0                                                                        |
|                                | <b>Capital Outlay Subtotal</b>               |         | <b>\$1,802,622</b>                                    | <b>\$362,301</b>           | <b>\$193,694</b>                                             | <b>\$0</b>                                                       | <b>\$193,694</b>                                                       | <b>\$0</b>                                                                 |
| <b>Operating Transfers Out</b> |                                              |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4912                           | To Special Revenue Fund                      |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4913                           | To Capital Projects Fund                     |         | \$45,221                                              | \$45,221                   | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4914A                          | To Proprietary Fund - Airport                |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4914E                          | To Proprietary Fund - Electric               |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4914O                          | To Proprietary Fund - Other                  |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4914S                          | To Proprietary Fund - Sewer                  | 04      | \$2,192,252                                           | \$2,100,486                | \$2,246,561                                                  | \$0                                                              | \$2,246,561                                                            | \$0                                                                        |
| 4914W                          | To Proprietary Fund - Water                  |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4918                           | To Non-Expendable Trust Funds                |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4919                           | To Fiduciary Funds                           |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
|                                | <b>Operating Transfers Out Subtotal</b>      |         | <b>\$2,237,473</b>                                    | <b>\$2,145,707</b>         | <b>\$2,246,561</b>                                           | <b>\$0</b>                                                       | <b>\$2,246,561</b>                                                     | <b>\$0</b>                                                                 |
|                                | <b>Total Operating Budget Appropriations</b> |         | <b>\$7,808,156</b>                                    | <b>\$6,264,935</b>         | <b>\$6,249,742</b>                                           | <b>\$0</b>                                                       | <b>\$6,249,742</b>                                                     | <b>\$0</b>                                                                 |





Special Warrant Articles

| Account                         | Purpose                                                | Article | Appropriations<br>Prior Year as<br>Approved by<br>DRA | Expenditures<br>Prior Year | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Selectmen's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) |
|---------------------------------|--------------------------------------------------------|---------|-------------------------------------------------------|----------------------------|--------------------------------------------------------------|------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| 4915                            | To Capital Reserve Fund                                |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4916                            | To Expendable Trust Fund                               |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4917                            | To Health Maintenance Trust Funds                      |         | \$0                                                   | \$0                        | \$0                                                          | \$0                                                              | \$0                                                                    | \$0                                                                        |
| 4915                            | To Capital Reserve Fund                                | 05      | \$0                                                   | \$0                        | \$10,000                                                     | \$0                                                              | \$10,000                                                               | \$0                                                                        |
|                                 | Purpose: Fire Safety Equipment Capital Reserve Fund    |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4915                            | To Capital Reserve Fund                                | 06      | \$0                                                   | \$0                        | \$6,817                                                      | \$0                                                              | \$6,817                                                                | \$0                                                                        |
|                                 | Purpose: Library Capital Reserve Fund                  |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4915                            | To Capital Reserve Fund                                | 07      | \$0                                                   | \$0                        | \$50,000                                                     | \$0                                                              | \$50,000                                                               | \$0                                                                        |
|                                 | Purpose: Public Safety Facilities Capital Reserve Fund |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4915                            | To Capital Reserve Fund                                | 08      | \$0                                                   | \$0                        | \$6,500                                                      | \$0                                                              | \$6,500                                                                | \$0                                                                        |
|                                 | Purpose: Streetlight Capital Reserve Fund              |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4915                            | To Capital Reserve Fund                                | 09      | \$0                                                   | \$0                        | \$6,750                                                      | \$0                                                              | \$6,750                                                                | \$0                                                                        |
|                                 | Purpose: Landfill Capital Reserve Fund                 |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4915                            | To Capital Reserve Fund                                | 11      | \$0                                                   | \$0                        | \$21,500                                                     | \$0                                                              | \$21,500                                                               | \$0                                                                        |
|                                 | Purpose: Highway Capital Reserve Fund                  |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| 4915                            | To Capital Reserve Fund                                | 13      | \$0                                                   | \$0                        | \$22,000                                                     | \$0                                                              | \$22,000                                                               | \$0                                                                        |
|                                 | Purpose: Highway Equipment Capital Reserve Fund        |         |                                                       |                            |                                                              |                                                                  |                                                                        |                                                                            |
| Total Proposed Special Articles |                                                        |         |                                                       | \$0                        | \$123,567                                                    | \$0                                                              | \$123,567                                                              | \$0                                                                        |







New Hampshire  
Department of  
Revenue Administration

2018  
MS-737

Revenues

| Account                              | Source                                      | Article | Actual Revenues<br>Prior Year | Selectmen's<br>Estimated Revenues | Budget Committee's<br>Estimated Revenues |
|--------------------------------------|---------------------------------------------|---------|-------------------------------|-----------------------------------|------------------------------------------|
| <b>Taxes</b>                         |                                             |         |                               |                                   |                                          |
| 3120                                 | Land Use Change Tax - General Fund          |         | \$6,400                       | \$0                               | \$0                                      |
| 3180                                 | Resident Tax                                |         | \$0                           | \$0                               | \$0                                      |
| 3185                                 | Yield Tax                                   |         | \$12,843                      | \$0                               | \$0                                      |
| 3186                                 | Payment in Lieu of Taxes                    | 03      | \$10,600                      | \$5,300                           | \$5,300                                  |
| 3187                                 | Excavation Tax                              |         | \$0                           | \$0                               | \$0                                      |
| 3189                                 | Other Taxes                                 |         | \$0                           | \$0                               | \$0                                      |
| 3190                                 | Interest and Penalties on Delinquent Taxes  | 03      | \$105,324                     | \$99,000                          | \$99,000                                 |
| 9991                                 | Inventory Penalties                         |         | \$0                           | \$0                               | \$0                                      |
| Taxes Subtotal                       |                                             |         | \$135,167                     | \$104,300                         | \$104,300                                |
| <b>Licenses, Permits, and Fees</b>   |                                             |         |                               |                                   |                                          |
| 3210                                 | Business Licenses and Permits               | 03      | \$0                           | \$375                             | \$375                                    |
| 3220                                 | Motor Vehicle Permit Fees                   | 03      | \$709,634                     | \$640,000                         | \$640,000                                |
| 3230                                 | Building Permits                            | 03      | \$18,796                      | \$10,000                          | \$10,000                                 |
| 3280                                 | Other Licenses, Permits, and Fees           | 03      | \$9,654                       | \$7,275                           | \$7,275                                  |
| 3311-3319                            | From Federal Government                     |         | \$0                           | \$0                               | \$0                                      |
| Licenses, Permits, and Fees Subtotal |                                             |         | \$738,084                     | \$657,650                         | \$657,650                                |
| <b>State Sources</b>                 |                                             |         |                               |                                   |                                          |
| 3351                                 | Shared Revenues                             |         | \$0                           | \$0                               | \$0                                      |
| 3352                                 | Meals and Rooms Tax Distribution            | 03      | \$0                           | \$222,014                         | \$222,014                                |
| 3353                                 | Highway Block Grant                         | 03      | \$89,955                      | \$89,970                          | \$89,970                                 |
| 3354                                 | Water Pollution Grant                       |         | \$0                           | \$0                               | \$0                                      |
| 3355                                 | Housing and Community Development           |         | \$0                           | \$0                               | \$0                                      |
| 3356                                 | State and Federal Forest Land Reimbursement | 03      | \$5,228                       | \$5,228                           | \$5,228                                  |
| 3357                                 | Flood Control Reimbursement                 |         | \$0                           | \$0                               | \$0                                      |
| 3359                                 | Other (Including Railroad Tax)              |         | \$95,300                      | \$0                               | \$0                                      |
| 3379                                 | From Other Governments                      | 03      | \$0                           | \$1,500                           | \$1,500                                  |
| State Sources Subtotal               |                                             |         | \$190,493                     | \$318,712                         | \$318,712                                |





Revenues

| Account                                 | Source                                           | Article                          | Actual Revenues<br>Prior Year | Selectmen's<br>Estimated Revenues | Budget Committee's<br>Estimated Revenues |
|-----------------------------------------|--------------------------------------------------|----------------------------------|-------------------------------|-----------------------------------|------------------------------------------|
| <b>Charges for Services</b>             |                                                  |                                  |                               |                                   |                                          |
| 3401-3406                               | Income from Departments                          | 03                               | \$62,246                      | \$54,800                          | \$54,800                                 |
| 3409                                    | Other Charges                                    |                                  | \$0                           | \$0                               | \$0                                      |
|                                         | <b>Charges for Services Subtotal</b>             |                                  | <b>\$62,246</b>               | <b>\$54,800</b>                   | <b>\$54,800</b>                          |
| <b>Miscellaneous Revenues</b>           |                                                  |                                  |                               |                                   |                                          |
| 3501                                    | Sale of Municipal Property                       |                                  | \$93,155                      | \$0                               | \$0                                      |
| 3502                                    | Interest on Investments                          | 03                               | \$5,834                       | \$2,000                           | \$2,000                                  |
| 3503-3509                               | Other                                            | 03                               | \$31,353                      | \$2,650                           | \$2,650                                  |
|                                         | <b>Miscellaneous Revenues Subtotal</b>           |                                  | <b>\$130,342</b>              | <b>\$4,650</b>                    | <b>\$4,650</b>                           |
| <b>Interfund Operating Transfers In</b> |                                                  |                                  |                               |                                   |                                          |
| 3912                                    | From Special Revenue Funds                       |                                  | \$0                           | \$0                               | \$0                                      |
| 3913                                    | From Capital Projects Funds                      |                                  | \$525                         | \$0                               | \$0                                      |
| 3914A                                   | From Enterprise Funds: Airport (Offset)          |                                  | \$0                           | \$0                               | \$0                                      |
| 3914E                                   | From Enterprise Funds: Electric (Offset)         |                                  | \$0                           | \$0                               | \$0                                      |
| 3914O                                   | From Enterprise Funds: Other (Offset)            |                                  | \$0                           | \$0                               | \$0                                      |
| 3914S                                   | From Enterprise Funds: Sewer (Offset)            | 04                               | \$2,713,113                   | \$2,246,561                       | \$2,246,561                              |
| 3914W                                   | From Enterprise Funds: Water (Offset)            |                                  | \$0                           | \$0                               | \$0                                      |
| 3915                                    | From Capital Reserve Funds                       |                                  | \$0                           | \$0                               | \$0                                      |
| 3916                                    | From Trust and Fiduciary Funds                   |                                  | \$0                           | \$0                               | \$0                                      |
| 3917                                    | From Conservation Funds                          |                                  | \$0                           | \$0                               | \$0                                      |
|                                         | <b>Interfund Operating Transfers In Subtotal</b> |                                  | <b>\$2,713,638</b>            | <b>\$2,246,561</b>                | <b>\$2,246,561</b>                       |
| <b>Other Financing Sources</b>          |                                                  |                                  |                               |                                   |                                          |
| 3934                                    | Proceeds from Long Term Bonds and Notes          |                                  | \$0                           | \$0                               | \$0                                      |
| 9998                                    | Amount Voted from Fund Balance                   | 06, 13,<br>11, 09, 08,<br>05, 07 | \$0                           | \$123,567                         | \$123,567                                |
| 9999                                    | Fund Balance to Reduce Taxes                     |                                  | \$0                           | \$0                               | \$0                                      |
|                                         | <b>Other Financing Sources Subtotal</b>          |                                  | <b>\$0</b>                    | <b>\$123,567</b>                  | <b>\$123,567</b>                         |
|                                         | <b>Total Estimated Revenues and Credits</b>      |                                  | <b>\$3,969,970</b>            | <b>\$3,510,240</b>                | <b>\$3,510,240</b>                       |





Budget Summary

| Item                                        | Prior Year  | Selectmen's<br>Ensuing FY<br>(Recommended) | Budget Committee's<br>Ensuing FY<br>(Recommended) |
|---------------------------------------------|-------------|--------------------------------------------|---------------------------------------------------|
| Operating Budget Appropriations             | \$6,116,935 | \$6,249,742                                | \$6,249,742                                       |
| Special Warrant Articles                    | \$1,691,221 | \$123,567                                  | \$123,567                                         |
| Individual Warrant Articles                 | \$0         | \$0                                        | \$0                                               |
| Total Appropriations                        | \$7,808,156 | \$6,373,309                                | \$6,373,309                                       |
| Less Amount of Estimated Revenues & Credits | \$5,095,098 | \$3,510,240                                | \$3,510,240                                       |
| Estimated Amount of Taxes to be Raised      | \$2,713,058 | \$2,863,069                                | \$2,863,069                                       |





Supplemental Schedule

|                                                                                             |             |
|---------------------------------------------------------------------------------------------|-------------|
| 1. Total Recommended by Budget Committee                                                    | \$6,373,309 |
| Less Exclusions:                                                                            |             |
| 2. Principal: Long-Term Bonds & Notes                                                       | \$0         |
| 3. Interest: Long-Term Bonds & Notes                                                        | \$0         |
| 4. Capital outlays funded from Long-Term Bonds & Notes                                      | \$0         |
| 5. Mandatory Assessments                                                                    | \$0         |
| 6. Total Exclusions (Sum of Lines 2 through 5 above)                                        | \$0         |
| 7. Amount Recommended, Less Exclusions (Line 1 less Line 6)                                 | \$6,373,309 |
| 8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)                                | \$637,331   |
| Collective Bargaining Cost Items:                                                           |             |
| 9. Recommended Cost Items (Prior to Meeting)                                                | \$0         |
| 10. Voted Cost Items (Voted at Meeting)                                                     | \$0         |
| 11. Amount voted over recommended amount (Difference of Lines 9 and 10)                     | \$0         |
| 12. Bond Override (RSA 32:18-a), Amount Voted                                               | \$0         |
| Maximum Allowable Appropriations Voted at Meeting:<br>(Line 1 + Line 8 + Line 11 + Line 12) | \$7,010,640 |



# *Outside Agencies and Committees*





## CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Jonathan Wiggin

Chief Coordinator: Keith Gilbert

P.O. Box 3962

Email:

Telephone: 603-225-8988

Concord, NH 03302-3962

[capareac1@comcast.net](mailto:capareac1@comcast.net)

Fax: 603-228-0983

### **2017 ANNUAL REPORT TO BOARD OF DIRECTORS**

The 2017 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2017. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact's operational area is 769 square miles with a resident population of 132,592. The Equalized Property Valuation in our coverage area is currently listed as over thirteen billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to its twenty-two member communities. This service is contracted with the City of Concord Fire Department's Communications Center. Emergency calls dispatched during 2017 totaled 24,327, a 5.1% increase over 2016. A detailed activity report by town/agency is attached.

The 2017 Compact operating budget was \$ 1,200,489. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Phase 3 communications work funded with a 2015 grant has been delayed by a vendor going out of business. During 2017 we applied for a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. The recipients for that grant will not be selected until 2018. We received a grant for \$20,000.00 to develop and deliver training for the NH Statewide Mobilization Plan. This work will be completed in conjunction with the NH Fire Academy & the NH Federation of Mutual Aid Districts.

The Compact and Hazmat Team have received over three million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2017 and expect to be operating with the new software in the fall of 2018. Continued improvements were made to our simulcast system and the 2014 grant that funded that upgrade was closed out in 2017.

The Chief Coordinator responded to 140 incidents throughout the system in 2017, and provided command post assistance at those mutual aid incidents. I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

57 REGIONAL DRIVE, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON  
EPSOM · HENNIKER · HILLSBOROUGH · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE ·  
PITTSFIELD · SALISBURY · WARNER · WEBSTER · WINDSOR



Compact officers serving during 2017 were:

President, Chief Jon Wiggin, Dunbarton  
Vice President, Chief Ed Raymond, Warner  
Secretary, Chief Alan Quimby, Chichester  
Treasurer, Assistant Chief Dick Pistey, Bow January - June  
Treasurer Chief Jeff Yale, Hopkinton June - December

The Training Committee, chaired by Henniker Captain Mick Costello; with members Chichester Deputy Chief Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents fifty-eight Capital Area and Lakes Region area communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Hazardous Materials Team Chief Bill Weinhold stepped down this year after many years of dedicated service to the Team. Sean Brown has taken over as Chief and is working hard with several other Team members to finish up some old projects and to pursue new grant opportunities.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

1/8/2017



## *Capital Area Mutual Aid Fire Compact*

| <i>2016 Incidents vs. 2017 Incidents</i> |                    |                |                |             |
|------------------------------------------|--------------------|----------------|----------------|-------------|
| ID #                                     | Town               | 2016 Incidents | 2017 Incidents | % Change    |
| 50                                       | Allenstown         | 645            | 716            | 11.0%       |
| 51                                       | Boscawen           | 194            | 181            | -6.7%       |
| 52                                       | Bow                | 1037           | 1048           | 1.1%        |
| 53                                       | Canterbury         | 312            | 372            | 19.2%       |
| 54                                       | Chichester         | 440            | 504            | 14.5%       |
| 55                                       | Concord            | 8303           | 8246           | -0.7%       |
| 56                                       | Epsom              | 842            | 936            | 11.2%       |
| 57                                       | Dunbarton          | 207            | 215            | 3.9%        |
| 58                                       | Henniker           | 904            | 928            | 2.7%        |
| 59                                       | Hillsboro          | 1027           | 1102           | 7.3%        |
| 60                                       | Hopkinton          | 1119           | 1192           | 6.5%        |
| 61                                       | Loudon             | 1083           | 1116           | 3.0%        |
| 62                                       | Pembroke           | 296            | 351            | 18.6%       |
| 63                                       | Hooksett           | 2281           | 2350           | 3.0%        |
| 64                                       | Penacook RSQ       | 840            | 887            | 5.6%        |
| 65                                       | Webster            | 185            | 200            | 8.1%        |
| 66                                       | CNH Haz Mat        | 6              | 7              | 16.7%       |
| 71                                       | Northwood          | 647            | 755            | 16.7%       |
| 72                                       | Pittsfield         | 822            | 947            | 15.2%       |
| 74                                       | Salisbury          | 152            | 166            | 9.2%        |
| 79                                       | Tri-Town Ambulance | 1046           | 1254           | 19.9%       |
| 80                                       | Warner             | 397            | 438            | 10.3%       |
| 82                                       | Bradford           | 161            | 180            | 11.8%       |
| 84                                       | Deering            | 200            | 236            | 18.0%       |
|                                          |                    | <b>23146</b>   | <b>24327</b>   | <b>5.1%</b> |

Total Amount of Fire Alarm Systems placed Out of Service / In Service for maintenance in 2017: **2888**

Mutual Aid Coordinator Responded to **140** incidents in 2017

Concord Hospital's Medical Director Responded to **61** incidents in 2017

Inbound Telephone Calls Received on Emergency Lines: **50154**

Outbound Telephone Calls Made: **11384**

% of Inbound Telephone Calls Answered Under 10 Seconds: **95.35%**

% of Inbound Telephone Calls Answered Under 15 Seconds: **99.31%**







## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

28 Commercial Street, Suite 3, Concord, NH 03301  
*phone:* (603) 226-6020 *fax:* (603) 226-6023 *web:* [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Allenstown is a member in good standing of the Commission. Chad Pelissier is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2017, CNHRPC undertook the following local activities in Allenstown:

- Provided technical assistance services, including zoning ordinance development and revisions, post-approval checklists for the Zoning Board of Development, review of development proposals, and assistance in developing applications as part of the New Hampshire Revitalization Tax Relief Incentive Act (RSA 79E) application process.
- Continued to work on Municipal Separate Storm Sewer System (MS4) for the Town, ensuring that Allenstown will be in compliance with the permit's requirements (issued through the United States Environmental Protection Agency (EPA)). Activities include preparation of the Notice of Intent (NOI), Stormwater Pollution Prevention Plans (SWPP), and working on other components of the permit, such as public outreach and education.
- Assisted in concept development and mapping of a bicycle and pedestrian rail trail along the abandoned railroad bed through the communities of Hooksett, Allenstown, Pembroke, and Concord.
- Conducted fourteen (14) traffic counts along state and local roads as part of CNHRPC's annual Transportation Data Collection Program. Over 200 traffic counts were completed across the region.

In addition to local activities, various region-wide activities were completed:

- Initiated the update of the Central/Southern NH Comprehensive Economic Development Strategy (CEDS). The CEDS is a comprehensive economic development strategy for the 20-community CNHRPC region, plus six communities within the Southern New Hampshire Regional Planning Commission region. Its purpose is to present various economic and demographic data and to identify common strengths and weaknesses, as well as projects and strategies to strengthen the local economy.
- Continued the support of the CNHRPC Regional Brownfields Program through funding from the United States EPA. In 2017, site assessments were initiated in four communities and additional sites were identified for future assessments.
- Initiated development of the update of the Regional Transportation Plan. Originally completed in 2008, the plan establishes direction and a proposed set of actions for transportation projects and programs in the region over the next 25 years.



- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2017, CNHRPC staff worked with the TAC to complete the preparation of the Regional Transportation Improvement Program (TIP) to ensure that the region's needs were adequately addressed in the 2019-2028 State Ten Year Transportation Improvement Plan. Information related to the TIP update process can be found at [www.cnhrpc.org/transportation/transportation-improvement-program-tip](http://www.cnhrpc.org/transportation/transportation-improvement-program-tip).
- Continued to promote CommuteSmart New Hampshire. Staff organized the CommuteSmart Challenge (May 15<sup>th</sup>-19<sup>th</sup>) and conducted outreach efforts to local businesses and organizations. Additional information on CommuteSmart New Hampshire can be found at [www.commutesmartnh.org](http://www.commutesmartnh.org).
- Continued to support an enhanced volunteer driver program (VDP) in our region. In 2017, the VDP provided over 5,000 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. In Allenstown, there are currently eight (8) residents receiving rides and one (1) driver providing rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit [www.midstatercc.org](http://www.midstatercc.org).
- Provided geographic information services (GIS) mapping assistance to local communities. Staff provide local mapping assistance and analysis as requested and maintain a GIS database for each for each municipality and the region as a whole.
- Provided assistance to NH Department of Transportation's (NHDOT) Complete Streets Advisory Committee (CSAC), advising the Commissioner of the NHDOT on complete streets and bicycle and pedestrian related matters. CSAC activities included various projects such as level of traffic stress analysis, lane striping policies, and the development of a statewide bicycle and pedestrian traffic counting program.
- Updated CNHRPC Community Profiles located on CNHRPC webpage with most recent demographic data. These profiles can be viewed at [www.cnhrpc.org/gis-data/2010-census-data](http://www.cnhrpc.org/gis-data/2010-census-data).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.





## Pembroke and Allenstown Old Home Day

**SLOGAN: HANDS ACROSS THE WATER**

**THEME: "Salute to the American Worker"**

Saturday, August 26, 2017, Pembroke and Allenstown Old Home Day continued to bring together family, friends, neighbors and communities for a day of food, fun, and entertainment. Pre-parade music consisted of two local bands, "The Sunshiners" on the Suncook Village Main St. reviewing stand and "R & B Dignity" at the Allenstown Gazebo. This year's celebration was in loving memory of Fred Kline, past OHD member and Pembroke Selectman, who dedicated himself in the true spirit of civic service.

**PARADE** began at 10:00am before crowds of spectators on both sides of the road from School Street in Allenstown to Memorial Field in Pembroke. The "Salute to the American Worker" theme was cleverly personified by floats depicting: "Rosie the Riveter", "Five and Dime Store", "Mining", and more. Floats were judged by Town Officials based on theme, originality, and creativity. It is always exciting to see what individuals, businesses and local groups come up with for ideas in their effort to accommodate each year's theme. The OHD 2017 parade also comprised of Color Guard, State Representatives, Selectmen, Scouts, Alvirne High School Band, Londonderry High School Band, Boston Windjammers Marching Band, New England Whalers of Boston, 3<sup>rd</sup> NH Regiment, stilt walker, marchers, mascots, dancers, farm animals (goats), soccer players, clowns, antique and classic cars, monster trucks, jeeps, farm tractors, Doodlebugs, Touch-a-Trucks, fire trucks, hay wagon, Pembroke Town Hearse, 1896 Lumber Wagon, Roaming Railroad, Allenstown's first school bus (1925 REO Speedwagon), non-profit organizations, and area businesses making this year's Old Home Day parade one to remember.

**ENTERTAINMENT** at Memorial Field opened with The National Anthem, again sung by world record holder Alan St. Louis. Back by popular demand were the Rockin' Daddios, Greg and Axel Magical Kids' Comedy Show, Granite State Cloggers, Concord Coachmen Chorus, Back-2-Back Band, stilt walker, 9 hole mini-golf, inflatable rides and fun passes, children's games, crafts, food concessions, dunk tank, hay wagon rides, and Roaming Railroad train rides. **NEW to the program:** Wildlife Encounters, Laurel Bates Irish Music Trio, Loopholes of Love, and the 3<sup>RD</sup> NH Regiment Revolutionary War Encampment cooking demonstration and old-time children's muster.

**FREE** admission, parking, Touch-a-Truck display, Doodlebugs' pulling competition, stage entertainment, petting zoo, balloon artist, face painting, fire foam demonstration, door prize, and fireworks was included in this event, to mention a few.

**BASKETBALL TOURNAMENT'S** portion of the proceeds from the third annual Jacob Kipp 3-on-3 Memorial Charitable Basketball Tournament was made to the Alzheimer's Association MA/NH Chapter in memory of OHD co-founding member Retired Col. Norman Bonenfant.

**FIREWORKS**, always a crowd pleaser, sponsored by Associated Grocers of New England, were a magnificent exhibition at dusk and a fabulous end to Pembroke and Allenstown Old Home Day's festivities.

**THANKS** for the generosity and loyalty of the OHD Committee, Towns of Pembroke and Allenstown, municipal officials, fire, police, ambulance, highway and recreation departments, local non-profit organizations, businesses, volunteers, participants, and sponsors who make OHD a reality. Hats off to the Civil Air Patrol for again providing parking assistants on Saturday. Successful volunteerism is not solely based on the quantity but the quality of time. Many hours or just a few hours are much appreciated. The following are some ways you can become involved:

- Donate new items, crafts, gift certificates, or gift baskets to the OHD Raffle.
- Volunteer members of your organization/business to promote products/services or to participate in the parade.
- Attend meetings, volunteer for the OHD Booth, Children's Games, Set-Up, Clean-Up, Parking, Photography, etc.
- Sponsor a Mini Golf Hole, Band, Entertainer, Petting Zoo, Inflatables, Basketball Tournament, or Parade entry.
- Make a tax deductible cash donation to help offset OHD costs.
- **This is a great opportunity for high school students to contribute to their community service obligation.**

**MEETINGS** are held the last Monday of the month (except May) at Pembroke Town Hall @ 6:30 pm between February and September. Additional meetings occur in June, July, and every Monday in August. **All are welcome to attend.** Please consider becoming a committee member and part of a wonderful occasion with a devoted, hardworking group of people by contacting Steve @ 603-340-1487. Check out the OHD website [www.pembroke-allenstownoldhomeday.com](http://www.pembroke-allenstownoldhomeday.com) and Facebook page Pembroke & Allenstown OHD. **Mark your calendars for Saturday, August 25, 2018.** See you there!

Respectfully submitted, Stephen L. Fowler, OHD Chairman



**PEMBROKE AND ALLENSTOWN  
OLD HOME DAY  
2017 INCOME STATEMENT**

| <b>INCOME:</b>          | <b>ACTUAL</b> |
|-------------------------|---------------|
| BUSINESS DONATIONS      | 14,780        |
| TOWN OF PEMBROKE        | 2,000         |
| TOWN OF ALLENSTOWN      | 2,000         |
| CONCESSIONS             | 825           |
| CRAFTS                  | 735           |
| RAFFLE SALES            | 1,319         |
| INFLATIBLES             | 3,132         |
| INTEREST                | 22            |
| DUNKING BOOTH           | 170           |
| CHILDREN'S GAMES        | 313           |
| 50-50                   | 313           |
| HAYWAGON                | 529           |
| MINI-GOLF               | 272           |
| BASKETBALL INCOME       | 2,945         |
| CAPITAL RESERVE         | 2,696         |
| MISCELLANEOUS           | 99            |
|                         | <hr/>         |
| TOTAL INCOME            | 32,150        |
| <br><b>EXPENSE:</b>     |               |
| FIREWORKS               | 5,500         |
| PARADE                  | 7,127         |
| ENTERTAINMENT           | 5,592         |
| INSURANCE               | 2,727         |
| PARKING                 | 500           |
| SAFETY                  | 110           |
| SANITATION RENTALS      | 860           |
| POSTAGE & ENVELOPES     | 254           |
| CHILDREN'S GAMES        | 152           |
| STAGE                   | 85            |
| BLAST PARTY RENTALS     | 5,184         |
| BBALL TROPHIES & SHIRTS | 1,589         |
| MAINTENANCE             | 91            |
| CAPITAL IMPROVEMENTS    | 2,000         |
| MISCELLANEOUS           | 379           |
|                         | <hr/>         |
| TOTAL EXPENSE           | 32,150        |
|                         | <hr/>         |
| <b>NET INCOME</b>       | <b>0</b>      |
|                         | <hr/> <hr/>   |



## UNH Cooperative Extension Merrimack County 2017

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

### Our Mission

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

### Our work for Merrimack County

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.



**80** community leaders gained knowledge and skills;  
**10** people took on new leadership roles in their communities.



**90** workers were trained in safe food handling; **325** citizens utilized the Information Line; **139** farms received technical assistance;  
**413** soil test recommendations informed crop management decisions.



**7,590** acres improved; **14** communities assisted with resources stewardship; **101** woodlot owners advised.



**233** local educators trained in STEM, healthy living & youth development; **2,037** kids and adults participated in educational programs.

This year, UNH Cooperative Extension trained and supported **328 volunteers** in Merrimack County. These volunteers contributed **26,462 hours** of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

- Food & Agriculture:** We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year, at least 3,146 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, pollinator protection, farm business management, landscaping for water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Info Line. This year, Education Center volunteers answered 324 inquiries from Merrimack County residents, and the county's 31 Master Gardeners contributed 483 volunteer hours through garden-focused projects, displays, and presentations, contributing an estimated value of \$12,000. This summer, Jeremy DeLisle joined our county staff as our new Food & Agriculture Field Specialist. He is a member of Extension's Fruit & Vegetable Team, and provides support for the state's agricultural and horticultural industries through direct one-on-one consultation and through development programming for fruit and vegetable producers, and other agricultural businesses and organizations. Jeremy visited 29 farms or businesses with one-on-one consultations, 600 individuals received one-on-one consultation with Jeremy through email, phone conversations and in-office visits, and 1290 individuals participated in programs taught by Jeremy.
- Natural Resources:** Managing and protecting New Hampshire's natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year, 556 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and e-mail correspondence.

At least 972 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 2358 hours conserving and managing natural resources in Merrimack County.

- Community & Economic Development:** Our Community and Economic Development team (CED) provides research-based education and assistance to individuals, families, businesses, and communities to help identify opportunities to enhance their competitive advantage, build upon their assets, and create conditions that foster local and regional economic growth. Over the last three years, Extension's facilitated engagement efforts in the Merrimack County town of Franklin helped lead to the creation of four *new* businesses (employing five people) and enabled the city to leverage \$1,336,000 in grants and tax credits to build 45 new units of affordable housing for working families and seniors utilizing a vacant mill building. Other Merrimack County towns have participated in Extension facilitated Community Visioning, Business Retention and Expansion programs, and training for community-based volunteers. This fall, Jared Reynolds



joined our county staff as a Community and Economic Development Field Specialist and has already met and has started working with many towns in our county.

- **4-H/Youth & Family:** Preparing youth to become caring and productive citizens is critical to New Hampshire's future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire's youth and strengthens families. We provide educational resources for parents, families, and community serving volunteers and professionals through innovative programs such as Youth Mental Health First Aid Training, as well as, through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps, and the Nutrition Connections programs for limited resource adults, families, refugees, and youth.

**We would like to take this opportunity to thank the 13 community members from all over Merrimack County who served on our Advisory Council during the past year:**

Commissioner Bronwyn Asplund-Walsh, *Franklin*  
 Mindy Beltramo, *Canterbury*  
 Lorrie Carey, *Boscawen*  
 Mark Cowdrey, *Andover*  
 Elaine Forst, *Pittsfield*  
 Patrick Gilmartin, *Concord*

Ken Koerber, *Dunbarton*  
 Paul Mercier, *Canterbury*  
 Chuck & Diane Souther, *Concord*  
 Mike Trojano, *Contoocook*  
 Jennifer York, *Warner*  
 State Rep. Werner Horn, *Franklin*

#### Connect with us:

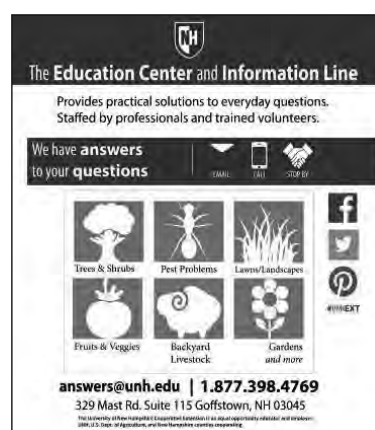
UNH Cooperative Extension  
 315 Daniel Webster Highway  
 Boscawen, NH 03303

**Phone: 603-796-2151**

**Fax: 603-796-2271**

**[extension.unh.edu/About/Merrimack-County](http://extension.unh.edu/About/Merrimack-County)**

A wide range of information is also available at **[extension.unh.edu](http://extension.unh.edu)**.



*The University of New Hampshire is an equal opportunity educator and employer. University of New Hampshire, U.S. Department of Agriculture and N.H. counties cooperating.*



## NOTES





# *School Reports*



## **SCHOOL DISTRICT OF ALLENSTOWN**

### **School Board**

|                 |                   |
|-----------------|-------------------|
| JODY MOORE      | Term Expires 2018 |
| KRIS RAYMOND    | Term Expires 2018 |
| CRYSTAL VENEGAS | Term Expires 2019 |
| THOMAS IRZYK    | Term Expires 2020 |
| CARL SCHAEFER   | Term Expires 2020 |

### **2016-17**

#### **Co -Superintendent of Schools**

DR. GAIL E. PALUDI ~ PATTY SHERMAN

#### **Business Administrator**

AMBER WHEELER

### **Principals 2016-17**

#### **Allenstown Elementary School**

ANTHONY BLINN  
PRINCIPAL

#### **Armand R. Dupont School**

MARK DANGORA  
PRINCIPAL

#### **School Nurses**

MARILYN BRISON  
DENISE SCHMIDT

#### **Treasurer**

BARBARA BILODEAU

#### **Moderator**

DENNIS FOWLER

#### **School District Clerk**

KATHLEEN PELISSIER

#### **Auditor**

MELANSON HEATH & CO.



**REPORT OF THE SCHOOL DISTRICT TREASURER**  
**For the Fiscal Year July 1, 2016 to June 30, 2017**

|                                        |                         |
|----------------------------------------|-------------------------|
| Cash on Hand July 1, 2016              | \$ 594,141.53           |
| Received from Selectmen                | \$ 4,847,168.00         |
| Revenue from State Sources             | 4,371,791.69            |
| Received from Other Sources            | 247,813.18              |
| <b>TOTAL RECEIPTS</b>                  | <b>\$ 10,060,914.40</b> |
| Total Amount Available for Fiscal Year | \$ 10,060,914.40        |
| Less for School Board Orders Paid      | \$ (9,492,705.45)       |
| <b>BALANCE ON HAND June 30, 2017</b>   | <b>\$ 568,208.95</b>    |

Barbara Bilodeau  
School District Treasurer

---

**STATISTICAL REPORT**

|                                   |       |
|-----------------------------------|-------|
| Half days in Session.....         | 358   |
| Total Enrollment (10/1/2017)..... | 364   |
| Percent of Attendance.....        | 95    |
| Average Daily Attendance.....     | 332.4 |

---

**CO-SUPERINTENDENTS' SALARY**  
**2016/17**

|            |                   |
|------------|-------------------|
| Allenstown | \$ 27,995         |
| Chichester | 23,927            |
| Deerfield  | 46,179            |
| Epsom      | 39,480            |
| Pembroke   | <u>101,689</u>    |
|            | <b>\$ 239,270</b> |

**BUSINESS ADMINISTRATOR'S SALARY**  
**SALARY 2016/17**

|            |                 |
|------------|-----------------|
| Allenstown | \$11,115        |
| Chichester | 9,500           |
| Deerfield  | 18,335          |
| Epsom      | 15,675          |
| Pembroke   | <u>40,375</u>   |
|            | <b>\$95,000</b> |



THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO  
VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Community Center, 8 Whitten Street, in said District on the 4th day of February, 2017 at 9:00 o'clock in the forenoon to deliberate on the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant article will be conducted by official ballot at the second session scheduled for March 14, 2017 at the St. John Baptist Parish Hall from 8:00 A.M. to 7 P.M.

*The Moderator called the meeting to order at 9:15 am. There were 94 registered voters in attendance. He explained the rules of the meeting, read the first warrant article and asked if there were any questions.*

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,000,000? Should this article be defeated, the operating budget shall be \$10,184,208 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Does Not Recommend Approval  
Budget Committee Recommends Approval*

[Note: Warrant Article #1 (operating budget article) does not include Warrant Article #2, #3 and #4.]

*Carol Angowski asked for an explanation of line budget items 216 and 217. Amber Wheeler stated that this line represents multiple employees, some shared throughout the SAU. She explained that they are employees of the SAU, not Allenstown. Carol asked what the total number of positions included are based on Allenstown's portion being so high. Amber stated that 8-12 people's salaries are included in this line. Carol stated that Allenstown's portion of these costs seems too high. She then asked if all of these employees go to other schools to work as well. It was stated by Karen Guiercia that the psychologist works solely in Allenstown.*

*Tom Irzyk inquired what the current deficit was, what new positions had been hired, and what lines had been spent. Tom Gilligan responded that the school was at a \$50,000 deficit. He stated that this is normal due to the increased enrollment in the school district that could not be foreseen. He stated that a spending freeze had been implemented since December of 2016. Gilligan said that one part time teacher had been hired to provide services that are required by law. The person then had to be moved to full time. He said that an additional kindergarten teacher had to be hired as well due to increased enrollment. Tom Irzyk asked where in the previous year's school budget that money had come from to pay the additional salaries. Tom Gilligan stated that the money had come from the budget and that is why they instated a spending freeze.*

*Kris Raymond presented a slide show on the schools proposed budget. Dennis Fowler asked if there were any more questions. Carol Angowski asked if the amount assigned to the staff increase included the cost of benefits provided as well as salary. Kris Raymond responded that yes it does. Judy Silva then asked if someone could please explain the decrease in revenues. Amber Wheeler responded that adequacy funding is expected to be lower. She stated that money was expected to be returned to the Town of Allenstown. Tom Gilligan state that there may be a surplus at the end of the schools year but that it is not guaranteed.*



Jennifer Klawes asked for the role of the prospective new math specialist to be explained. ARD principal, Mark Dangora explained the role that the math specialist would play supporting the teachers. Jen asked if the budget line representing this salary also included the cost of math supplies. Dangora stated that it did not.

David Coolidge asked what happened to the \$78,000 put in at 2016 Deliberative session for an SRO officer. Tom Gilligan stated that that money was still in the budget, unspent, because the school has been unable to fill the position. Keith Klawes asked if that meant that there really is no \$50,000 deficit, then. Gilligan stated that the \$50,000 deficit would exist if the SRO position was filled. Gilligan stated that the \$78,000 is expected to be returned to the town if the spending freeze results in a surplus.

Tom Irzyk questioned Allenstown's schools recent decline in student productivity and lowered test scores. Tom Gilligan responded that the rate of transiency among the student population is high, resulting in lower scores. Chad Pelissier asked what percentage of the student population is transient. Gilligan stated that the school did not have those numbers. Gilligan stated that the school also has fewer math teachers than it previously had. Irzyk stated that due to his familiarity with the school and the school budget, he did not believe that statement to be true. Irzyk stated that the staff level had not changed. Dennis Fowler asked Irzyk to justify the point of his questions. Irzyk responded that the intention of his questions was to justify the spending of the additional \$80,000 on a math specialist.

Sue Hebert questioned the student – teacher ratios. Gilligan stated that there is currently 1 teacher assigned to each classroom. He said that the number of aides fluctuates as prescribed by law. Sue then asked if the kids move from class to class throughout the school day. Dangora stated that the middle school children do move, and the elementary students do not. Sue asked why the specialist is needed. Gilligan stated that test scores indicate that the specialist is needed. Sue stated that the cost for the specialist is too much for tax payers to afford. Tom Gilligan stated that the members of the school board are tax payers too and that the high costs of the school budget are predominately attributable to the deteriorating infrastructure.

Kelly Prue asked what the tax rate increase will be as a result of this proposed school budget. Gilligan responded that if the default were to pass without additional warrants passing, the effect would be a \$2.81 increase. If the proposed budget of \$10,000,000 were to pass it would create an additional tax of \$3.74 per 1,000. He stated that the teacher raise contracts would induce a .31 increase while the para professional's raises would induce a .11 increase if passed. Gilligan stated that if there was no surplus in the schools budget this year, and the schools proposed budget passed, as well as the teacher salary warrant articles, the total effect on the tax rate would be a \$4.15 increase per 1,000. Gilligan stated that that amount included the cost of the SRO.

Irzyk asked why the school board was requesting the hiring of a specialist before it was recommended by experts. He also asked for the new reading program to be explained. Gail Paludi stated that the curriculum director would be shared by other schools in the district while the math specialist would work in Allenstown only. Gilligan stated that the test scores indicate that the math specialist is needed. Anthony Blinn stated that the cost of the reading program is in lines 101 for books and supplies. He stated that grants will offset these costs.

Jen Klawes then questioned budget line 562 representing a fluctuation in the tuition cost of PACE academy. Gail Paludi stated this is a result of constant fluctuation in enrollment by the PACE students.

Chad Pelissier asked why a new math specialist position is being added before the SAU has stated that one is needed. Gilligan stated that this position has been known to be needed for 4 years now.

Judy Silva asked if it could be clarified that a vote to pass the \$10,000,000 budget in conjunction with the two teacher salary increases passing and the absence of a surplus would result in the \$4.15 increase to the current tax rate. Gilligan said no, that would not be correct. He stated that the increase in that circumstance would be \$2.99/thousand. \$4.15 would be the increase if the original proposed budget was passed with the increased teachers' salaries and no surplus. Judy stated that she believes that there will not be any surplus. Judy stated that less revenue alone will add an additional \$1.36 on to the projected tax rate. Judy made a motion that the school hold an additional meeting at the end of their budget year to work on the budget if the current operating budget did not pass. Gilligan stated that this course of action is not feasible as the school board will not know what their true financial situation is until they know what budget amount passes on the warrant. Judy then motioned that the proposed school budget be amended to the total for appropriations in the previous year, \$9,797,480. Larry Anderson seconded. Chad Pelissier requested the amount of last year's deficit. Amber Wheeler said that stated that it is too early to discuss the deficit. Irzyk asked how the two additional teachers hired are being paid

for. Gilligan stated that they are being paid for out of the salaries line. Amber stated that the school prioritizes spending. Chad again requested the deficit amount at this time last year in the schools budget. He explained that he needed that number to make an appropriate comparison with this years. Jody Moore stated that the deficit was at least at \$100,000 at this time last year.

The moderator, Dennis Fowler then took the vote. The proposed amendment failed by a voice vote.

Jeanne Hills asked if the current budget proposed on the warrant article was the one that the school requested or an amended amount. Gilligan stated that it was an amended amount. Jeanne Hills motioned to change the warrant articles proposed school budget to the original amount requested by the school of \$10,392,853. Theresa Winger seconded. A voice vote was taken and ruled indecipherable. A raise of hands was then requested by the moderator. The amendment passed with 48 yes votes to 32 no votes.

2. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Teachers Association for the 2017/18, 2018/19 and 2019/20 fiscal years which calls for the following increases in salaries and benefits at the current staffing levels:

|              |          |
|--------------|----------|
| Year 2017/18 | \$75,276 |
| Year 2018/19 | \$65,304 |
| Year 2019/20 | \$64,786 |

And further raise and appropriate the sum of \$75,276 for the 2017/18 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

The moderator, Dennis Fowler read and opened the second article for discussion at 10:36am. Kris Raymond stated that these proposed amounts represent a 1% increase. There were no questions or further discussion.

3. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the Allenstown Paraprofessional Association for the 2017/18, 2018/19 and 2019/20 fiscal years which calls for the following increases in salaries and benefits at the current staffing levels:

|              |           |
|--------------|-----------|
| Year 2017/18 | \$ 27,160 |
| Year 2018/19 | \$ 24,022 |
| Year 2019/20 | \$ 23,945 |

And further raise and appropriate the sum of \$27,160 for the 2017/18 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

The moderator, Dennis Fowler read and opened the third article for discussion at 10:38am. Kris Raymond stated that these proposed amounts again represent a 1% increase. There were no questions or further discussion.

4. Shall the Allenstown School District vote to create the position of School Resource Officer (SRO) for the 2017/18, 2018/19, and 2019/20 school years pursuant to an agreement with the Town of Allenstown, and furthermore to raise and appropriate the first year's costs of funding the position in the amount of eighty-four thousand dollars (\$84,000)?



Note: The SRO will be employed by the Town and contracted to the School District for the school year. The agreement reached between the Town and School District is for (3) years, 2017-18 through 2019-20, but the costs for years two and three will be submitted to the school district voters for approval each year.

(Majority vote required)

*School Board Recommends Approval  
Budget Committee Does Not Recommend Approval*

*The moderator read and opened the fourth article for discussion at 10:40am. Selectman Jeff Gryval stated that this article was not approved by the selectmen because the town cannot afford to fund the SRO position. Theresa Winger asked how long since the last SRO had been in the school. Gilligan replied that it had been 2 years since the position was filled. Theresa asked what will happen to the money if the SRO position is not filled. Tom Gilligan answered that the money would be returned to the town if an SRO is not hired. Dawn Lebreque asked if an SRO would potentially have to be trained over and over again each year. Tom Gilligan stated that yes it might. David Coolidge asked why other schools do not have an SRO. Gail Paludi stated that they have not identified a need for one. Gilligan stated that an SRO would not be an employee of the school. The position would be filled by the Town. He further stated that the money requested in the warrant article only represents the schools portion of the SRO cost. Jeff Gryval asked if the school changed their position on funding the SRO. Gilligan stated that they had not. Jeff stated that he did not believe that to be true. He also stated that none of the \$84,000 will be returned to the Town. The TA, Shaun Mulholland concurred that this was true. Natalie Francis asked if another police officer could have the capability of being in the school in lieu of a SRO. Gilligan stated that the SRO fills specific job functions solely assigned to the SRO position. He said that he believed the security and responses provided by the current PD were sufficient and not lacking in any way. Gilligan also noted that absences by the SRO would be filled in by the PD department such as when a hired SRO was on vacation or out sick. Natalie questioned the longevity of the SRO position. Gilligan stated that the previous officers to serve in that capacity had been long time employees and that he believes that that will continue to be the case.*

5. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?

*School Board Recommends Approval*

*Article 5 was opened for discussion at 10:57am. There was no discussion. The moderator reminded the registered voters present to please re register if attending the town portion of the deliberative session. Chad Pelissier motioned to recess the meeting until March 14<sup>th</sup>. Larry Anderson seconded. The meeting was recessed at 10:59am.*

To transact other business that may legally come before said meeting.

A true copy, attest:



121 River Front Drive  
Manchester, NH 03102  
(603) 669-6130  
melansonheath.com

January 10, 2018

To the School Board  
Allentown School District

Additional Offices:

Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

Melanson Heath is in the process of performing Allentown School District's financial statement audit for the year ended June 30, 2017. The final fiscal year 2017 audited financial statements will be available for inclusion in the subsequent year annual report. The fiscal year 2016 audited financial statements are also in the process of being finalized.

Sincerely,



Sheryl L. Stephens Burke, CPA, MST  
Vice-President



## **Allenstown Elementary School Principal Report**

It is my pleasure to be entering my fourth year as the Principal of the Allenstown Elementary School (14th year in the school district). We continue to make great strides at AES.

Last year, the AESs Literacy Team was created to study our current literacy program and investigate new approaches to address our students' literacy needs. After a yearlong process, we selected the Lucy Calkins' Reader's Workshop model. With the adoption came AES being selected by Columbia University's Teachers College as New Hampshire's first Project School; this afforded AES two high trained and skills professional developers to travel from New York for five days each during the year to support the staff. A special honor!

We also introduced some new features to AES. We established a school leadership team, which created our school goals (posted on our website under Title I tab). Our goals continue to center around our curriculum approaches (Writer's workshop and My Math), as well as the areas of facilities, leadership, and school security. With the support of our Allenstown Police and Fire Departments, we continue to improve our school security. We conducted an "Active Shooter" exercise in August 2017 at Allenstown Elementary School. The exercise served as the basis for developing our first Emergency Operations Plan.

We continue to focus on our traditions and partnerships. Over the past year, AES had some new partnerships during last year. We welcomed Mrs. Sununu, who was one of guest readers for our Read Across America week; she also delivered a proclamation from Governor Sununu. We also continued our partnership with New Hampshire Higher Education Assistance Foundation, where we celebrated "I Can Save" program. We introduced a new partnership with the New Hampshire Lego League. Thank you to our wonderful PTO, they funded an "in-school" field trip for each class to have "Lego Man Dan" spend the day with legos and IPADs, where they were able to build and program robots! As we create these partnerships for our school and make changes to our education system, we look to measure our effectiveness as a school. We are in our fourth year of administering the Family School Culture Climate survey. We encourage families to know and understand these results, as with an average of 94 surveys per year, these results are reflective of our connection with our families on what we can celebrate and areas we can improve on.

We continue to work hard to solicit donations and utilize all our grant opportunities to provide our students and community with the best educational experience. Aside from both our Title I and Title IIA grants, we have submitted a \$160,000 grant for improving school security. We also are in the process of applying for the CLiF grant, which is a \$25,000 award for promoting literacy in the school community.

Given the new looks we have this year, we received some wonderful news about our academic progress. This year, we were released from the Focus School designation (NH Department of Education's school improvement model) for the first time in many years. In fact, AES was one of five NH schools to be released from school improvement status due to our increase in academic achievement. Here is a snapshot of the data:



The New Hampshire Department of Education sent information regarding our release from Focus School status. Here is the information.....

*2016 READING equity index was 75.36 and in 2017 it was 82.00*

*2016 MATH equity index was 74.29 and in 2017 it was 85.43*

There were two exit requirements for Focus schools, both of which AES surpassed by a significant margin.

*1. One year of statewide assessment scores where the school is no longer in the lowest 10%*

AES' Combined Index score was 78.09.

\*Instead of being in the bottom 10% AES is in the top 53%

\*Instead of being in the bottom 10% there were 91 schools between AES and the bottom 10%.

*2 . A 50% reduction in the gaps – based upon reliable and valid state assessment score. AES' low income students needed to get closer to the performance of the general population of all students in the state.*

AES' SES (low income students) actually outperformed the state 'all students.' AES' subgroup of low income students had to show an improvement gain from 2015-16 to 2016-17 that got them much closer to the statewide average for all students (not just the low income students across the state, but rather all students across the state).

In fact, AES' SES students had an equity index of 83.71, this not only got AES closer to the state combined index (all students regardless of SES), but AES surpassed the state average of 79.10. A pretty amazing feat! So the state average for all students regardless of SES was 79.10 and AES' value for just your low income students was 83.71. Very impressive!

*\*\*\*Information prepared by Michael Schwartz, NH Department of Education Data Consultant*

It is my hope that our move towards competencies and performance assessments will increase the learning achievement of all our students.

Allenstown Elementary School continues to grow! Thank you to our students, staff, families, and community for supporting our school. We will continue to provide the best educational experience for our students, as well as our community, in the most cost-effective manner.



## **Armand R. Dupont Middle School Principal Report**

It is with great excitement that I submit my first Principal Report for the Armand R. Dupont School. Staff, students, parents, community members, volunteers, and community partners have been working tirelessly to build a safe and positive learning environment for all. It is exciting to share our accomplishments over the past six months and I am eager to continue the work for the students and families of Allenstown.

New staff members include; David Ryan, Superintendent of Schools, Michael Sacharko, Special Education Coordinator, Donna Descheneaux, ASD Administrative Assistant, Lisa Towle, Head Custodian, Gabi Defregger, Art Teacher, Sean Fisher, Physical Education Teacher and Athletic Director, Susan Spezeski, Title I Reading Interventionist, and Kim Zajicek, Paraprofessional.

July and August were spent working on many building projects. This included infrastructure improvements, repairs, deep cleaning, reorganization, remodeling, and interior/exterior painting. 3.26 tons of outdated, broken, and unusable items were removed from storage. The work could not have been accomplished without the army of volunteers that donated their time and energy. It was so rewarding to welcome everyone back to a clean and fresh learning environment.

Over the summer, teachers volunteered their time to come in and work to solidify a master schedule and update discipline, PBIS, academic eligibility, and attendance expectations. The master schedule was built to include a daily 40 minute intervention/enrichment class called, "Eagle Block". Examples of Eagle Block offerings include; reading intervention, forensics, and algebra. Unified Arts classes also had a schedule adjustment so that students and teachers can benefit from the continuity of daily classes in 9 week rotations. The school counselor was added to the Monday rotation so that all students can have at least one affective education experience during the year.

ARD has embraced teamwork and now has a fully operational Leadership Team, Data Team, PBIS team, Safety and Response Team, and grade level teams. The Leadership Team has worked on choosing professional development opportunities for staff, looking at school culture, scheduling, and grading practices. As a result, ARD teachers now grade with the same categories (formative/summative) and weights (20%/80%). The Data Team has built a testing and meeting schedule to organize students for Eagle Block based on needs and to identify ARD's areas of strengths and needs and then they shared the information with colleagues. The grade level teams have been working weekly with Chris Motika, Curriculum and Instruction Director, to create blizzard bags and write course competencies. The next phase of the competency work will involve presentations to all stakeholders.

ARD has been very focused on updating safety and response practices and building needs based on recommendations outlined in the 2014 Homeland Security Report, and recent health and safety inspection reports. The work has culminated in the creation of the Safety and Response Team, updated Emergency Operations Plan, two active shooter trainings, student training assembly, student evacuation to an alternative site, and installation of Indent-a-Kid (computer based visitor tracking system). Many safety needs have been addressed, but the work continues. I am awaiting



word on a Homeland Security Emergency Management grant that I wrote in the amount of \$84,736.90 to address surveillance recommendations.

In our classrooms, students and teachers are learning how to integrate technology with the assistance of 1:1 devices. Every student is assigned a device to use for as long as they are enrolled at ARD. Other examples of classroom instructional supports include Lucy Calkins reading and writing in grades 5/6, Accelerated Reader and IXL math in all grades, and Gizmos in science (and math). We are also reintroducing the Scripps Spelling Bee. These supports are helpful for students, but never replace the excellent instruction ARD teachers work to deliver every day. ASD has partnered with SNHU and we are currently planning for a teacher training project to begin next school year. This is an exciting opportunity for everyone, especially students who stand to benefit from more adults to address individual academic needs.

Outside of the classroom, students are busy with athletics, student council, glee, drama, dance, recycling, homework club, and/or PBIS activities. We look forward to starting our Robotics Team (grant funded) in January, 2018.

I am honored to be the ARD Principal and I wish to thank everyone in the ARD/SAU #53 family, as well as, our community partners; Allenstown Police and Fire Departments, Allenstown officials, Allenstown Boys and Girls Club, Allenstown PTO, SNHU, NHHEAF, NHDOE, Fairpoint Pioneers #33, and all the individuals that have made contributions to our school.

Respectfully submitted,

Shannon M. Kruger  
Armand R. Dupont School Principal

**ARMAND R. DUPONT SCHOOL  
TEACHER ROSTER  
2017-18**

|                            |                      |           |
|----------------------------|----------------------|-----------|
| English/Language Arts      | BLETHEN, STEPHANIE   | 66,953.00 |
| Art (50%)                  | DEFREGGER, GABRIELA  | 13,563.40 |
| Science 5/6                | GUARALDI, KIM        | 69,352.00 |
| PE./ Health Teacher (50%)  | FISCHER, SEAN        | 24,201.00 |
| Math                       | KELLY, MICHELLE      | 48,244.00 |
| Language Arts              | LETVINCHUK, PETER    | 62,954.00 |
| Social Studies 7/8         | ONG, DONNA           | 61,356.00 |
| Science                    | PABST, DAVID         | 67,753.00 |
| Math                       | POLZIN, MATTHEW      | 56,241.00 |
| Social Studies 5/6         | RAYMOND, ANTHONY     | 44,087.00 |
| Music (50%)                | STOHRER, PAMELA      | 25,181.60 |
| Technology Coord. (50%)    | CHAMPAGNE, LARRY JR. | 24,225.00 |
| Technology Integrator(50%) | WYKA, ANDREA         | 25,000.50 |
| Special Ed. Coord. (50%)   | SACHARKO MICHAEL     | 62,689.00 |
| Special Education          | BRAND, AMANDA        | 44,566.00 |
| Special Education          | BURNETT, ANNE        | 69,352.00 |
| Special Education (50%)    | MELIM, DIANNE        | 33,876.50 |
| Special Education          | PETERSONS, SARAH     | 69,352.00 |
| Guidance Counselor         | HAZARD, NARINE       | 54,640.00 |
| Nurse                      | SCHMIDT, DENISE      | 55,778.00 |
| Principal                  | KRUGER, SHANNON      | 89,000.00 |



**ALLENSTOWN ELEMENTARY SCHOOL  
TEACHER ROSTER  
2017-18**

|                             |                        |           |
|-----------------------------|------------------------|-----------|
| Elementary                  | BERRIGAN, KIMBERLEE    | 46,324.00 |
| Elementary                  | CARLISLE, LINDA        | 61,356.00 |
| Elementary                  | CLARK, KIMBERLY        | 67,753.00 |
| Art (50%)                   | DEFREGGER, GABRIELA    | 13,588.40 |
| Elementary                  | PAQUIN, BRIGITTE       | 42,007.00 |
| Elementary                  | FERGUSON, ELIZABETH    | 62,964.00 |
| Elementary                  | FOSS, KIMBERLEE        | 61,356.00 |
| Elementary                  | HARDT, LAURIE          | 61,356.00 |
| Elementary                  | IRELAND-PELILLO, MOLLY | 67,753.00 |
| P. E./ Health Teacher (50%) | FISCHER, SEAN          | 24,201.00 |
| Elementary                  | KEEFE, DENISE          | 61,356.00 |
| Elementary                  | PEARSON, ELIZABETH     | 61,356.00 |
| Elementary                  | PERRY, JACKIE          | 69,352.00 |
| Music (40%)                 | STOHRER, PAMELA        | 25,181.60 |
| Elementary                  | STOTTLAR, JOANNE       | 62,954.00 |
| Reading Specialist          | WILLIAMSON, LUCETTA    | 69,352.00 |
|                             |                        |           |
| Technology Coord. (50%)     | LARRY CHAMPAGNE, JR.   | 24,225.00 |
| Technology Integrator       | WYKA, ANDREA           | 25,000.50 |
|                             |                        |           |
| Special Ed. Coord. (50%)    | SACHARKO MICHAEL       | 62,689.00 |
| Speech Pathologist          | COTNOIR, NICOLE        | 69,352.00 |
| Special Education           | BARNEWALL, SARAH       | 60,877.00 |
| Special Education           | CARBONNEAU, KIM        | 62,954.00 |
| Special Education (50%)     | MELIM, DIANNE          | 33,876.50 |
| Special Education           | SYTEK, MELISSA         | 40,986.00 |
|                             |                        |           |
| Guidance Counselor          | ROY, LORI              | 67,753.00 |
|                             |                        |           |
| Nurse                       | BRISON, MARILYN        | 55,778.00 |
|                             |                        |           |
| Principal                   | BLINN, ANTHONY         | 88,508.00 |



## **ALLENSTOWN ELEMENTARY SCHOOL**

### **NON-CERTIFIED ROSTER 2017/18**

|                                  |                         |           |
|----------------------------------|-------------------------|-----------|
| Title 1 Preschool (Grant Funded) | DiMAGGIO, LAURA         | 13,575.00 |
| Title 1 Tutor (Grant Funded)     | BELIVEAU, KELLY         | 24,887.50 |
| Educational Assistant            | BLEASE, SHELAGH         | 19,413.03 |
| Educational Assistant            | HARVEY- DINAN, SAMANTHA | 15,466.06 |
| Educational Assistant            | DOLLARD, MARY           | 21,779.03 |
| Educational Assistant            | DZIURA, BARBARA         | 19,413.03 |
| Educational Assistant            | FULLER, DONNA           | 19,413.03 |
| Educational Assistant            | HARSH, DAWN             | 21,779.03 |
| Educational Assistant            | PALYS, MARGARET         | 19,413.00 |
| Educational Assistant            | PHILLIPE, MITCHELL      | 17,532.06 |
| Administrative Assistant         | DESCHENEUX, DONNA       | 20,103.20 |
| Secretary                        | JOHNSON, JENNIFER       | 27,872.00 |
| Special Ed Secretary             | HOWE, CHRIS             | 6,459.75  |
| Head of Maintenance              | CARBONEAU, ALFRED       | 51,000.00 |
| Custodian                        | ARGUPOPOULOS, ELENE     | 28,558.40 |
| Hot Lunch Director               | GRANT, SLYVIA           | 33,076.00 |
| Hot Lunch Worker                 | COUCHON, CHARLENE       | 14,378.64 |
| Hot Lunch Worker                 | JUTRUS, DARLENE         | 12,424.00 |
| Hot Lunch Worker                 | EMERY, KIMBERLY         | 9,875.36  |

## **ARMAND R. DUPONT SCHOOL**

### **NON-CERTIFIED ROSTER 2017/18**

|                                |                      |           |
|--------------------------------|----------------------|-----------|
| Title 1 Tutor                  | SPEZESKI, SUSAN      | 17,050.00 |
| Educational Assistant          | COTNOIR, CAROL       | 19,413.00 |
| Educational Assistant          | DeGRAVE, REBECCA     | 19,413.00 |
| Educational Assistant          | MAY, MARGIE          | 17,189.00 |
| Educational Assistant          | NASON, NICOLE        | 14,775.67 |
| Educational Assistant          | REMICK, COREENIA     | 19,413.00 |
| Educational Assistant          | ZAJICEK, KIMBERLY    | 13,639.08 |
| Educational Assistant 1:1      | STEBBINS, MEAGAN     | 7,077.00  |
| Program Assistant Library Aide | SCHAEFER, JEAN MARIE | 19,436.69 |
| Special Education Secretary    | HOWE, CHRISTINE      | 6,459.75  |
| Secretary                      | PHAM, GWEN           | 33,238.40 |
| Administrative Assistant       | DESCHENAUX, DONNA    | 20,103.20 |
| Head of Custodians             | TOWLE, LISA          | 34,692.31 |
| Custodian                      | BRASLEY, PAUL        | 33,113.60 |
| Custodian                      | GOULD, ROBERT        | 30,264.00 |



**ANNUAL SCHOOL HEALTH  
SERVICE REPORT  
2016-17**

| Report of Local Medical Services | Number of Pupils |       |           |
|----------------------------------|------------------|-------|-----------|
| Pupils Examined                  | 363              |       |           |
| Immunizations:                   |                  |       |           |
| Teacher Influenza Vaccines       | 36               |       |           |
| Student Influenza Vaccines       | 94               |       |           |
| Referrals to a Physician         | 123              |       |           |
| Report of School Nurse-Teacher:  | 21               |       |           |
| Vision Tests                     | 368              |       |           |
| Hearing Tests                    | 394              |       |           |
| Inspections                      | 806              |       |           |
| Heights                          | 383              |       |           |
| Weights                          | 386              |       |           |
| First Aid                        | 7,421            |       |           |
| Medication – Dosages             | Daily            | 2,598 | Prn's 767 |
| Concussions                      | 4                |       |           |
| Chicken Pox                      | 0                |       |           |
| Impetigo                         | 1                |       |           |
| Pediculosis                      | 67               |       |           |
| Pneumonia                        | 7                |       |           |
| Scabies                          | 1                |       |           |
| Scarlet Fever                    | 2                |       |           |
| Strep Throat                     | 40               |       |           |

**DEFECTS FOUND BY SCHOOL NURSE - TEACHER**

|         | Number Cases | Treated by Physician |
|---------|--------------|----------------------|
| Vision  | 8            | 5                    |
| Hearing | 34           | 4                    |
| Scalp   | 67           | 2                    |

**CLINIC AND SPECIAL REFERRALS**

|                 | Number Examined | Number Children Treated |
|-----------------|-----------------|-------------------------|
| Blood Pressure  | 102             | 1                       |
| Preschool       | 9               | 0                       |
| Parent Contacts | 1,434           | 0                       |
| Sport Physicals | 0               | 0                       |

Examining Physician - Dr. Alan Stein  
June 21, 2017

Marilyn R. Brison, RN  
School Nurse - Teacher

Denise Schmidt, RN  
School Nurse - Teacher





**ALLENSTOWN SCHOOL DISTRICT**  
**2017**  
SUMMARY REPORT  
SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

|                                              | <u><b>FY 2015/16</b></u> | <u><b>FY 2016/17</b></u> |
|----------------------------------------------|--------------------------|--------------------------|
| Actual Expenditures                          | \$2,853,337              | \$3,028,110              |
| Actual Revenues                              |                          |                          |
| ♦ Catastrophic Aid                           | \$62,863                 | \$75,718                 |
| ♦ Medicaid                                   | \$140,805                | \$130,591                |
| ♦ Federal Grant<br>(Includes IDEA & Title I) | \$347,522                | \$388,733                |
| ♦ Tuition                                    | -0-                      | \$-0-                    |
| Total Offsetting Revenues                    | \$551,190                | \$595,042                |

- Notes: • Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
- Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.



# **SAU #53 Serving the Districts of Allenstown, Chichester, Deerfield, Epsom, and Pembroke**

## **Report of the Superintendents**

*“The function of education is to teach one to think intensively and to think critically. Intelligence plus character - that is the goal of true education.” - Martin Luther King, Jr.*

Over the course of this past year the SAU Executive Board voted to designate each of us as Superintendents of our respective school districts and to eliminate the title of Co-Superintendents. While this title change highlights our primary leadership responsibilities for our individual school districts, we devoted just as much time collaborating with each other and our SAU staff to improve outcomes for all of our students across the entire SAU. We remain impressed with the strength and commitment of our dedicated teachers, support staff, and administrators who join together each day to provide the very best learning opportunities for all students, and we are excited at what the future holds.

Our SAU team welcomed two new employees this past year including Superintendent David Ryan (replaced the retired Dr. Gail Paludi) and Director of Curriculum, Instruction, and Assessment Christopher Motika (new position). Both new team members began on July 1 and have been working hard to make immediate contributions to the five districts while learning about the history and culture of the SAU.

One area that both superintendents dedicate a great deal of time working on is the development of the school district budgets. This work began near the beginning of August and continues through the early spring. We have been working alongside our staff and our five school boards to keep costs to a minimum and, in some districts, turned in budget proposals showing a reduction. In all cases of the five towns' budgets, the primary focus was to consider the financial impact on the taxpayers while continuing to provide a quality education.

This year, teachers in all of our buildings have conducted a significant amount of work in the area of Curriculum, Instruction, and Assessment. It has been exciting to see teachers collaborate in order to improve student learning. All five school districts have been deeply entrenched in the redesign of academic competencies, curriculum units of study, and associated performance assessments. While each school and district is focused on different components of Curriculum, Instruction, and Assessment work, they are aligned in their vision to best support students through authentic, engaging learning experiences based on rigorous, locally developed curriculum standards. Districts are sharing practices and materials with one another as a means of growing professionally and creating the best experience for all of our kids. New Hampshire is leading the way in best educational practices at the



National level, and our districts are key participants in the innovations that are producing strong students and prepared citizens.

We are pleased with how our year has progressed and wish to thank all of our communities for their support and hard work in making our schools great. In our roles as superintendents, it is important to maintain high levels of communication with all stakeholders and increase awareness and involvement in our schools. Please feel free to contact either of us or any member of the SAU team if you have questions, a request for information, or suggestions for improvement. Our schools are only as strong as the communities they serve, so please consider being involved with programs or activities in any of our districts. We personally invite everyone to stake a claim in educating all of our children, and we welcome your input on educating our next generation of learners.

Respectfully submitted,

Patty Sherman, Superintendent  
Deerfield, Pembroke, SAU

David Ryan, Superintendent  
Allentown, Chichester, Epsom



## NOTES



THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO  
VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Armand R. Dupont School in said District on the 3rd day of February, 2018 at 9:00 o'clock in the forenoon to deliberate on the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant article will be conducted by official ballot at the second session scheduled for March 13, 2018 at the St. John Baptist Parish Hall from 8:00 A.M. to 7 P.M.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,077,085? Should this article be defeated, the operating budget shall be \$9,981,335 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

*If passed, the new estimated tax rate will be \$19.81 [per thousand], which will result in a \$0.48 increase over the previous year tax rate.*

2. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the School Building Maintenance Expendable Trust Fund previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2018 fund balance available for transfer on July 1, 2018, and further to name the school board as agents to expend from this fund. **(NO AMOUNT WILL BE RAISED FROM TAXATION)**

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

3. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the Special Education Expendable Trust Fund previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2018 fund balance available for transfer on July 1, 2018, and further to name the school board as agents to expend from this fund. **(NO AMOUNT WILL BE RAISED FROM TAXATION)**

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

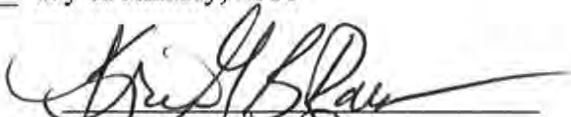


4. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?

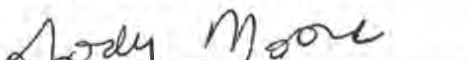
*School Board Recommends Approval*

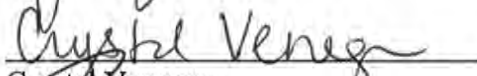
To transact other business that may legally come before said meeting.

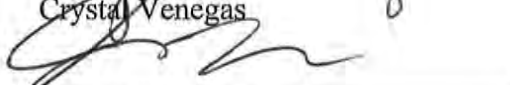
Given under our hands and seal this \_\_\_\_ day of January, 2018

  
Kris Raymond, Chair

  
Carl Schaefer

  
Jody Moore


  
Crystal Venegas

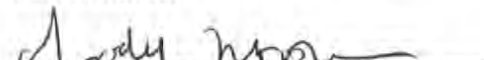
  
Thomas Irzyk

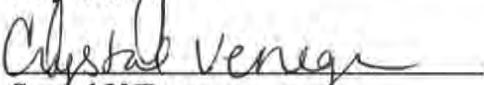
ALLENSTOWN SCHOOL BOARD


A true Copy attest:

  
Kris Raymond, Chair

  
Carl Schaefer

  
Jody Moore

  
Crystal Venegas

  
Thomas Irzyk

ALLENSTOWN SCHOOL BOARD



# SCHOOL ADMINISTRATIVE UNIT #53 BUDGET

## 2018/19 Estimated Revenues

| Account | Number | Description                                 |           |
|---------|--------|---------------------------------------------|-----------|
|         | 770    | Unreserved Fund Balance, June 30, 2016..... | \$ -      |
|         | 1000   | LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE   |           |
|         |        | Tuition/Transportation                      | 2,461,144 |
|         |        | TOTAL REVENUES.....                         | 2,461,144 |

## Estimated Expenditures

| Function  | Object   | Purpose of Expenditure                     |              |
|-----------|----------|--------------------------------------------|--------------|
| 1000      |          | INSTRUCTION                                |              |
|           | 1200 ALL | Special Programs.....                      | 649,152      |
| 2100      |          | SUPPORT SERVICES                           |              |
|           | 2190 ALL | Other Pupil Services.....                  | 850,591      |
| 2200      |          | INSTRUCTIONAL STAFF SERVICES               |              |
|           | 2210 ALL | Improvement of Instruction.....            | 88,002       |
| 2300-2335 |          | GENERAL ADMINISTRATION SERVICES            |              |
|           | 2310 ALL | School Administrative Unit Board.....      | 27,371       |
|           | 2320 ALL | Office of the Superintendent.....          | 410,471      |
|           | 2330 ALL | Special Area Administrative Services.....  | 214,614      |
|           | 2335 ALL | Other General Administration Services..... | 75,522       |
| 2340-2600 |          | BUSINESS SERVICES                          |              |
|           | 2340 ALL | Fiscal.....                                | 207,346      |
|           | 2600 ALL | Operation & Maintenance of Plant.....      | 71,129       |
| 2350      |          | MANAGERIAL SERVICES.....                   | 275,890      |
| 2900      |          | OTHER SUPPORT SERVICES.....                | 1,281,953    |
|           |          | TOTAL EXPENDITURES.....                    | 4,152,041    |
|           |          | LESS ESTIMATED REVENUES.....               | (2,461,144)  |
|           |          | OFFSET FUND BALANCE                        | (19,882.00)  |
|           |          | AMOUNT TO BE SHARED BY DISTRICTS.....      | \$ 1,671,015 |









**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-DSB**

**Appropriations**

| Account                                    | Purpose                                     | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget     |
|--------------------------------------------|---------------------------------------------|------------------------------|----------------------------|----------------------------|--------------------|
| <b>Instruction</b>                         |                                             |                              |                            |                            |                    |
| 1100-1199                                  | Regular Programs                            | \$3,976,256                  | (\$215,902)                | \$0                        | \$3,760,354        |
| 1200-1299                                  | Special Programs                            | \$2,253,267                  | \$35,466                   | \$0                        | \$2,288,733        |
| 1300-1399                                  | Vocational Programs                         | \$0                          | \$0                        | \$0                        | \$0                |
| 1400-1499                                  | Other Programs                              | \$20,916                     | \$0                        | \$0                        | \$20,916           |
| 1500-1599                                  | Non-Public Programs                         | \$0                          | \$0                        | \$0                        | \$0                |
| 1600-1699                                  | Adult/Continuing Education Programs         | \$0                          | \$0                        | \$0                        | \$0                |
| 1700-1799                                  | Community/Junior College Education Programs | \$0                          | \$0                        | \$0                        | \$0                |
| 1800-1899                                  | Community Service Programs                  | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Instruction Subtotal</b>                |                                             | <b>\$6,250,439</b>           | <b>(\$180,436)</b>         | <b>\$0</b>                 | <b>\$6,070,003</b> |
| <b>Support Services</b>                    |                                             |                              |                            |                            |                    |
| 2000-2199                                  | Student Support Services                    | \$572,056                    | \$5,131                    | \$0                        | \$577,187          |
| 2200-2299                                  | Instructional Staff Services                | \$71,383                     | \$1,242                    | \$0                        | \$72,625           |
| <b>Support Services Subtotal</b>           |                                             | <b>\$643,439</b>             | <b>\$6,373</b>             | <b>\$0</b>                 | <b>\$649,812</b>   |
| <b>General Administration</b>              |                                             |                              |                            |                            |                    |
| 0000-0000                                  | Collective Bargaining                       | \$0                          | \$0                        | \$0                        | \$0                |
| 2310 (840)                                 | School Board Contingency                    | \$0                          | \$0                        | \$0                        | \$0                |
| 2310-2319                                  | Other School Board                          | \$41,940                     | \$48                       | \$0                        | \$41,988           |
| <b>General Administration Subtotal</b>     |                                             | <b>\$41,940</b>              | <b>\$48</b>                | <b>\$0</b>                 | <b>\$41,988</b>    |
| <b>Executive Administration</b>            |                                             |                              |                            |                            |                    |
| 2320 (310)                                 | SAU Management Services                     | \$203,080                    | \$2,454                    | \$0                        | \$205,534          |
| 2320-2399                                  | All Other Administration                    | \$0                          | \$0                        | \$0                        | \$0                |
| 2400-2499                                  | School Administration Service               | \$377,234                    | \$1,650                    | \$0                        | \$378,884          |
| 2500-2599                                  | Business                                    | \$0                          | \$0                        | \$0                        | \$0                |
| 2600-2699                                  | Plant Operations and Maintenance            | \$434,331                    | (\$76,200)                 | \$0                        | \$358,131          |
| 2700-2799                                  | Student Transportation                      | \$334,904                    | \$68,226                   | \$0                        | \$403,130          |
| 2800-2999                                  | Support Service, Central and Other          | \$1,738,490                  | (\$144,853)                | \$0                        | \$1,593,637        |
| <b>Executive Administration Subtotal</b>   |                                             | <b>\$3,088,039</b>           | <b>(\$148,723)</b>         | <b>\$0</b>                 | <b>\$2,939,316</b> |
| <b>Non-Instructional Services</b>          |                                             |                              |                            |                            |                    |
| 3100                                       | Food Service Operations                     | \$187,491                    | \$18,500                   | \$0                        | \$205,991          |
| 3200                                       | Enterprise Operations                       | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Non-Instructional Services Subtotal</b> |                                             | <b>\$187,491</b>             | <b>\$18,500</b>            | <b>\$0</b>                 | <b>\$205,991</b>   |





**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-DSB**

**Appropriations**

| Account                                                 | Purpose                                       | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget     |
|---------------------------------------------------------|-----------------------------------------------|------------------------------|----------------------------|----------------------------|--------------------|
| <b>Facilities Acquisition and Construction</b>          |                                               |                              |                            |                            |                    |
| 4100                                                    | Site Acquisition                              | \$0                          | \$0                        | \$0                        | \$0                |
| 4200                                                    | Site Improvement                              | \$2                          | \$0                        | \$0                        | \$2                |
| 4300                                                    | Architectural/Engineering                     | \$0                          | \$0                        | \$0                        | \$0                |
| 4400                                                    | Educational Specification Development         | \$0                          | \$0                        | \$0                        | \$0                |
| 4500                                                    | Building Acquisition/Construction             | \$0                          | \$0                        | \$0                        | \$0                |
| 4600                                                    | Building Improvement Services                 | \$0                          | \$0                        | \$0                        | \$0                |
| 4900                                                    | Other Facilities Acquisition and Construction | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Facilities Acquisition and Construction Subtotal</b> |                                               | <b>\$2</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$2</b>         |
| <b>Other Outlays</b>                                    |                                               |                              |                            |                            |                    |
| 5110                                                    | Debt Service - Principal                      | \$0                          | \$0                        | \$0                        | \$0                |
| 5120                                                    | Debt Service - Interest                       | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Other Outlays Subtotal</b>                           |                                               | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>         |
| <b>Fund Transfers</b>                                   |                                               |                              |                            |                            |                    |
| 5220-5221                                               | To Food Service                               | \$11,762                     | \$3,478                    | \$0                        | \$15,240           |
| 5222-5229                                               | To Other Special Revenue                      | \$0                          | \$0                        | \$0                        | \$0                |
| 5230-5239                                               | To Capital Projects                           | \$0                          | \$0                        | \$0                        | \$0                |
| 5251                                                    | To Capital Reserve Fund                       | \$0                          | \$0                        | \$0                        | \$0                |
| 5252                                                    | To Expendable Trusts/Fiduciary Funds          | \$0                          | \$0                        | \$0                        | \$0                |
| 5253                                                    | To Non-Expendable Trust Funds                 | \$0                          | \$0                        | \$0                        | \$0                |
| 5254                                                    | To Agency Funds                               | \$0                          | \$0                        | \$0                        | \$0                |
| 5300-5399                                               | Intergovernmental Agency Allocation           | \$63,532                     | (\$4,529)                  | \$0                        | \$59,003           |
| 9990                                                    | Supplemental Appropriation                    | \$0                          | \$0                        | \$0                        | \$0                |
| 9992                                                    | Deficit Appropriation                         | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Fund Transfers Subtotal</b>                          |                                               | <b>\$75,294</b>              | <b>(\$1,051)</b>           | <b>\$0</b>                 | <b>\$74,243</b>    |
| <b>Total Operating Budget Appropriations</b>            |                                               | <b>\$10,286,644</b>          | <b>(\$305,289)</b>         | <b>\$0</b>                 | <b>\$9,981,355</b> |

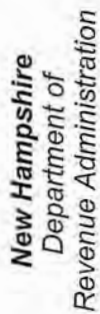




**Reasons for Reductions/Increases & One-Time Appropriations**

| Account    | Explanation                                                                                                                                       |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| 3100       | food service operational cost increased                                                                                                           |
| 2200-2299  | required software                                                                                                                                 |
| 5300-5399  | Rate changed for Pace Academy resulted in a reduction                                                                                             |
| 2310-2319  | auditing fee                                                                                                                                      |
| 2600-2699  | SRO has been taken out, reduction in utilities, reduction in repair cost                                                                          |
| 1100-1199  | High School Tuition cost less due to enrollment, not filling vacant teacher position at ARD                                                       |
| 2320 (310) | increase ADM due to enrollment increased cost                                                                                                     |
| 2400-2499  | Increase in contractual services and Tech Support                                                                                                 |
| 1200-1299  | additional special placements required, reduced Sped Interventionist position                                                                     |
| 2000-2199  | required equipment for IEP student                                                                                                                |
| 2700-2799  | increase in bus contract, additional transportation services necessary for special ed students                                                    |
| 2800-2999  | Received a reduction in health care expense, plan changes, early retirement not included, reduction in separation benefit less retiring this year |
| 5220-5221  | To overage deficit in food service budget                                                                                                         |





# School Budget Form

## Allenstown Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24 Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2018 to June 30, 2019

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on:

## SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name               | Position                              | Signature          |
|--------------------|---------------------------------------|--------------------|
| Kris MB Raymond    | School Board Chair / Budget Committee | <i>[Signature]</i> |
| Chad Pelissier     | Budget Com. Member                    | <i>[Signature]</i> |
| Tiffany Rantos     | Budget Com. Member                    | <i>[Signature]</i> |
| Davis A. Coolinter | Budget Com. Member                    | <i>[Signature]</i> |
| Debra R.L. Carney  | Budget Committee                      | <i>[Signature]</i> |
| Mark W. Wilder     | Budget Comm. Member                   | <i>[Signature]</i> |
| Rennie Cox         | Budget Comm. member                   | <i>[Signature]</i> |
| Jeffery C. Venz    | Budget comm member                    | <i>[Signature]</i> |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**

NH DRA Municipal and Property Division

(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>

<http://www.revenue.nh.gov/mun-prop/>  
 Irene (Melanie) Bisseret  
 Keith Klawns  
 David Barton  
 Budget Comm. Chairmen  
 Selection Ex Officio  
 Dan J. Berwick  
 David East

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New Hampshire  
Department of  
Revenue Administration

2018  
MS-27

Appropriations

| Account                       | Purpose                                     | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | School Board's<br>Appropriations<br>Ensuing FY<br>(Recommended) | School Board's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) |
|-------------------------------|---------------------------------------------|---------|----------------------------|---------------------------------------------------------|-----------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <b>Instruction</b>            |                                             |         |                            |                                                         |                                                                 |                                                                     |                                                                        |                                                                            |
| 1100-1199                     | Regular Programs                            | 01      | \$3,712,294                | \$3,976,256                                             | \$3,823,629                                                     | \$0                                                                 | \$3,823,629                                                            | \$0                                                                        |
| 1200-1299                     | Special Programs                            | 01      | \$2,105,986                | \$2,253,267                                             | \$2,289,732                                                     | \$0                                                                 | \$2,289,732                                                            | \$0                                                                        |
| 1300-1399                     | Vocational Programs                         |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 1400-1499                     | Other Programs                              | 01      | \$17,449                   | \$20,916                                                | \$29,063                                                        | \$0                                                                 | \$29,063                                                               | \$0                                                                        |
| 1500-1599                     | Non-Public Programs                         | 01      | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 1600-1699                     | Adult/Continuing Education Programs         | 01      | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 1700-1799                     | Community/Junior College Education Programs |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 1800-1899                     | Community Service Programs                  |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
|                               | <b>Instruction Subtotal</b>                 |         | <b>\$5,835,729</b>         | <b>\$6,250,439</b>                                      | <b>\$6,142,424</b>                                              | <b>\$0</b>                                                          | <b>\$6,142,424</b>                                                     | <b>\$0</b>                                                                 |
| <b>Support Services</b>       |                                             |         |                            |                                                         |                                                                 |                                                                     |                                                                        |                                                                            |
| 2000-2199                     | Student Support Services                    | 01      | \$512,851                  | \$572,056                                               | \$578,699                                                       | \$0                                                                 | \$578,699                                                              | \$0                                                                        |
| 2200-2299                     | Instructional Staff Services                | 01      | \$54,688                   | \$71,383                                                | \$72,128                                                        | \$0                                                                 | \$72,128                                                               | \$0                                                                        |
|                               | <b>Support Services Subtotal</b>            |         | <b>\$567,539</b>           | <b>\$643,439</b>                                        | <b>\$650,827</b>                                                | <b>\$0</b>                                                          | <b>\$650,827</b>                                                       | <b>\$0</b>                                                                 |
| <b>General Administration</b> |                                             |         |                            |                                                         |                                                                 |                                                                     |                                                                        |                                                                            |
| 0000-0000                     | Collective Bargaining                       |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 2310 (840)                    | School Board Contingency                    |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 2310-2319                     | Other School Board                          | 01      | \$35,619                   | \$41,940                                                | \$41,988                                                        | \$0                                                                 | \$41,988                                                               | \$0                                                                        |
|                               | <b>General Administration Subtotal</b>      |         | <b>\$35,619</b>            | <b>\$41,940</b>                                         | <b>\$41,988</b>                                                 | <b>\$0</b>                                                          | <b>\$41,988</b>                                                        | <b>\$0</b>                                                                 |







New Hampshire  
Department of  
Revenue Administration

2018  
MS-27

Appropriations

| Account                                        | Purpose                                                 | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | School Board's<br>Appropriations<br>Ensuing FY<br>(Recommended) | School Board's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) |
|------------------------------------------------|---------------------------------------------------------|---------|----------------------------|---------------------------------------------------------|-----------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <b>Executive Administration</b>                |                                                         |         |                            |                                                         |                                                                 |                                                                     |                                                                        |                                                                            |
| 2320 (310)                                     | SAU Management Services                                 | 01      | \$180,693                  | \$203,080                                               | \$205,534                                                       | \$0                                                                 | \$205,534                                                              | \$0                                                                        |
| 2320-2399                                      | All Other Administration                                |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 2400-2499                                      | School Administration Service                           | 01      | \$362,034                  | \$377,234                                               | \$381,112                                                       | \$0                                                                 | \$381,112                                                              | \$0                                                                        |
| 2500-2599                                      | Business                                                |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 2600-2699                                      | Plant Operations and Maintenance                        | 01      | \$456,146                  | \$434,331                                               | \$364,102                                                       | \$0                                                                 | \$364,102                                                              | \$0                                                                        |
| 2700-2799                                      | Student Transportation                                  | 01      | \$348,353                  | \$334,904                                               | \$407,315                                                       | \$0                                                                 | \$407,315                                                              | \$0                                                                        |
| 2800-2999                                      | Support Service, Central and Other                      | 01      | \$1,558,811                | \$1,738,490                                             | \$1,602,323                                                     | \$0                                                                 | \$1,602,323                                                            | \$0                                                                        |
|                                                | <b>Executive Administration Subtotal</b>                |         | <b>\$2,906,037</b>         | <b>\$3,088,039</b>                                      | <b>\$2,960,386</b>                                              | <b>\$0</b>                                                          | <b>\$2,960,386</b>                                                     | <b>\$0</b>                                                                 |
| <b>Non-Instructional Services</b>              |                                                         |         |                            |                                                         |                                                                 |                                                                     |                                                                        |                                                                            |
| 3100                                           | Food Service Operations                                 | 01      | \$170,440                  | \$187,491                                               | \$206,603                                                       | \$0                                                                 | \$206,603                                                              | \$0                                                                        |
| 3200                                           | Enterprise Operations                                   |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
|                                                | <b>Non-Instructional Services Subtotal</b>              |         | <b>\$170,440</b>           | <b>\$187,491</b>                                        | <b>\$206,603</b>                                                | <b>\$0</b>                                                          | <b>\$206,603</b>                                                       | <b>\$0</b>                                                                 |
| <b>Facilities Acquisition and Construction</b> |                                                         |         |                            |                                                         |                                                                 |                                                                     |                                                                        |                                                                            |
| 4100                                           | Site Acquisition                                        |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 4200                                           | Site Improvement                                        | 01      | \$550                      | \$2                                                     | \$2                                                             | \$0                                                                 | \$2                                                                    | \$0                                                                        |
| 4300                                           | Architectural/Engineering                               |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 4400                                           | Educational Specification Development                   |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 4500                                           | Building Acquisition/Construction                       |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 4600                                           | Building Improvement Services                           |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 4900                                           | Other Facilities Acquisition and Construction           |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
|                                                | <b>Facilities Acquisition and Construction Subtotal</b> |         | <b>\$550</b>               | <b>\$2</b>                                              | <b>\$2</b>                                                      | <b>\$0</b>                                                          | <b>\$2</b>                                                             | <b>\$0</b>                                                                 |
| <b>Other Outlays</b>                           |                                                         |         |                            |                                                         |                                                                 |                                                                     |                                                                        |                                                                            |
| 5110                                           | Debt Service - Principal                                |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 5120                                           | Debt Service - Interest                                 |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
|                                                | <b>Other Outlays Subtotal</b>                           |         | <b>\$0</b>                 | <b>\$0</b>                                              | <b>\$0</b>                                                      | <b>\$0</b>                                                          | <b>\$0</b>                                                             | <b>\$0</b>                                                                 |





### Appropriations

| Account                               | Purpose                             | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | School Board's<br>Appropriations<br>Ensuing FY<br>(Recommended) | School Board's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) |
|---------------------------------------|-------------------------------------|---------|----------------------------|---------------------------------------------------------|-----------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <b>Fund Transfers</b>                 |                                     |         |                            |                                                         |                                                                 |                                                                     |                                                                        |                                                                            |
| 5220-5221                             | To Food Service                     | 01      | \$958                      | \$11,762                                                | \$15,852                                                        | \$0                                                                 | \$15,852                                                               | \$0                                                                        |
| 5222-5229                             | To Other Special Revenue            |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 5230-5239                             | To Capital Projects                 |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 5254                                  | To Agency Funds                     |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 5300-5399                             | Intergovernmental Agency Allocation | 01      | \$66,826                   | \$63,532                                                | \$59,003                                                        | \$0                                                                 | \$59,003                                                               | \$0                                                                        |
| 9990                                  | Supplemental Appropriation          |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 9992                                  | Deficit Appropriation               |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| Fund Transfers Subtotal               |                                     |         | \$67,784                   | \$75,294                                                | \$74,855                                                        | \$0                                                                 | \$74,855                                                               | \$0                                                                        |
| Total Operating Budget Appropriations |                                     |         | \$9,583,698                | \$10,286,644                                            | \$10,077,085                                                    | \$0                                                                 | \$10,077,085                                                           | \$0                                                                        |





Special Warrant Articles

| Account                                                     | Purpose                              | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | School Board's<br>Appropriations<br>Ensuing FY<br>(Recommended) | School Board's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) |
|-------------------------------------------------------------|--------------------------------------|---------|----------------------------|---------------------------------------------------------|-----------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| 5251                                                        | To Capital Reserve Fund              |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 5252                                                        | To Expendable Trust Fund             |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 5253                                                        | To Non-Expendable Trust Fund         |         | \$0                        | \$0                                                     | \$0                                                             | \$0                                                                 | \$0                                                                    | \$0                                                                        |
| 5252                                                        | To Expendable Trusts/Fiduciary Funds | 02      | \$0                        | \$0                                                     | \$20,000                                                        | \$0                                                                 | \$20,000                                                               | \$0                                                                        |
| Purpose: To Increase School Building Maintenance Expendable |                                      |         |                            |                                                         |                                                                 |                                                                     |                                                                        |                                                                            |
| 5252                                                        | To Expendable Trusts/Fiduciary Funds | 03      | \$0                        | \$0                                                     | \$20,000                                                        | \$0                                                                 | \$20,000                                                               | \$0                                                                        |
| Purpose: To increase Special Education Expendable Trust Fun |                                      |         |                            |                                                         |                                                                 |                                                                     |                                                                        |                                                                            |
| Total Proposed Special Articles                             |                                      |         | \$0                        | \$0                                                     | \$40,000                                                        | \$0                                                                 | \$40,000                                                               | \$0                                                                        |





Individual Warrant Articles

| Account                            | Purpose | Article | Expenditures<br>Prior Year | Appropriations<br>Current Year as<br>Approved by<br>DRA | School Board's<br>Appropriations<br>Ensuing FY<br>(Recommended) | School Board's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Recommended) | Budget<br>Committee's<br>Appropriations<br>Ensuing FY<br>(Not Recommended) |
|------------------------------------|---------|---------|----------------------------|---------------------------------------------------------|-----------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| Total Proposed Individual Articles |         |         |                            |                                                         |                                                                 |                                                                     |                                                                        |                                                                            |





New Hampshire  
Department of  
Revenue Administration

2018  
MS-27

Revenues

| Account                       | Source                       | Article | Revised Revenues<br>Current Year | School Board's<br>Estimated Revenues | Budget Committee's<br>Estimated Revenues |
|-------------------------------|------------------------------|---------|----------------------------------|--------------------------------------|------------------------------------------|
| <b>Local Sources</b>          |                              |         |                                  |                                      |                                          |
| 1300-1349                     | Tuition                      |         | \$0                              | \$0                                  | \$0                                      |
| 1400-1449                     | Transportation Fees          | 01      | \$0                              | \$9,000                              | \$9,000                                  |
| 1500-1599                     | Earnings on Investments      | 01      | \$1,000                          | \$1,000                              | \$1,000                                  |
| 1600-1699                     | Food Service Sales           | 01      | \$52,407                         | \$50,357                             | \$50,357                                 |
| 1700-1799                     | Student Activities           |         | \$0                              | \$0                                  | \$0                                      |
| 1800-1899                     | Community Service Activities |         | \$0                              | \$0                                  | \$0                                      |
| 1900-1999                     | Other Local Sources          | 01      | \$22,000                         | \$16,300                             | \$16,300                                 |
| <b>Local Sources Subtotal</b> |                              |         | <b>\$75,407</b>                  | <b>\$76,657</b>                      | <b>\$76,657</b>                          |
| <b>State Sources</b>          |                              |         |                                  |                                      |                                          |
| 3210                          | School Building Aid          |         | \$0                              | \$0                                  | \$0                                      |
| 3215                          | Kindergarten Building Aid    |         | \$0                              | \$0                                  | \$0                                      |
| 3220                          | Kindergarten Aid             |         | \$0                              | \$0                                  | \$0                                      |
| 3230                          | Special Education Aid        | 01      | \$94,730                         | \$74,001                             | \$74,001                                 |
| 3240-3249                     | Vocational Aid               |         | \$0                              | \$0                                  | \$0                                      |
| 3250                          | Adult Education              |         | \$0                              | \$0                                  | \$0                                      |
| 3260                          | Child Nutrition              | 01      | \$2,421                          | \$2,259                              | \$2,259                                  |
| 3270                          | Driver Education             |         | \$0                              | \$0                                  | \$0                                      |
| 3290-3299                     | Other State Sources          | 01      | \$500                            | \$500                                | \$500                                    |
| <b>State Sources Subtotal</b> |                              |         | <b>\$97,651</b>                  | <b>\$76,760</b>                      | <b>\$76,760</b>                          |





**New Hampshire**  
Department of  
Revenue Administration

**2018**  
**MS-27**

**Revenues**

| Account                                     | Source                                          | Article | Revised Revenues<br>Current Year | School Board's<br>Estimated Revenues | Budget Committee's<br>Estimated Revenues |
|---------------------------------------------|-------------------------------------------------|---------|----------------------------------|--------------------------------------|------------------------------------------|
| <b>Federal Sources</b>                      |                                                 |         |                                  |                                      |                                          |
| 4100-4539                                   | Federal Program Grants                          | 01      | \$189,175                        | \$189,175                            | \$189,175                                |
| 4540                                        | Vocational Education                            |         | \$0                              | \$0                                  | \$0                                      |
| 4550                                        | Adult Education                                 |         | \$0                              | \$0                                  | \$0                                      |
| 4560                                        | Child Nutrition                                 | 01      | \$116,724                        | \$127,420                            | \$127,420                                |
| 4570                                        | Disabilities Programs                           | 01      | \$126,636                        | \$126,636                            | \$126,636                                |
| 4580                                        | Medicaid Distribution                           | 01      | \$114,556                        | \$40,920                             | \$40,920                                 |
| 4590-4999                                   | Other Federal Sources (non-4810)                |         | \$0                              | \$0                                  | \$0                                      |
| 4810                                        | Federal Forest Reserve                          |         | \$0                              | \$0                                  | \$0                                      |
| <b>Federal Sources Subtotal</b>             |                                                 |         | <b>\$547,091</b>                 | <b>\$484,151</b>                     | <b>\$484,151</b>                         |
| <b>Other Financing Sources</b>              |                                                 |         |                                  |                                      |                                          |
| 5110-5139                                   | Sale of Bonds or Notes                          |         | \$0                              | \$0                                  | \$0                                      |
| 5140                                        | Reimbursement Anticipation Notes                |         | \$0                              | \$0                                  | \$0                                      |
| 5221                                        | Transfer from Food Service Special Revenue Fund |         | \$0                              | \$0                                  | \$0                                      |
| 5222                                        | Transfer from Other Special Revenue Funds       |         | \$0                              | \$0                                  | \$0                                      |
| 5230                                        | Transfer from Capital Project Funds             |         | \$0                              | \$0                                  | \$0                                      |
| 5251                                        | Transfer from Capital Reserve Funds             |         | \$0                              | \$0                                  | \$0                                      |
| 5252                                        | Transfer from Expendable Trust Funds            |         | \$0                              | \$0                                  | \$0                                      |
| 5253                                        | Transfer from Non-Expendable Trust Funds        |         | \$0                              | \$0                                  | \$0                                      |
| 5300-5699                                   | Other Financing Sources                         | 01      | \$11,762                         | \$15,852                             | \$15,852                                 |
| 9997                                        | Supplemental Appropriation (Contra)             |         | \$0                              | \$0                                  | \$0                                      |
| 9998                                        | Amount Voted from Fund Balance                  | 03, 02  | \$0                              | \$40,000                             | \$40,000                                 |
| 9999                                        | Fund Balance to Reduce Taxes                    |         | \$0                              | \$0                                  | \$0                                      |
| <b>Other Financing Sources Subtotal</b>     |                                                 |         | <b>\$11,762</b>                  | <b>\$55,852</b>                      | <b>\$55,852</b>                          |
| <b>Total Estimated Revenues and Credits</b> |                                                 |         | <b>\$731,911</b>                 | <b>\$693,420</b>                     | <b>\$693,420</b>                         |





Budget Summary

| Item                                        | Current Year | School Board<br>Ensuing FY<br>(Recommended) | Budget Committee<br>Ensuing FY<br>(Recommended) |
|---------------------------------------------|--------------|---------------------------------------------|-------------------------------------------------|
| Operating Budget Appropriations             | \$10,261,662 | \$10,077,085                                | \$10,077,085                                    |
| Special Warrant Articles                    | \$0          | \$40,000                                    | \$40,000                                        |
| Individual Warrant Articles                 | \$24,982     | \$0                                         | \$0                                             |
| Total Appropriations                        | \$10,286,644 | \$10,117,085                                | \$10,117,085                                    |
| Less Amount of Estimated Revenues & Credits | \$840,018    | \$693,420                                   | \$693,420                                       |
| Less Amount of State Education Tax/Grant    |              | \$4,302,943                                 | \$4,302,943                                     |
| Estimated Amount of Taxes to be Raised      |              | \$5,120,722                                 | \$5,120,722                                     |



Supplemental Schedule

|                                                                                             |              |
|---------------------------------------------------------------------------------------------|--------------|
| 1. Total Recommended by Budget Committee                                                    | \$10,117,085 |
| Less Exclusions:                                                                            |              |
| 2. Principal: Long-Term Bonds & Notes                                                       | \$0          |
| 3. Interest: Long-Term Bonds & Notes                                                        | \$0          |
| 4. Capital outlays funded from Long-Term Bonds & Notes                                      | \$0          |
| 5. Mandatory Assessments                                                                    | \$0          |
| 6. Total Exclusions (Sum of Lines 2 through 5 above)                                        | \$0          |
| 7. Amount Recommended, Less Exclusions (Line 1 less Line 6)                                 | \$10,117,085 |
| 8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)                                | \$1,011,709  |
| Collective Bargaining Cost Items:                                                           |              |
| 9. Recommended Cost Items (Prior to Meeting)                                                | \$0          |
| 10. Voted Cost Items (Voted at Meeting)                                                     | \$0          |
| 11. Amount voted over recommended amount (Difference of Lines 9 and 10)                     | \$0          |
| 12. Bond Override (RSA 32:18-a), Amount Voted                                               | \$0          |
| Maximum Allowable Appropriations Voted at Meeting:<br>(Line 1 + Line 8 + Line 11 + Line 12) | \$11,128,794 |



## NOTES



# *Vital Records*



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2017 - 12/31/2017

-- ALLENSTOWN --

| Person A's Name and Residence          | Person B's Name and Residence           | Town of Issuance | Place of Marriage | Date of Marriage |
|----------------------------------------|-----------------------------------------|------------------|-------------------|------------------|
| CRAWFORD, RACHEL E<br>ALLENSTOWN, NH   | SIMONEAU, TIMOTHY J<br>ALLENSTOWN, NH   | ALLENSTOWN       | DERRY             | 03/12/2017       |
| CRAWFORD, ERIC J<br>ALLENSTOWN, NH     | LEBLANC, MELISSA S<br>ALLENSTOWN, NH    | ALLENSTOWN       | MANCHESTER        | 04/17/2017       |
| BUCK, SHAWN W<br>ALLENSTOWN, NH        | PAYEUR, DANIELLE M<br>ALLENSTOWN, NH    | ALLENSTOWN       | HOLLIS            | 05/21/2017       |
| GROOMS, JONATHAN W<br>ALLENSTOWN, NH   | BOSELY, KAITLYN J<br>ALLENSTOWN, NH     | ALLENSTOWN       | ALLENSTOWN        | 06/10/2017       |
| LANGLOIS, BENJAMIN J<br>ALLENSTOWN, NH | LESSIEUR, COURTNEY M<br>ALLENSTOWN, NH  | ALLENSTOWN       | ALLENSTOWN        | 06/25/2017       |
| MOYER, AMY L<br>ALLENSTOWN, NH         | WILSON III, ARTHUR E<br>ALLENSTOWN, NH  | ALLENSTOWN       | BARNSTEAD         | 07/01/2017       |
| SOUTHERS, JESSE E<br>SEABROOK, NH      | KARNES, JENNIFER A<br>ALLENSTOWN, NH    | ALLENSTOWN       | ALLENSTOWN        | 07/17/2017       |
| LANK, KELSEY L<br>ALLENSTOWN, NH       | FORD, PAUL C<br>MERRIMACK, NH           | ALLENSTOWN       | MANCHESTER        | 07/29/2017       |
| CARROLL, LAUREL M<br>ALLENSTOWN, NH    | CARR, SHAWN M<br>ALLENSTOWN, NH         | ALLENSTOWN       | CHICHESTER        | 08/05/2017       |
| BOLDT, JESSICA L<br>ALLENSTOWN, NH     | TATRO, KEITH S<br>ALLENSTOWN, NH        | ALLENSTOWN       | CONCORD           | 09/16/2017       |
| WILLIAMS, ANDY R<br>ALLENSTOWN, NH     | WALLACE, JACQUELINE J<br>ALLENSTOWN, NH | ALLENSTOWN       | ALLENSTOWN        | 09/30/2017       |





DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2017 - 12/31/2017

-- ALLENSTOWN --

| Person A's Name and Residence           | Person B's Name and Residence           | Town of Issuance | Place of Marriage | Date of Marriage |
|-----------------------------------------|-----------------------------------------|------------------|-------------------|------------------|
| GEDNEY, BENJAMIN E<br>ALLENSTOWN, NH    | BERGERON-ROSA, LEAH M<br>ALLENSTOWN, NH | ALLENSTOWN       | HAMPTON           | 09/30/2017       |
| REED, MELISSA S<br>ALLENSTOWN, NH       | PERKINS, JONATHAN C<br>ALLENSTOWN, NH   | ALLENSTOWN       | BARTLETT          | 10/14/2017       |
| GILBERT, VICTORIA M<br>ALLENSTOWN, NH   | PLIMPTON, NATHAN H<br>ALLENSTOWN, NH    | ALLENSTOWN       | NORTH WOODSTOCK   | 10/21/2017       |
| GUILMETTE, JONATHAN M<br>ALLENSTOWN, NH | STACHE, SAMANTHA A<br>ALLENSTOWN, NH    | ALLENSTOWN       | WINDHAM           | 10/26/2017       |

Total number of records 15



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT BIRTH REPORT

01/01/2017-12/31/2017

--ALLENSTOWN--

| Child's Name             | Birth Date | Birth Place    | Father's/Partner's Name | Mother's Name        |
|--------------------------|------------|----------------|-------------------------|----------------------|
| DUMONT, DARLA JULIANNE   | 01/04/2017 | MANCHESTER, NH | DUMONT, SHAWN           | DUMONT, KATELYN      |
| LAGOR, SAMUEL DAVID      | 02/07/2017 | DERRY, NH      | LAGOR, KRISTOPHER       | BLAIS, ROCHELLE      |
| KREMIDAS, LAYLA MAE-JEAN | 03/03/2017 | CONCORD, NH    | KREMIDAS, TYLER         | KENNEALLY, HANNAH    |
| SARABIA, MIA MARIE       | 03/04/2017 | CONCORD, NH    | SARABIA, ALEX           | SORIANO, BRITTANY    |
| FRECHETTE, GRANT PARKER  | 05/05/2017 | DERRY, NH      | FRECHETTE, JASON        | MCCORMACK, AMBER     |
| HAMEL, ABIGAIL ROSE      | 06/24/2017 | CONCORD, NH    | HAMEL, STEVEN           | HAMEL, JESSICA       |
| BEMIS, ANDERSON RAY      | 07/01/2017 | MANCHESTER, NH |                         | LABRECQUE, CECILIA   |
| CHAGNON, LUC MARIO       | 07/17/2017 | MANCHESTER, NH | CHAGNON, JOSHUA         | CHAGNON, CARA        |
| FONTAINE, COLTON MARKUS  | 08/08/2017 | MANCHESTER, NH | FONTAINE, DANIEL        | MIX, STACY           |
| BELDING, NOAH ALEXANDER  | 09/08/2017 | MANCHESTER, NH | BELDING, CHRISTOPHER    | BELDING, KRISTALYN   |
| O'DONNELL, EMILY CLARE   | 09/11/2017 | MANCHESTER, NH | O'DONNELL, KYLE         | O'DONNELL, ASHLEY    |
| BURNHAM, ELLIOT ELLIAH   | 09/15/2017 | MANCHESTER, NH | BURNHAM, JONATHAN       | BURNHAM, NATASHA     |
| CONNOR, BRAYDEN JAMES    | 11/30/2017 | CONCORD, NH    | CONNOR, JAMES           | CONNOR, JILLIAN      |
| LADUKE, MADILYNN AURORA  | 12/21/2017 | CONCORD, NH    | LADUKE, JEFFREY         | LADUKE, MEAGAN       |
| GWINN, CHARLOTTE ROSE    | 12/22/2017 | CONCORD, NH    | GWINN, ALLAN            | MCALLISTER, CANDAYCE |
| GALLO, FRANKLIN DAVID    | 12/29/2017 | CONCORD, NH    | GALLO, JASON            | GALLO, MELISSA       |

Total number of records 16



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



## RESIDENT DEATH REPORT

01/01/2017 - 12/31/2017

--ALLENSTOWN, NH --

| Decedent's Name    | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|--------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| GAGNE JR, WILLIAM  | 01/04/2017 | ALLENSTOWN  | GAGNE, WILLIAM         | BLANCHETT, JULIE                                           | N        |
| BIENVENUE, KAREN   | 01/04/2017 | ALLENSTOWN  | POULIN, ANDY           | CABANA, RITA                                               | N        |
| MCINTOSH, NOAH     | 01/20/2017 | ALLENSTOWN  | MCINTOSH, EVAN         | METCALF, DENISE                                            | N        |
| BOUTIN, ALAN       | 01/20/2017 | EPSOM       | BOUTIN, ERNEST         | VIENS, SIMONE                                              | Y        |
| MORISSETTE, CAROL  | 01/24/2017 | BOSCOWEN    | DOBE, FRANCIS          | COOLIDGE, GABRIELLE                                        | N        |
| BELL, DAVID        | 02/03/2017 | NASHUA      | BELL, ROBERT           | MIER, LENORA                                               | N        |
| STEEVES, LORREN    | 02/10/2017 | MANCHESTER  | STEEVES, LAWRENCE      | YOUNG, LAURIE                                              | Y        |
| HAMEL, DANA        | 02/18/2017 | CONCORD     | HAMEL, WALTER          | VEZINA, LORRAINE                                           | N        |
| CELEN, BARBARA     | 03/11/2017 | CONCORD     | WLODYKA, CECILE        | HURLBURT, RICHARD                                          | N        |
| MCKENNEY, EDGAR    | 03/24/2017 | CONCORD     | MCKENNEY, EDGAR        | SPOFFORD, DOROTHY                                          | Y        |
| LAVOIE, DONALD     | 03/25/2017 | ALLENSTOWN  | LAVOIE, HENRY          | BOUCHER, ANNA                                              | Y        |
| HAMEL, RITA        | 04/10/2017 | ALLENSTOWN  | BRASLEY, PHILIP        | GAGNON, BLANCHE                                            | N        |
| ANDERSON, LAWRENCE | 04/13/2017 | MANCHESTER  | ANDERSON, ALVER        | AMZIBEL, EVANGELINE                                        | Y        |
| WILLIAMS, STEPHEN  | 04/19/2017 | ALLENSTOWN  | WILLIAMS, JACK         | DAIGLE, MARIE                                              | N        |
| KING III, JAMES    | 04/29/2017 | ALLENSTOWN  | KING JR, JAMES         | PALM, DOROTHY                                              | Y        |
| LAGASSE, FLORENCE  | 05/04/2017 | CONCORD     | GAGNE, JEAN            | GELINAS, HERMILIA                                          | N        |
| GREENLAW, EDWARD   | 05/09/2017 | TILTON      | GREENLAW, STANLEY      | MCFARLAND, CHARLOTTE                                       | Y        |
| DENAUW, BRADY      | 05/18/2017 | CONCORD     | DENAUW, JUSTIN         | BEAUCHEMIN, JENI                                           | N        |





01/11/2018



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 2 of 2

## RESIDENT DEATH REPORT

01/01/2017 - 12/31/2017

--ALLENSTOWN, NH --

| Decedent's Name   | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|-------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| RONDEAU, PALMIRE  | 06/03/2017 | EPSOM       | PRIVE, DEREZIME        | BOISMENUE, MARIE                                           | N        |
| CAHILL, ANNE      | 06/03/2017 | CONCORD     | SULLIVAN, WILLIAM      | JOHNSON, LORRAINE                                          | N        |
| MAGGIA, EVELYN    | 06/27/2017 | CONCORD     | HAUSER, FRANK          | CHRISTMAN, EVELYN                                          | N        |
| ROSS, EDITH       | 07/17/2017 | BEDFORD     | UNKNOWN, UNKNOWN       | FULTZ, EVA                                                 | N        |
| NICHOLS, EDWARD   | 08/21/2017 | BOW         | NICHOLS, JOHN          | BERWICK, CECIL                                             | N        |
| JURANTY, EDWARD   | 08/28/2017 | CONCORD     | JURANTY, PETER         | ALBIN, JULIA                                               | Y        |
| CROTEAU, RAYMOND  | 09/06/2017 | CONCORD     | CROTEAU, ADELARD       | GUERIN, ANGELINE                                           | N        |
| HUTCHINS, LARRY   | 09/17/2017 | ALLENSTOWN  | HUTCHINS, ARTHUR       | WESCOMB, HELEN                                             | N        |
| HAMEL, WALTER     | 09/24/2017 | ALLENSTOWN  | MCKENNA, JOHN          | BOLDUC, DORIS                                              | Y        |
| DONLON, MAUREEN   | 10/10/2017 | CONCORD     | KEEFE, RUSSELL         | POWERS, GWENEVERE                                          | N        |
| SHICKIN, JANET    | 10/21/2017 | BOSCAWEN    | BRISSETTE, WILFRED     | BRISSETTE, SIMONE                                          | N        |
| RONDEAU, MARGARET | 11/05/2017 | CONCORD     | FOOTE, HENRY           | MITCHELL, ROSANNA                                          | N        |
| BOUDREAU, PAULINE | 11/09/2017 | CONCORD     | VILLENEUVE, EUGENE     | MARTEL, CECILE                                             | N        |
| HILL, KATHLEEN    | 11/15/2017 | ALLENSTOWN  | DEVER, JAMES           | SHANNON, KATHLEEN                                          | N        |
| MCGOURTY, MICHAEL | 11/27/2017 | ALLENSTOWN  | MCGOURTY, JOHN         | ROBINSON, LOUISE                                           | N        |
| CREON, ARTHUR     | 12/24/2017 | CONCORD     | CREON, CLIFFORD        | PERRON, SIMONE                                             | Y        |

Total number of records 34

## NOTES



## NOTES



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- Dog licensing
- Vital certificate requests
- Payment of property taxes
- Print forms required for transactions within various town departments
- Pay parking tickets
- Pay for transfer station disposal costs

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- Checking various town department pages for important news and announcements
- Reviewing minutes for town board meetings
- Accessing agendas for meetings
- Viewing the Town calendar of meetings and events



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Subscribe to the News and Announcements feature to have automatic updates of important Allentown events sent directly to your email as soon as they are posted.

## 2018 TOWN HOLIDAYS

| MONDAY                                                                                                              | TUESDAY                                                                                                             | WEDNESDAY                                                                                                         | THURSDAY                                                                                                                 | FRIDAY |
|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|--------|
| January 1<br>New Year's Day<br>    |                                                                                                                     |                                                                                                                   |                                                                                                                          |        |
| January 15<br>Civil Rights Day<br> |                                                                                                                     |                                                                                                                   |                                                                                                                          |        |
| February 19<br>President's Day<br> |                                                                                                                     |                                                                                                                   |                                                                                                                          |        |
| May 28<br>Memorial Day<br>        |                                                                                                                     |                                                                                                                   |                                                                                                                          |        |
|                                                                                                                     |                                                                                                                     | July 4<br>Independence Day<br> |                                                                                                                          |        |
| September 3<br>Labor Day<br>     |                                                                                                                     |                                                                                                                   |                                                                                                                          |        |
| October 8<br>Columbus Day<br>    |                                                                                                                     |                                                                                                                   |                                                                                                                          |        |
| November 12<br>Veteran's Day<br> |                                                                                                                     |                                                                                                                   |                                                                                                                          |        |
|                                                                                                                     |                                                                                                                     |                                                                                                                   | November 22<br>Thanksgiving Day<br> |        |
| December 24<br>Christmas Eve<br> | December 25<br>Christmas Day<br> |                                                                                                                   |                                                                                                                          |        |